

Official Proceedings
County of Codington, Watertown, South Dakota
Codington County Courthouse
14 1st Ave SE

February 7, 2017

The Codington County Commissioners met in regular session at 9:00 a.m., Tuesday, February 7th, 2017, at the Codington County Courthouse. Commission members present were: Lee Gabel, Charlie Waterman, Myron Johnson, and Brenda Hanten; Commissioner Troy VanDusen was absent; Chairman Johnson, presiding.

AGENDA APPROVED

Motion by Hanten, second by Gabel, to approve the agenda; all present voted aye; motion carried.

MINUTES APPROVED

Motion by Hanten, second by Gabel, to approve the minutes of January 24th, 2017; all present voted aye; motion carried.

MONTHLY REPORTS

4-H/Youth Program Advisor, Jodi Loehrer, reported on the following items: Farm Show; Shooting Sports Archery participation; Strengthening Families Class; and Women & Men in Science event at LATI. Ms. Loehrer reported rental income at the Extension Center Complex in 2016 was approximately \$23,000.00 for 91 paid rentals. **Veterans Service Officer, Al Janzen**, reported 97 appointments/walk-ins in January and 2 trips to the V.A. Hospital in Sioux Falls with a total of 4 riders. Mr. Janzen advised the Board that a group from the United Methodist Church recently prepared a number of back-packs, filled with items, for distribution to Veterans. Mr. Janzen noted Thrivent Financial has previously supplied back-packs of items for Veterans. **Weed Supervisor, Steve Molengraaf**, reported on the following items: working the Sioux Falls and Watertown Winter Farm Shows; State Weed Conference scheduled for February 21st - 24th; and the annual Weed Board/Towns and Townships meeting scheduled for March 1st at 6:30 P.M. at the Extension Center Complex kitchen area. **Welfare Director, Sarah Petersen**, provided the Board with a report of statistics from the Welfare office for the month of January 2017. 37 people were served for the following: 4 medical, 17 housing, 4 housing support, 2 prescriptions, 3 burials, and 6 utilities; \$3,952.00 was paid out by the County for these contacts and \$6,030.40 was saved using other resources. Ms. Petersen reported the NACO prescription drug card program provided \$3,219.82 in savings for 53 people in the month of January. Ms. Petersen also updated the Board on the following: HB1183 regarding mental health screening for inmates; impact of a possible repeal of the Affordable Care Act; and progress with the Stepping Up Initiative.

SEQUENTIAL INTERCEPT MAPPING APPLICATION

Motion by Gabel, second by Waterman, to authorize the Welfare Director to submit an application for SIM (Sequential Intercept Mapping). SIM is a 1.5-day workshop that develops a map that illustrates how people with behavioral health needs come in contact with and flow through the criminal justice system. Ms. Petersen noted this workshop comes at no cost to the County and workshop trainers will come to the community. Upon vote of the Board; all present voted aye; motion carried.

JUSTICE AND MENTAL HEALTH COLLABORATION PROGRAM GRANT

Welfare Director, Sarah Petersen, requested authorization to submit an application for a JMHCP (Justice and Mental Health Collaboration Program) grant. The JMHCP supports innovative cross-system collaboration to improve responses and outcomes of individuals with mental illness or co-occurring mental health and substance abuse disorders who come into contact with the justice system. The board

requested that Ms. Petersen come back with this request after participating in a corresponding WEBINAR later this week.

BIDS FOR HIGHWAY SUPPLIES AND WEED CHEMICALS

This being the time and place set for the opening of bids for 2017 Highway supplies and Weed chemicals, the following bids were received and acted upon by the Board.

Concrete Pipe, Pre-Stressed Bridge Deck, and Concrete Box Culverts

FORTERRA Concrete Products; Rapid City, SD

- a. Concrete Pipe: 24" - \$30.16 per ft.; 36" - \$55.36 per ft.; 60" - \$154.29.
- b. Pre-Stressed Concrete Bridge Deck: 40'x23" - \$4,413.00 each; 50'x30" - \$6,411.00 each.
- c. Concrete Box Culverts: 8'x8' \$481.00 plf; 10'x10' \$595.00 plf.

Motion by Hanten, second by Gabel, to accept the bid of FORTERRA, the only bid, as recommended by Highway Supt., Rick, Small; all present voted aye; motion carried.

