

**Official Proceedings**  
**County of Codington, Watertown, South Dakota**  
**Codington County Courthouse**  
**14 1<sup>st</sup> Ave SE**

January 17, 2017

The Codington County Commissioners met in regular session at 9:00 a.m., Tuesday, January 17<sup>th</sup>, 2017, at the Codington County Courthouse. Commission members present were: Lee Gabel, Charlie Waterman, Myron Johnson, Troy VanDusen, and Brenda Hanten; Chairman Johnson, presiding.

**AGENDA APPROVED**

Motion by Hanten, second by Gabel, to approve the agenda; all present voted aye; motion carried.

**MINUTES APPROVED**

Motion by Hanten, second by Gabel, to approve the minutes of January 10<sup>th</sup>; all present voted aye; motion carried.

**MONTHLY REPORTS**

**Facility Manager, Milo Ford**, reported a Memorial Park Manager contract and 2017 camping fees will be forthcoming for Board approval. The Extension Center Complex had 24 work orders submitted, preparations are underway for the Watertown Winter Farm Show, including snow removal by the Highway Department, and furnace problems have surfaced at the Extension Center Complex. Mr. Ford has requested quotes for replacing said set of furnaces which are approximately 20 to 25 years old. Mr. Ford reported 7 work orders for the Courthouse and 13 work orders for the Detention Center. An electrical outlet has been installed in the Commission Chambers for the live streaming of Commission meetings. Mr. Ford reported a number of employees recently attended a defensive driving class presented by Safety Benefits. **Highway Supt., Rick Small**, reported the Highway Dept. has been busy with ice and snow removal. The Highway currently has a large stockpile of sign posts after a recent county-wide signing project was completed. Mr. Small has extended two offers of employment to replace two highway employees who have or will retire by the end of January. Mr. Small has contacted the South Dakota congressional delegation regarding a railroad crossing on County Road 6. Mr. Small has been advised that repair funding for the crossing in question has been allotted and repairs are forthcoming.

**HIGHWAY AND WEED ANNUAL SUPPLIES NOTICE TO BIDDERS**

Motion by Hanten, second by VanDusen, to authorize the Auditor to advertise a notice to bidders for yearly County Highway supplies and Weed chemicals; all present voted aye; motion carried. Bid opening is set for 9:00 a.m., Tuesday, February 7<sup>th</sup>, 2017.

**U.S. GEOLOGICAL FUNDING AGREEMENT/ FLOOD MONITORING STATIONS**

Motion by Hanten, second by Gabel, to authorize Chairman Johnson to sign the Joint Funding Agreement, between Codington County and the USGS (United States Geological Survey), for flood monitoring stations and precipitation gages, for the time period from October 1, 2016 through December 31, 2017, in the amount of \$9,374.00; all present voted aye; motion carried.

**FUTURE BUILDING FUND CASH DESIGNATION**

Motion by Hanten, second by Gabel, to assign General Fund unassigned/undesignated cash, in the amount of \$5,710,000.00, for future building projects; all present voted aye; motion carried.

**OPERATING CASH TRANSFERS – BUDGETED**

Motion by Hanten, second by Gabel, to transfer operating cash from the General Fund to the following funds; as budgeted; all present voted aye; motion carried:

Codington County, January 17, 2017

Emergency Management Fund \$196,106.00  
Victims of Crime Fund \$ 62,953.00

**HOUSING AND REDEVELOPMENT COMMISSION OF CODINGTON COUNTY**

Auditor, Cindy Brugman, advised the Board of a vacancy on the Housing and Redevelopment Commission of Codington County. The term of Judy Kos expired on December 31<sup>st</sup>, 2016 and Mrs. Kos has chosen to step down from the Commission. The Board will search for a member to fill this position.

**CLAIMS**

Motion by Hanten, second by Gabel, to approve for payment the following claim; all present voted aye; motion carried: City of Watertown \$21,631.97 for November 911 surcharge collections.

**JUSTICE FACILITIES BOND ELECTION DATE**

Motion by Gabel, second by VanDusen, to state this Board's intent, per the recommendation of the CCJAC, to hold a bond election to fund justice facilities, in conjunction with the 2017 Watertown municipal and Watertown school election date of Tuesday, June 20<sup>th</sup>, 2017. Discussion was held regarding the number of polling places to use for this election and upon vote of the Board; all present voted aye; motion carried.

**JUSTICE FACILITIES RFP FOR FINANCIAL ADVISOR**

Motion by Gabel, second by VanDusen, to approve and issue, a request for proposals for a financial advisor for the possible issuance of bonds to fund justice facilities; all present voted aye; motion carried. Commissioner Gabel noted the deadline to submit proposals is Thursday, February 2<sup>nd</sup> by 3:00 p.m.

**CONFERENCE CALL WITH CLARK COUNTY**

The Board held a conference call with Clark County Commissioners regarding jail cooperation options.

**PERSONNEL CHANGES**

Motion by Hanten, second by VanDusen, to approve the following anniversary step increase personnel changes; all present voted aye; motion carried: Deputy Maintenance Supervisor, Robert Byer, step 10/\$22.40 per hour; Highway Mechanic, Todd Warne, step 11/\$23.19 per hour; Highway Maintenance III, Jeff Case, step 11/\$23.19 per hour; Highway Maintenance II, Matt Dargatz, step 6/\$20.55 per hour.

**TRAVEL REQUESTS**

Motion by Hanten, second by Gabel, to approve the following travel request; all present voted aye; motion carried: Highway Supt., Superintendents Short Course.

**CCJAC**

Commissioner Gabel noted the public presentation of the CCJAC scheduled for Tuesday, January 24<sup>th</sup> has been postponed and the next working meetings of the CCJAC are set for Thursday, February 2<sup>nd</sup>, at 5:30 p.m., at LATI and Tuesday, February 21<sup>st</sup> at LATI.

**ADJOURNMENT**

There being no further business to come before the Board a motion was made by Hanten, second by Waterman, to adjourn at 10:22 a.m., until 9:00 a.m., Tuesday, January 24<sup>th</sup>, 2017; all present voted aye; motion carried.

ATTEST:

Cindy Brugman  
Codington County Auditor

Codington County, January 17, 2017

Codington County does not discriminate on the basis of color, national origin, sex, religion, age, or disability in employment or the provision of service.

Published once at the total approximate cost of \$\_\_\_\_\_.