

**Official Proceedings
County of Codington, Watertown, South Dakota
Codington County Courthouse**

January 7, 2014

The Codington County Commissioners met in regular session at 9:00 a.m., Tuesday, January 7, 2014, at the Codington County Courthouse. Commission members present were: George Heller, Tyler McElhany, Myron Johnson, Elmer Brinkman, and Brenda Hanten; Chairman Brinkman presiding.

AGENDA APPROVED

Motion by McElhany, second by Johnson, to approve the agenda, all present voted aye; motion carried.

MINUTES APPROVED

Motion by Hanten, second by McElhany, to approve the minutes of December 30th, 2013; all present voted aye; motion carried.

BOARD ADJOURNS FOR 2013

There being no further business to come before the Board, a motion was made by Hanten, second by Johnson, to adjourn sine-die, at 9:03 a.m.; all present voted aye; motion carried.

NOMINATIONS FOR CHAIRMAN AND VICE CHAIRMAN

The Auditor called for nominations for Chairman of the Board for 2014. Commissioner Johnson nominated Commissioner Brinkman as Chairman for 2014; motion by Heller, second by McElhany to cease nominations and cast a unanimous ballot for Commissioner Brinkman; all present voted aye; motion carried. Chairman Brinkman then called for nominations for Vice Chairman for 2014. Commissioner Heller nominated Commissioner Hanten as Vice Chairman for 2014; motion by Heller, second by McElhany to cease nominations and cast a unanimous ballot for Commissioner Hanten; all present voted aye; motion carried.

MONTHLY REPORTS

SDSU Field Specialists, Nikki Prosch and Paul Johnson, updated the Board on activities of the SDSU Field Specialists Staff. Ms. Prosch noted she has been elected to act as Office Coordinator for the Regional staff for the upcoming year. Ms. Prosch and Mr. Johnson reported on the following items: working with the Dept. of Health to implement physical activity policies within ten worksites across the state; I-29 Dairy conference; Private Applicator training; and the annual Crop Expo. **4-H/Youth Program Advisor, Jodi Loehrer**, reported on plans for the Farm Show lunch counters; a 4-H Camp meeting; 4-H advisor training; and applications for grants related to horticulture projects. **Community Health Nurse, Karla Moes**, who could not be present for this meeting, submitted a written report on the following items: Nursing assistance has been received from Clark and Hamlin counties and assistance will continue in January and February; the office has been re-arranged to accommodate new computer data entry procedures; and prenatal health reviews continue in the office. **Veterans Service Officer, Al Janzen**, reported 5 trips to Sioux Falls with 11 riders in December. In lieu of the annual Christmas Party for Volunteer Drivers the Veterans Service Office will issue gift cards to the volunteer drivers. **Weed Dept. Supervisor, Steve Molengraaf and Weed Dept. Manager, Paul Johnson**, reported there are several spraying invoices that are still outstanding; reports are being prepared to send to the State by the end of January; the annual Weed Dept. supper is scheduled for 6:30 p.m. on Thursday, February 27th at the Extension Center Complex; new hourly rate charges for private spraying along with new chemical rates will be presented to the Board for action in the near future; and all spray trucks are now outfitted with chemical injecting units. **Welfare Director, Sarah Petersen**, submitted the following statistics for

the time period December 2nd, 2013 through January 6th, 2014: 6 applications; with 2 approved for County assistance; 4 denials; 0 pending or referred; 0 other resources utilized; 0 guarantees; and 0 new clients approved. Total Assistance: \$4,664.01 for 1 pharmacy and 1 burial; 0 active medical cases and 3 medical applications pending decision. Total Credits: 3,257.36. The Welfare Director noted statistics for the NACo Prescription Drug Program in Codington County during the month of November with 218 persons utilizing the program and a realized savings of \$6,518.84. Ms. Petersen noted Codington County is the highest user of the NACo prescription drug program in the state of South Dakota. The Catastrophic County Poor Relief advisory committee has been approved by the SDACC.

MEMORIAL PARK MANAGER TRAINING

Motion by McElhany, second by Johnson, to approve an hourly wage of \$13.81, as requested by Facilities Manager, Milo Ford; to be paid to the Memorial Park Campground Manager during a training period beginning approximately January 13th for an estimated 10 hours per week as needed until the Managers contract becomes effective on April 1st; all present voted aye; motion carried.