Corrugated Metal Pipe

True North Steel; Huron, SD

- a. 2 2/3" x 1/2" corrugation:
 - 18"x16 ga. - \$11.73 plf
 - 24"x16 ga. \$15.39 plf
 - 30"x14 ga. \$23.63 plf
 - 36"x14 ga. \$28.22 plf
- b. 5" x 1" corrugation:
 - 60"x14 ga. \$47.69 plf
 - 72"x12 ga. \$79.82 plf
 - 96"x12 ga. \$106.00 plf
 - 108"x12 ga. \$119.09 plf
- c. 5" x 1" corrugation arch:
 - 60" class 66"x51" 12 ga. \$76.64 plf
 - 72" class 81"x59" 12 ga. \$91.79 plf
 - 108" class 128"x83" 12 ga. \$136.95 plf

Motion by Hanten, second by Gabel, to accept the bid of True North Steel; the only bid, as recommended by Highway Supt., Rick, Small; all present voted aye; motion carried.

Bridge Lumber

True North Steel; Huron, SD

- a. Plank 3"x12"x20' Partial Truck Load from Stock - \$2,632.00 M'BF
- b. Creosote piling 35' to 40' lengths – no bid
- c. Wood posts 4" to 5" x 12' – no bid

Motion by Gabel, second by Hanten, to accept the bid of, True North Steel, the only bid, per the recommendation of the Highway Supt.; all present voted aye; motion carried.

Diesel Fuel and Gasohol

Sioux Valley Coop; Watertown, SD

- a. #2 diesel – Watertown shop \$2.02 gal; Out shops \$2.14 gal
- b. Gasohol E-10 – Watertown shop \$2.15 gal; Out shops \$2.27 gal
- c. Gasohol E-30 – Watertown shop \$1.95 gal; Out shops \$2.07 gal
- d. Gasohol E-85 – 1.72 at the pump

Highway Supt., Rick Small noted there is no bid for #1 diesel again this year and #1 diesel purchases will be subject to the current market price. Motion by Hanten, second by Gabel, to accept the bid of Sioux Valley Coop., the only bid, per the recommendation of the Highway Supt.; all present voted aye; motion carried.

Liquid Asphalt

Flint Hills Resources; Marshall, MN

- a. MC-70 \$669.89 per ton; MC-3000 \$484.89 per ton; AE150 – \$349.89 per ton.

Jebro, Inc.; Sioux City, IA

- a. MC-70 \$729.00 per ton; MC-3000 \$549.00 per ton; AE150 \$418.00 per ton.

Motion by Waterman, second by Gabel, to accept the bid of Flint Hills per the recommendation of the Highway Supt.; upon vote of the Board, all present voted aye; motion carried.

Pea Gravel

Northern Con-Agg, LLP; Plymouth, MN

- a. \$5.20 per ton

Motion by Hanten, second by Waterman, to accept the bid of Northern Con-Agg., the only bid, per the recommendation of the Highway Supt.; upon vote of the Board, all present voted aye; motion carried.

Gravel Crushing

Brownlee Construction, Watertown, SD

- a. 1/2" \$2.98 per ton; 5/8" \$2.58 per ton; 3/4" \$2.24 per ton

Motion by Hanten, second by Gabel, to accept the bid of Brownlee Construction, the only bid, as recommended by the Highway Supt.; all present voted aye; motion carried.

Asphalt Patching Material

No bids received

Weed Chemicals

Hefty, Baltic SD

- Aq. Glyphosate \$21.87 gal
- Plateau \$141.64 gal
- 2-4D Amine \$9.49 gal
- 2-4D Ester \$18.25 gal
- Tordon \$56.91 gal
- GrazonNext \$44.12 gal
- Surfactant \$17.90 gal

Helena Chemical, Clear Lake SD

Glyphosate \$9.95 gal
 2-4D Amine \$10.72 gal
 2-4D Ester \$14.92 gal
 Tordon \$50.00 gal
 GrazonNext \$37.50 gal

VanDiest, Pierre SD

Aq. Glyphosate \$12.97 gal
 Aq. Glyphosate \$14.97 gal – Nufarm
 Glyphosate \$9.77 gal
 Plateau \$104.89 gal
 Plateau \$99.89 gal - generic
 2-4D Amine \$9.69 gal
 2-4D Ester \$12.49 gal
 Tordon \$45.97 gal
 GrazonNext \$44.59 gal
 Surfactant \$10.39 gal

Motion by Gabel, second by Waterman, to delay a bid award for weed chemicals until February 14th, to allow Weed Supervisor, Steve Molengraaf, time to review the bids for best prices and standards; all present voted aye; motion carried.

SURPLUS SUPPLIES

Motion by Hanten, second by Gabel, to authorize the sale of used culverts, bridge lumber, bridge supplies, tires, etc. at 50% of inventory cost or 50% of replacement cost whichever is higher; and scrap metal at the current daily scrap prices in Watertown; per the request of Highway Supt., Rick Small; all present voted aye; motion carried.

