

Official Proceedings
County of Codington, Watertown, South Dakota
Codington County Courthouse
14 1st Ave SE

January 3, 2017

The Codington County Commissioners met in regular session at 9:00 a.m., Tuesday, January 3rd, 2017, at the Codington County Courthouse. Commission members present were: Lee Gabel, Tyler McElhany, Myron Johnson, Elmer Brinkman, and Brenda Hanten; Chairman Brinkman, presiding.

AGENDA APPROVED

Motion by Hanten, second by Gabel, to approve the agenda; all present voted aye; motion carried.

MINUTES APPROVED

Motion by McElhany, second by Johnson, to approve the minutes of a special meeting, held on December 19th, 2016, with the Planning and Zoning Board and the regular minutes of the December 27th, 2016 meeting; all present voted aye; motion carried.

2016 OLD BUSINESS – 2017 WAGES

Motion by McElhany, second by Hanten, upon the recommendation of Human Resource Director, Terry Satterlee, to approve a 1% cost of living wage increase for all non-union County employees and to approve an additional .10 per hour for all non-union employees with 2 or 4-year advanced degrees; all present voted aye; motion carried. Motion by Gabel, second by McElhany, to set the 2017 wage for appointed Sheriff, Brad Howell, at step 8, \$5,731.56 per mo., based on the estimated 2017 Codington County wage scale; all present voted aye; motion carried.

DEPARTING COMMISSIONERS COMMENTS

Chairman Brinkman and Commissioner McElhany, at this time, took the opportunity to express thanks and appreciation to the County Department Heads, Elected Officials, and employees with the County during their tenures as County Commissioners.

BOARD ADJOURNS SINE-DIE FOR 2016

There being no further business to come before the Board, a motion was made by Hanten, second by Brinkman, to adjourn sine-die; at 9:16 a.m.; all present voted aye; motion carried.

OATHS OF OFFICE

Newly elected County Commissioners, Charlie Waterman, District II; and Troy VanDusen, District IV; took oaths of office as administered by County Auditor, Cindy Brugman.

NOMINATIONS FOR CHAIRMAN AND VICE CHAIRMAN

The Auditor called for nominations for Chairman of the Board for 2017. Commissioner Waterman nominated Commissioner Johnson as Chairman for 2017; no other nominations were forth coming. Motion by VanDusen, second by Waterman, to appoint Commissioner Johnson as the 2017 chairman; all present voted aye; motion carried. Chairman Johnson then called for nominations for Vice Chair for 2017. Commissioner Gabel nominated Commissioner Hanten as Vice Chair for 2017; no other nominations were forth coming. Motion by Gabel, second by VanDusen to appoint Commissioner Hanten as Vice Chair for 2017; all present voted aye; motion carried.

EMERGENCY DISASTER DECLARATION RESOLUTION 2017-1

The Board reviewed an Emergency Disaster Declaration Resolution, as submitted by Emergency Management Director, Jim Sutton, who could not be present for this meeting. Motion by Hanten, second

by Gabel, to approve Resolution 2017-1 declaring a disaster in Codington County; all present voted aye; motion carried.

**RESOLUTION 2017-1
RESOLUTION FOR DECLARATION OF EMERGENCY/DISASTER**

WHEREAS, Codington County, South Dakota, has suffered severe damage, brought on by a blizzard, on the dates of December 25th 2016 and December 26th 2016; and

WHEREAS, Codington County has committed all available resources and taken all possible actions within the jurisdictional boundaries to combat and to alleviate the emergency/disaster, local resources are not adequate to cope with the situation;

NOW, THEREFORE, BE IT RESOLVED, by the Codington County Board of Commissioners, at a regular meeting held on January 3rd, 2017, it is hereby requested that the Governor of the State of South Dakota declare an emergency/disaster to exist in the County of Codington.