SURPLUS EQUIPMENT

Motion by Johnson, second by Hanten, to declare GEN00461, a 1996 Chevrolet Suburban, surplus to be sold by sealed bid; to authorize the Facilities Manager to secure three appraisals for the estimated value of the vehicle and to authorize the Auditor to prepare and publish a notice to accept sealed bids; all present voted aye; motion carried. Motion by Hanten, second by McElhany, to declare a Gibson commercial freezer, s/n WB12310653; surplus to be destroyed per the request of Sheriff Wishard; all present voted aye; motion carried.

PATROL VEHICLE

Motion by McElhany, second by Hanten, to authorize a request for proposals, as requested by Sheriff Wishard, to local vehicle dealers for one new patrol vehicle in 2014; all present voted aye; motion carried. In the case that no local proposals come in under the legal bid price requirement the County will then look at State bids for a patrol vehicle.

COUNTY ROAD 20-3 RIGHT OF WAY DOCUMENT

Motion by Hanten, second by Heller, to authorize the Chairman to sign a temporary easement agreement with Joyce Skelton in the amount of \$307.14; for a total of 1.9 acres of land for the County Road 20-3 project; all present voted aye; motion carried.

GIS WEBSITE DEVELOPMENT AND HOSTING

Motion by Hanten, second by McElhany, to authorize the Chairman to sign a contract, in the amount of \$3,100.00, with First District Assoc. of Local Governments., for the continued hosting and development of the GIS website for calendar year 2014; all present voted aye; motion carried.

LEGAL PAPERS

Motion by Johnson, second by McElhany, to designate the Watertown Public Opinion and the South Shore Gazette as the legal newspapers, for Codington County publications, for 2014, as required by statute, all present voted aye; motion carried.

COMMISSIONERS SALARIES

Motion by McElhany, second by Hanten, to increase the Commissioners salaries, for 2014, at 1% over the 2013 rate of \$1,600.00 per month; upon vote of the Board; Heller voted no, McElhany voted aye, Johnson voted no, Brinkman voted aye, and Hanten voted aye; motion carried. Motion by Heller, second by Johnson, to approve an extra \$100.00 per month in salary for the Chairman of the Board for 2014; all present voted aye; motion carried.

COMPENSATION FOR JUDGES OF ELECTIONS

Motion by McElhany, second by Brinkman, to compensate 2014 Judges of elections at \$130.00 per election, plus \$30.00 for attending election schools and training, as recommended by the Auditor, all present voted aye; motion carried.

CORONER COMPENSATION

Motion by Johnson, second by Hanten, to compensate the Coroner and Coroner Deputies, at the same rate as was paid in 2009, 2010, 2011, 2012 and 2013; \$150.00 per investigation, plus mileage allowance, beginning January 1, 2014, all present voted aye; motion carried.

PLANNING BOARD AND WEED BOARD APPOINTMENTS

Motion by Hanten, second by Johnson, to approve the following Planning Board appointments:

Robert Fox, term expires 12/31/2016

Dan Thyen, term expires 12/31/2016

Upon vote of the Board; all present voted aye; motion carried.

Motion by Johnson, second by McElhany, to approve the following Weed Board appointments:

Chris Coplan, term expires 12/31/2016

Mike Rye, term expires 12/31/2016

Upon vote of the Board; all present voted aye; motion carried.

4-H PROMOTION AND EXPANSION COMMITTEE ROSTER

The Board will address appointments to the 4-H Promotion and Expansion Committee Roster at a later date after potential appointees accept their appointment.

COMMISSIONERS BOARD APPOINTMENTS

The Board discussed the current board appointments for the Board of County Commissioners. Motion by Johnson, second by Hanten, to approve the following Board appointments, all present voted aye; motion carried:

2014 COMMISSIONER BOARD APPOINTMENTS

Aging Council	Elmer Brinkman
Buildings & Grounds	George Heller/Elmer Brinkman
Codington County Home Health	Elmer Brinkman
Watertown Area Transit	Brenda Hanten
Dive Rescue	Tyler McElhany
E-911	Brenda Hanten
Emergency Management	Tyler McElhany
Extension	Myron Johnson
First District Assoc. Local Govts.	Brenda Hanten
Glacial Lakes	George Heller
Health & Welfare	Myron Johnson
Highway	Tyler McElhany
Interlakes Community Action Program	Brenda Hanten
Local Emergency Planning Committee	Tyler McElhany/Brenda Hanten
Legislative contact	Myron Johnson
Planning Board	Myron Johnson
Weed Board	Tyler McElhany
Crime Victim Liaison	George Heller
Codington County Human Resource Committee	Current Chair and Vice Chair
Americans with Disabilities Act Coordinator	Myron Johnson

Watertown Volunteer Center
County/City Committee
Commissioner Liaisons to each Department are as follows from section 10.3 in the Codington County Personnel Policy and Procedures Manual:

Brenda Hanten
Elmer Brinkman and Brenda Hanten

Commissioner District I

Emergency Management Office
Sheriff's Office
Detention Center
States Attorney's Office
Victim Assistance Supervisor's Office

Commissioner District II

Highway Dept.
Maintenance Dept.