JANUARY SALARY CLAIMS

Motion by Hanten, second by Gabel, to approve the following January salary claims; all present voted aye; motion carried: Commissioners: 9,964.06 total salaries; Lee Gabel 1791.74; Brenda Hanten 1791.74; Myron Johnson 1,891.74; Harlan Waterman 1791.74; Troy VanDusen 1791.74. Auditor: 19,822.80 total salaries; Cindy Brugman 5214.78; Jodi Pearson 3511.32; Debbie Melville 3236.40; Alissa Harte 2911.02. Co. Treasurer: 27,829.87 total salaries; Carol Maloney 4950.30; Janet Bevers 3824.52; Betty Overlie 3236.40; Lindee Waba 3339.06; Sandy Theye 2982.36; Ashley Lindner 2717.88. States Attorney: 36,843.11 total salaries; Patrick McCann 8,343.30; Barb Maxwell 3219.00; Ruth Swenson part time @ 17.69 hr.; Chad Nelson 5754.18; Becky Morlock Reeves 5686.32; Jamie Monson 3112.86; Rene Herke part time @ 17.14hr. Gov. Buildings: 19,982.47 total salaries; Milo Ford 5451.42; Bob Byer 3897.60; Cindy Dargatz part time @ 16.65 hr.; Steve Deville 3170.28. Dir. Equalization: 37,961.41 total salaries; Shawna Constant 5108.64; Diane Merchant 3511.32; Michelle Pederson 3739.26; Heidi Selchert 3612.24; Barb Martenson 3219.00; Melissa Sears 3558.30; Allison Forbush 3575.70; Sarah Tesch 2717.88. Reg. of Deeds: 19,287.99 total salaries; Ann Rasmussen 4950.30; Mary Fransen 3824.52; Jill Schweitzer 3095.46; Jacki Manning 3333.84. Veterans Service: 9,495.55 salaries; Al Janzen 4082.04; Peggy Raml 3219.00. Sheriff: 87,809.13 total salaries; Brian Richter 4555.32; Chuck Carbonneau part time @ 21.84 hr.; Adam Reeves 3942.84; Brad Howell 5748.96; Kristi Gast 3880.20; Kathy Young 3497.40; Lonnie Greenfield part time @ 20.45 hr.; Dave Curtis 4470.06; Janelle Nygaard 3445.20; Keith Olson part time @ 21.84 hr.; Rusty Mathews 4421.34; Jerrod Olson 4421.34; Mike Gubka 4403.94; Trevor Schimmel 3942.84 Cameron Kamlitz part time @ 20.45; Bradley Howell part time @ 20.45 hr.; Brent Solum 3817.56. Co. Jail: 115,509.54 total salaries; Tom Walder 4844.16; Marie Suman part time @ 21.13 hr.; Lori Mills 3787.98; Cindy Olson part time @ 20.81 hr.; Marcy Rossow 3041.52; Shane Yost

