

**Official Proceedings
County of Codington, Watertown, South Dakota
Codington County Courthouse**

January 21, 2014

The Codington County Commissioners met in regular session at 9:00 a.m., Tuesday, January 21, 2014, at the Codington County Courthouse. Commission members present were: George Heller, Tyler McElhany, Myron Johnson, and Brenda Hanten; absent Elmer Brinkman; Vice-Chair Hanten presiding.

AGENDA APPROVED

Motion by McElhany, second by Heller, to approve the agenda, all present voted aye; motion carried.

MINUTES APPROVED

Motion by Johnson, second by Heller, to approve the minutes of January 14th, 2014; all present voted aye; motion carried.

REQUEST TO SELL ALCOHOL FOR EVENTS AT EXTENSION CENTER

Marty Stemwedel, representative from the Codington County Pro Pheasants organization, met with the Board to request authorization to sell alcohol at the Pro Pheasants banquet which will be held at the Codington County Extension Center Complex on February 21st, 2014. Mr. Stemwedel noted a one day liquor license transfer will allow Pro Pheasants to use the license currently owned by Second Street Station and noted the organization has procedures in place to ensure only those of legal age are allowed to purchase alcoholic beverages. Motion by Johnson, second by Hanten, to allow the Pro Pheasants organization to sell alcohol at their banquet; all present voted aye; motion carried. Hank Harms appeared before the board to request authorization to sell alcohol at the Tri Company Dart Tournament tentatively scheduled for January 15, 16, 17, & 18, 2015 at the Codington County Extension Center Complex. Mr. Harms noted this event is not yet confirmed but if in fact the event does take place the liquor license held by Mr. Harms, D.B.A. as the Cloud Nine Bar and Casino, would be submitted to the Watertown City Council for transfer for this event or possibly a special license could be issued by the City. Motion by Johnson, second by McElhany, to allow Mr. Harms to sell alcohol at the proposed dart tournament pending the proper transfer of a City liquor license; all present voted aye; motion carried.

2014 ROAD STRIPING AGREEMENT

Motion by McElhany, second by Heller, to authorize the Vice Chair to sign the funding agreement for the 2014 road striping project with the SDDOT. Paper work submitted by Highway Supt., Rick Small, indicates 49 miles to be striped at a total cost of \$51,949.80, with the SDDOT providing \$12,162.70 towards the project and the net cost to the County of \$39,787.10. Upon vote of the Board all present voted aye; motion carried.

SURPLUS EQUIPMENT

Motion by Johnson, second by Heller, to declare the following equipment in the Director of Equalization office surplus to be disposed of as noted: nine computers and two printers to be destroyed; and five computer monitors to be sold at the next County surplus equipment auction sale. Upon vote of the Board all present voted aye; motion carried. A complete list of this equipment will be kept on file in the office of the County Auditor.

TAX DEED PROPERTY ADDED TO COUNTY'S PROPERTY INSURANCE POLICY

Motion by Johnson, second by McElhany, to add the following property, designated by property record numbers, to be taken by tax deed proceedings on January 22nd, 2014, to the County's property insurance

policy: Record #12189, #10893, and #10985. Upon vote of the Board; all present voted aye; motion carried.

TAX DEED PROPERTY NOTICE TO VACATE

Motion by Johnson, second by Heller, to authorize the Treasurer to serve a 90 day notice to vacate on residents of property taken by County tax deed proceedings; all present voted aye; motion carried.

ABATEMENTS

Motion by McElhany, second by Johnson, to approve the following property tax abatements: Record #842, \$143.00 abated, owner qualifies for beginning farmer tax freeze; Record #1944, \$38.54 abated, owner qualifies for beginning farmer tax freeze; Record #19193, \$17.32 abated, owner qualifies for beginning farmer tax freeze; Record #3079, \$457.90 abated, owner qualifies for beginning farmer tax freeze; Record #18692, \$495.30 abated, owner qualifies for beginning farmer tax freeze; Record #10591, \$539.00 abated, owner qualifies for assessment program; Record #9444, \$194.38 abated, owner qualifies for assessment program; Record #9741, \$489.52 abated, owner qualifies for owner occupied status. Upon vote of the Board; all present voted aye; motion carried.

MONTHLY REPORTS

Facility Manager, Milo Ford, reported on the following items: Memorial Park – the campground manager’s house refurbish project has been completed, the new manager is in residence, training on the reservation computer system has commenced, and the online reservation system is a work in process. Extension Center Complex – the new cabinets and counter tops have been installed in the snack bar and kitchen area and preparations for the February 11th through February 15th Farm Show continue. Mr. Ford reported a yearly summary of the “Facility Dude Software” shows 236 work orders completed at the Courthouse and 446 work orders completed at the Detention Center. Mr. Ford noted these two buildings use the software on a consistent basis. Commissioner Johnson encouraged staff in all County buildings to use the work order software if at all possible.

TRAVEL REQUESTS

Motion by Johnson, second by McElhany, to approve the following travel request; all present voted aye; motion carried: Weed & Pest Supervisor, South Dakota Weed Booth at the Sioux Falls Farm Show.

PERSONNEL CHANGES

Motion by McElhany, second by Heller, to approve the following personnel changes; all present voted aye; motion carried: Part Time Correctional Officer, Melissa Holtquist; step increase to step 2/\$16.80 per hour; effective upon completion of 1044 hours of employment. Correctional Officer, Kayla Erickson; anniversary step increase to step 4/\$17.99 per hour; effective date January 15, 2014. Deputy Sheriff, Jerrod Olson; anniversary step increase to step 5/\$22.11 per hour; effective date January 1, 2014.

I.C.A.P. MEETING

Commissioner Hanten reported on the I.C.A.P. meeting she recently attended with information regarding the navigator program and the percentage of people who are not eligible for Medicare. The Weatherization Program will be receiving additional funds in 2014.

BOND COUNSEL/UNDERWRITER INFORMATION

Todd Meierhenry, Meierhenry Sargent LLP and Toby Morris, Dougherty & Company LLC appeared before the Board, per a prior request of the Board, to provide information regarding the bonding process and financing options for County building projects, including but not limited to a property tax opt out, the issuance of General Obligation Bonds, and Capital Outlay funds. Additional information will be provided to the Board at their next meeting on January 28th.

ADJOURNMENT

There being no further business to come before the Board a motion was made by Johnson, second by McElhany, to adjourn at 10:33 a.m., until 9:00 a.m., Tuesday, January 28th, 2014; all present voted aye; motion carried.

ATTEST:

Cindy Brugman
Codington County Auditor

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Published once at the total approximate cost of \$_____.