Commissioner District III

Health Nurses Office
Welfare Office
Veteran's Service Office
County Extension Office

Commissioner District IV

Treasurer's Office
Director of Equalization's Office

Commissioner District V

Auditor's Office
Register of Deed's Office

BANK DEPOSITORIES

Motion by Johnson, second by Heller, to approve the following bank depositories for 2014, as submitted by Treasurer, Carol Maloney; all present voted aye; motion carried: Reliabank Dakota will continue to be used for checking and the depositing of cash. The following banks will be authorized to sell the County certificates of deposit and for investments at competitive bids: Dacotah Bank, First Bank & Trust, First Premier Bank, Great Western Bank, Home Federal Bank, Peoples State Bank, Plains Commerce Bank, Reliabank Dakota, SD Fit, and Wells Fargo Bank.

INDIGENT BURIAL FEES

Motion by Hanten, second by McElhany, to set indigent burial rates as follows, upon the recommendation of Welfare Director, Sarah Petersen: \$3,952.00 for each indigent burial paid by the County in 2014 and \$2,575.00 for each indigent cremation paid for by the County in 2014, the same rates as allowed in 2009, 2010, 2011, 2012, and 2013. Upon vote of Commissioner Hanten's motion; all present voted aye; motion carried.

REGIONAL RAILROAD AUTHORITY

RESOLUTION 2014-1

**AUTHORIZING ELECTION OF MEMBERS OF THE WATERTOWN-CODINGTON COUNTY
REGIONAL RAILROAD AUTHORITY**

Codington County, January 7, 2014

BE IT RESOLVED that County of Codington, South Dakota, hereby reaffirms its membership in the Watertown-Codington County Regional Railroad Authority pursuant to the Agreement establishing such regional railroad authority which was made and entered into on May 28, 2002;

BE IT FURTHER RESOLVED that Myron Johnson and Elmer Brinkman are hereby elected as the two (2) Commissioners designated to represent Codington County on the Board of Commissioners of the Watertown-Codington County Regional Rail Authority to serve for a term of one (1) year, and said commissioners shall serve in that capacity until their successors are elected and qualified.

Dated at Watertown, South Dakota, this 7th day of January, 2014

The above and foregoing Resolution was moved for adoption by Commissioner Hanten, second by Commissioner McElhany, and upon vote of the Board all voted aye whereupon the Chairman declared the resolution to be duly passed and adopted.

Elmer P. Brinkman
Chairman

ATTEST:

Cindy Brugman
County Auditor

I hereby certify that Resolution 2014-1 was published in the Watertown Public Opinion, the official newspaper of said County, on the 18th day of January, 2014, and an affidavit of publication is filed in the County Auditor's Office.

Cindy Brugman
Codington County Auditor

DELINQUENT TAX LISTS

Treasurer, Carol Maloney, provided the Board with a report of delinquent taxes left to be collected as of December 31, 2013. A list of delinquent taxes is on file in the Auditor's office.

TRAVEL REQUESTS

Motion by Hanten, second by Johnson, to approve the following travel requests; all present voted aye; motion carried: Weed & Pest Supervisor, Manager, and Seasonal staff; 2014 State Weed and Pest Conference in Aberdeen. West & Pest Supervisor, 2014 Annual Pesticide Recertification Short Course in Brookings. Welfare Director, NACO Legislative Conference in Washington, DC.

BUILDING STUDY

Treasurer, Carol Maloney, shared information with the Board, regarding Bond Counsel and Bond Underwriters, which she has gathered from a number of sources.

ADJOURNMENT

There being no further business to come before the Board a motion was made by Hanten, second by McElhany, to adjourn at 10:24 a.m., until 9:00 a.m., Tuesday, January 14th, 2014; all present voted aye; motion carried.

ATTEST:

Codington County, January 7, 2014

Cindy Brugman
Codington County Auditor

Codington County does not discriminate on the basis of color, national origin, sex, religion, age, or disability in employment or the provision of service.

Published once at the total approximate cost of \$_____.