part time @17.20 hr.; Tyrel Minor part time @ 17.74 hr.; Renee Howell part time @ 17.20 hr.; Darian Whitlock part time @ 17.20 hr.; Julie Gallisath part time @ 17.20 hr.; Shawna Carter 3805.38; Lindsey Stricherz 3805.38; Jennifer Guest 3805.38; Tyler Varns part time @ 17.74 hr.; Kayla Schomaker part time @ 18.31 hr.; Brittini Schliesman 3185.94; Jennifer Matejek 3787.98; Matt Blackwelder 3676.62; Erin Lenzner 3638.34; Kayla Brownell 3638.34; Wes Jennings 3523.50; Melissa Holtquist 3391.26; Justin Halajian 3095.46; Maria Escamilla 3408.66; Jeff Hershman 3622.68; Kelly Oelrich 3306.00; Sharon Carbonneau part time @ 17.20 hr. Care of the Poor: 6,236.46 total salaries; Sarah Petersen 3251.71; Julie Radach part time @ 15.62 hr. County Nurse: 4,269.98 total salaries; Jeanie Ochsendorf 3219.00. Ag. Bldg.: 9,381.66 total salaries; Bryan Bleeker 3125.04; Scott Swanson 3499.14. Co. Extension: 8,575.06 total salaries; Becky Goens 3493.92; Kim Johnson 2893.62. Weed Control: 5,606.29 total salaries; Steve Molengraaf 3605.28. Planning Board: 399.00 total salaries. Road & Bridge: 81,983.13 total salaries; Rick Small 5846.40; Allen Benck 3975.90; Calvin Engels 3845.40; Brad Schwinger 3975.90; Jeff Case 4035.06; Rick Hartley 4835.46; Todd Warne 4035.06; Dave Hedding 3975.90; Lori Deutsch 3493.92; Rick Holinka 3862.80; Dan Busta 3845.40; Matt Dargatz 3575.70; Jamie Dolen 3448.68; Robyn Riter 3358.20; Lynn Solberg 3138.96; Doug Torstenson 3138.96. Emergency Management: 11,662.73 total salaries; Jim Sutton 4950.30; Cheri Howell 2801.40; Larry Howard part time 20.00 hr. Crime Victim: 6,134.72 total salaries; Jan Steele 4854.60. W.I.C.: 3681.33 total salaries; Sara Aman 2717.88. Total: 522,436.29. Breakdown of withholding amounts which are included in the above: S.D. Retirement 46,156.50; S.D. Retirement 287.98 spouse option; S.D. Supplemental Retire. 2,725.00 suppl. retire.; Sanford Health 58,402.38 ins.; Reliance Standard Life Insurance 408.83 life ins.; Delta Dental 5733.52 ins.; Avesis 784.91 ins.; Nationwide Retire. Sol. 239.29 suppl. retire.; AFSCME Council 65 302.40 employee union dues; AFLAC 3,056.08 ins.; Assurity Life Insurance Company 151.41 ins.; U.M.B. Bank 5,575.00 suppl. retire.; AFLAC 616.34 ins.; Watertown United Way 55.00 employee contributions; Office of Child Support 535.00 employee payments; Sioux Valley Credit Union 22,259.28 employee payments; Cod. Co. Treasurer 29,170.00 employee monthly draw; New York Life 32.75 ins.; Teamsters Local Union 120 251.00 employee union due; Codington County Deputy Sheriff's Association 105.00 employee union dues; ReliaBank Dakota 43,504.61 federal withholding; ReliaBank Dakota 61,000.08 social security; Barbara Curtis 800.00 employee payment; Washington National Ins. 20.20 ins.; Brad Howell 5989.68 payout of vac & comp time; Jennifer Matejek 71.67 refund of ins. premium; Sanford Health 622.00 additional ins. premium; SDRS Special Pay Plan 7,600.19 final payout of vac/sick leave for Calvin Engels; SDRS Special Pay Plan 45.00 participation fee.

QUIT CLAIM DEED

Motion by Hanten, second by Gabel, to authorize the Chairman to sign a quit claim deed, to the City of Watertown, pertaining to property known as, Lots 8, 9 & 10, Block 2, Gesley's Addition to the City of Watertown. This quit claim deed was originally approved on August 9th, 2016 but was never filed in the office of the Register of Deeds and is no longer accessible. Upon vote of the Board; all present voted aye; motion carried.

EXTENSION CENTER COMPLEX FURNACES

Facility Manager, Milo Ford, met with the Board to discuss a situation with furnaces located in the office areas of the Extension Center Complex. Mr. Ford advised the Board the furnaces and air conditioning units are approaching 20 years in age and the furnaces have required material dollar amounts to repair in the past two years. Mr. Ford requested authorization to replace the furnaces and air conditioning units, at an approximate cost of \$13,730.00. Discussion was held regarding the advantages/disadvantage of replacing the furnaces and air conditioning units simultaneously. Motion by Hanten, second by Gabel, to authorize the replacement of the furnaces and air conditioning units as presented and requested by the Facility Manager; all present voted aye; motion carried.

REGISTER OF DEEDS OFFICE CLOSURES

Facility Manager, Milo Ford, requested authorization for the closure of the Register of Deeds office to allow for the installation of flooring in the office. Mr. Ford requested that the office be allowed to offer limited service on Thursday, February 16th, close to the public on Friday, February 17th, closed, along with all County offices, on Monday February 20th due to a federal holiday, and allowed to offer limited service on Tuesday, February 21st to accommodate the flooring project and return of furniture and equipment to the office following the completion of said project. Motion by Hanten, second by Waterman, to approve the afore mentioned Register of Deeds office schedule as requested by the Facility Manager; all present voted aye; motion carried.

WEDDING CEREMONY ON COURTHOUSE GROUNDS

Motion by Hanten, second by Gabel, to authorize the use of Courthouse grounds for a wedding ceremony scheduled for Saturday, June 10th, 2017 at 4:30 p.m. Facility Manager, Milo Ford, noted he received a request from Heather Dixon to hold her wedding ceremony on the Courthouse grounds. Upon vote of the Board; all present voted aye; motion carried.