Dated this 3rd day of January, 2017

Myron Johnson
Chairman

ATTEST:

Cindy Brugman
Auditor

MONTHLY REPORTS

4-H/Youth Program Advisor, Jodi Loehr, reported on the following items: Shooting Sports, prep for the Farm Show lunch counters, Northeast Calf Show, and a Strengthening Families training program. Jodi presented each Board member with a calendar, produced by the SDSU Extension Service, featuring photos taken by South Dakota 4H members. Appointments to the 4-H Expansion committee will take place at a future in 2017. **Veterans Service Officer, Al Janzen**, reported 93 office/home visits/appointments in November and 90 office/home visits/appointments in December. Mr. Janzen reported 490 plus people attended the Veterans Day Program at the Codington County Extension Center Complex for the WWII recognition. Medals were presented to 22 WWII Veterans in attendance. A Veterans “round table” was held on December 15th at the Watertown American Legion with 40 to 45 Veterans and area Legislators in attendance to discuss Veterans issues. **Weed Supervisor, Steve Molengraaf**, reported on the following items: Procedures for the collection of delinquent weed invoices per SDCL 38-22-23.16, recertification classes, state conference, annual meeting, and the SDSU Crop Expo. Mr. Molengraaf will be working at the Sioux Falls Farm Show in January and the Watertown Winter Farm Show in February. **Welfare Director, Sarah Petersen**, provided the Board with a report of statistics from the Welfare office for the month of December 2016. 22 people were served for the following: 6 medical, 2 homeless, 8 housing, 1 prescription, and 5 utilities; nothing was paid out by the County for these contacts and \$3,183.82 was saved using other resources. Ms. Petersen reported the NACO prescription drug card program provided \$2,148.94 in savings for 65 people in the month of December. Ms. Petersen conducted a power point presentation outlining the goals and accomplishments of the local “Stepping Up Initiative” committee.

SDSU 4-H YOUTH ADVISOR M.O.U.

Motion by VanDusen, second by Hanten, to authorize the Chairman to sign the Memorandum of Agreement between the SDSU Extension and Codington County for partial salary support of the 4-H Youth Advisor position, suitable office space for said Advisor, office administrative support, office supplies, travel expenses, etc., subject to the County's budgetary authority. The County further agrees to furnish office space and provide sufficient funds (office supplies, postage, telephone, and technology charges) for 1 (one) Family Nutrition Program nutrition assistant. The amount the County will pay SDSU is \$18,870.00 for the calendar year 2017. Upon vote of the Board; all present voted aye; motion carried.

"STEPPING UP INITIATIVE" REQUEST FOR PROPOSALS

Welfare Director, Sarah Petersen, requested authorization to move forward and prepare a request for proposals for the provision of case management services in the Codington County Detention Center and for jail diversion services in the Watertown community and surrounding areas. Motion by VanDusen, second by Gabel, to authorize the Welfare Director to proceed with the request for proposals as requested by the Welfare Director. Ms. Petersen indicated the costs for the services will come from the Welfare Budget in the approximate annual cost of \$25,000. Discussion was also held regarding client confidentiality and preparing the final RFP draft. Upon vote of the Board; all present voted aye; motion carried.

LEGAL PAPERS

Motion by Hanten, second by Gabel, to designate per statute, legal newspapers for Codington County publications, for 2017, as the Watertown Public Opinion and the South Shore Gazette, all present voted aye; motion carried.

COUNTY COMMISSIONER 2017 WAGE

Motion by Hanten, second by Gabel, to increase the Commissioners salaries, per the recommendation of Human Resource Director, Terry Satterlee, by 1% over the 2016 rate of \$1,774.00 per month for a 2017 monthly total of \$1,791.74, plus an extra \$100.00 per mo. for the Chairman; upon vote of the Board; all present voted aye; motion carried.

COMPENSATION FOR JUDGES OF ELECTIONS

Motion by Hanten, second by Gabel, to compensate 2017 Judges of elections at \$130.00 per election, plus \$30.00 for attending election schools and training, as recommended by the Auditor, all present voted aye; motion carried.

CORONER COMPENSATION

Motion by Hanten, second by Waterman, to compensate the Coroner and Coroner Deputies, at the rate of \$175.00 per investigation, plus mileage, the same rate as paid in 2016, beginning January 1, 2017, all present voted aye; motion carried.