PROPERTY TAX ABATEMENT

Motion by Hanten, second by Gabel, to approve a property tax abatement, in the amount of \$7.24, on property tax record #497, as the property owner qualifies for said abatement; all present voted aye; motion carried.

LEPC ROSTER

Motion by Hanten, second by Gabel, to approve an updated LECP roster; all present voted aye; motion carried. The updated roster will be kept on file in the office of the County Auditor.

WEATHER SPOTTER AND SEARCH AND RESCUE VOLUNTEERS

Motion by Hanten, second by Gabel, to approve updated Weather Spotter and Search and Rescue Team rosters for the purpose of covering said individuals under the County's workers' compensation insurance policy; all present voted aye; motion carried. Updated rosters will be kept on file in the office of the County Auditor.

PETITIONS TO REFER ORDINANCE #65 TO PUBLIC VOTE

Auditor, Cindy Brugman, advised the Board that petitions have been filed in the Office of the County Auditor to refer Codington County Ordinance #65 to a public vote. The Auditor noted the petitions were filed in a timely manner according to SDCL 7-18A-15 and the petitions held a sufficient number of signatures to refer Ordinance #65 to a public vote. Motion by Gabel, second by Hanten, to accept the petitions to refer Ordinance #65 to a public vote; all present voted aye; motion carried.

REFERNDUM ELECTION

Motion by Hanten, second by Gabel, to set an election date of Monday, March 27th, 2017, for the referral of Codington County Ordinance #65, per SDCL 7-18A-19; all present voted aye; motion carried. Discussion was held regarding the requirement to publish, per SDCL 7-18A-20, the entire referred ordinance, at an estimated cost of \$18,400.00, in one of the County's legal newspapers and no estimate available for publication in the second legal newspaper.

BUILDING PERMIT/CONDITIONAL USE PERMIT MORATORIUM

States Attorney, Patrick McCann and Zoning Officer, Luke Muller, met with the Board to discuss placing a moratorium on any building/use permit applications for the next two weeks to allow the Zoning Officer to identify which County zoning rules will be applicable to any permit applications. Motion by Gabel, second by Hanten, to place a moratorium on any permit applications to the Zoning Officer beginning at

12:00 noon on Tuesday, February 7, 2017 and ending at 12:00 noon on Tuesday, February 21, 2017; all present voted aye; motion carried.

EMPLOYEE HEALTH INSURANCE PREMIUMS ADJUSTMENTS

Motion by Hanten, second by Waterman, to authorize the Auditor to make adjusting budget entries, for health insurance premiums, for Codington County employees who have a spouse that also works for the County in a separate office; all present voted aye; motion carried.

FINANCIAL ADVISOR PROPOSALS

Commissioners Gabel and Waterman are reviewing proposals received for a financial advisor for a justice facilities bond issue. Commissioner Gabel advised the Board a proposal could be ready for approval at the Board's meeting schedule for February 14th.

PERSONNEL CHANGES

Motion by Hanten, second by Gabel, to approve the following personnel changes; all present vote aye; motion carried: Steven Lowry, new hire, Deputy Sheriff, step 3/\$21.84 per hour; Kim Johnson, Extension Deputy Office Coordinator, anniversary step increase, step 5/\$17.14 per hour; Becky Goens, Extension Office Coordinator, anniversary step increase, step 11/\$20.48 (pending certificate of advanced degree); and Erin Lenzner, part time Correctional Officer, step increase, step 8/\$21.23 per hour.

TRAVEL REQUESTS

Motion by Gabel, second by Waterman, to approve a travel request for the Welfare Director to attend the NACo Legislative Conference. The Welfare Director reviewed this request with the Board. Upon vote of the Board; Gabel, Waterman, and Johnson voted aye; Hanten voted no; VanDusen absent; motion carried. Motion by Hanten, second by Gabel, to authorize Treasurer's Office employees, 2nd Deputy and Clerk, to attend the SDACO New Officials Workshop; all present voted aye; motion carried.

CCJAC

Commissioner Gabel reported recent activity at a meeting of the CCJAC included time reviewing smaller options for a justice facility. Commissioner Gabel noted the next working meeting of the CCJAC will be at 5:30 p.m., Tuesday, February 21st at LATI.

ADJOURNMENT

There being no further business to come before the Board a motion was made by Hanten, second by Gabel, to adjourn at 11:27 a.m., until 9:00 a.m., Tuesday, February 14th, 2017; all present voted aye; motion carried.

ATTEST:

Cindy Brugman
Codington County Auditor

Codington County does not discriminate on the basis of color, national origin, sex, religion, age, or disability in employment or the provision of service.

Published once at the total approximate cost of \$_____.