WEED BOARD AND PLANNING BOARD COMPENSATION

Motion by VanDusen, second by Hanten, to compensate appointed members of the Weed Board and Planning Board at \$35.00 per meeting, plus the current federal mileage rate for all required attendance to conduct necessary business; all present voted aye; motion carried. Discussion was held regarding compensation for those attending a day-long event. The Board will address those situations on a case by case basis.

PLANNING BOARD APPOINTMENTS

Motion by Gabel, second by VanDusen; to approve the following Planning Board appointments: Robert Fox, term expires 12/31/2019 and Brenda Hanten, term expires 12/31/2019; all present voted aye; motion carried.

WEED BOARD APPOINTMENTS

Motion by Gabel, second by Hanten; to approve the following Weed Board appointments: Chris Coplan, term expires 12/31/2019 and Jay DeLange, term expires 12/31/2019; all present voted aye; motion carried.

COMMISSIONERS BOARD APPOINTMENTS

The Board delayed action on Commissioner Board appointments until January 10th, 2017.

REGIONAL RAILROAD AUTHORITY

Motion by Gabel, second by VanDusen, to appoint Commissioner Waterman to the unexpired term of former Commissioner Brinkman to the Watertown-Codington County Regional Railroad authority; all present voted aye; motion carried.

CCJAC MEMBER APPOINTMENTS

Motion by Hanten, second by Gabel, to appoint Commissioner VanDusen to the remaining month of former Commissioner McElhany's term on the CCJAC; all present voted aye; motion carried. Motion by Hanten, second by Johnson, to appoint Commissioners Lee Gabel and Troy VanDusen to two-year terms for the County Commissioner positions on the CCJAC, effective February 1st, 2017; all present voted aye; motion carried. Motion by Gabel, second by Hanten, to appoint Al Koistinen, Megan Gruman, Larry Wasland, and Greg Endres to two-year terms for the public positions on the CCJAC, effective February 1st, 2017; all present voted aye; motion carried.

BANK DEPOSITORIES

Motion by Hanten, second by Gabel, to approve bank depositories for 2017, and the following employees so designated as authorized signers for warrants, as submitted by Treasurer, Carol Maloney; all present voted aye; motion carried: Reliabank Dakota will continue to be used for checking and the depositing of cash. The following banks will be authorized to sell the County certificates of deposit and for investments at competitive bids: Dacotah Bank, First Bank & Trust, First Premier Bank, Great Western Bank, Home Federal Bank, Peoples State Bank, Plains Commerce Bank, Reliabank Dakota, SD Fit, and Wells Fargo Bank. Authorized warrant signers: Cindy Brugman, Jodi Pearson, Debbie Melville, Alissa Harte, Carol Maloney, Janet Bevers, and Lindee S. Waba.

INDIGENT BURIAL FEES

Motion by Hanten, second by VanDusen, to set the 2017 indigent burial rate at \$3,952.00 per client and cremation rate at \$2,575.00 per client, per the recommendation of Welfare Director, Sarah Petersen; all present voted aye; motion carried.

HOUSING AND REDEVELOPMENT COMMISSION

The Board delayed action on appointments to the Housing and Redevelopment Commission until a future meeting in 2017.

DELINQUENT TAX LISTS

Treasurer, Carol Maloney, provided the Board with a report of delinquent taxes as of December 31, 2016. Said list of delinquent taxes is on file in the Auditor's office.

TRAVEL REQUESTS

Motion by Hanten, second by Gabel, to approve the following travel requests; all present voted aye; motion carried: Facility Manager, Dude University Seminar; and Weed Supervisor and Seasonal Weed Sprayer, State Weed and Pest Conference.

ADJOURNMENT

There being no further business to come before the Board a motion was made by Hanten, second by Gabel, to adjourn at 10:49 a.m., until 9:00 a.m., Tuesday, January 10th, 2017; all present voted aye; motion carried.

ATTEST:

Cindy Brugman
Codington County Auditor

Codington County does not discriminate on the basis of color, national origin, sex, religion, age, or disability in employment or the provision of service.

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