

**Official Proceedings
County of Codington, Watertown, South Dakota
Codington County Courthouse
14 1st Ave SE**

December 5, 2017

The Codington County Commissioners met in regular session at 9:00 a.m., Tuesday, December 5, 2017, at the Codington County Courthouse. Commission members present were: Lee Gabel, Charlie Waterman, Myron Johnson, Troy VanDusen, and Brenda Hanten; Chairman, Myron Johnson presiding. The meeting was opened with the pledge of allegiance.

AGENDA

Motion by Hanten, second by Waterman, to approve the agenda; all voted aye; motion carried.

MINUTES APPROVED

Motion by Hanten, second by VanDusen, to approve the minutes of November 28th, 2017. Commissioner Waterman requested that the minutes of November 28th reflect his abstaining from the vote on the Welfare Director's NACo Legislative Conference travel request. Commissioner's Hanten and VanDusen agreed to this change to the motion at hand; upon vote of the Board; all voted aye; motion carried.

OMMEN'S 2ND ADDITION PLAT RESOLUTION

Zoning Officer, Luke Muller, presented the Board with a resolution of the Ommen's 2nd Addition Plat. Mr. Muller reviewed the plat and the Board adopted the following Resolution:

RESOLUTION #2017-25

A Resolution to approve the platting of the Ommen's Second Addition in the County of Codington, South Dakota.

BE IT RESOLVED by the County Commissioners of Codington County, South Dakota, as follows:
That an examination has been made of the plat entitled:

Ommen's Second Addition located in the Northwest Quarter of Section 32, Township 117 North, Range 55 West of the 5th P.M., subject to Public Road Right of Way, in the County of Codington, South Dakota; and it appearing to the Board of County Commissioners that the arrangement of streets and alleys and the area within its jurisdiction have not been interfered with by the said plat and survey, and that the County Planning Commission of the said County has recommended approval of the said plat, and it also appearing that the plat and survey accompanying the same has been executed according to law.

NOW, THEREFORE, said plat is hereby approved and the County Auditor of Codington County, South Dakota, is hereby authorized to endorse on the said plat a copy of the Resolution and to certify to the same thereon.

The above and foregoing resolution was moved for adoption by Commissioner Gabel, second by Commissioner Waterman; whereupon the Chairman of the Board of County Commissioners declared the same to be duly passed and adopted.

Dated this 5th day of December, 2017, at Watertown, Codington County, South Dakota

Myron Johnson

Codington County, December 5, 2017

Chairman

STATE OF SOUTH DAKOTA

§

COUNTY OF CODINGTON

I, the undersigned, the duly appointed, elected, qualified, and acting County Auditor of Codington County, South Dakota, do hereby certify that the foregoing is a true and correct copy of Resolution 2017-25, adopted by the Board of County Commissioners of Codington County, South Dakota.

Dated this 5th day of December, 2017, at Watertown, Codington County, South Dakota.

Cindy Brugman

Codington County Auditor

1ST DISTRICT PLANNER

Luke Muller, 1st District Association of Local Governments, introduced to the Board, Tom Nealon. Mr. Nealon has joined the 1st District as a planner and will also act as the Zoning Officer for Hamlin County.

MONTHLY REPORTS

4H Youth Program Advisor, Jodi Loehrer, updated the Board on the following: Jr. Achievement, Clover Buds, job shadowing, Special Foods December workshop, Strengthening Families training, Shooting Sports training, and the archery program beginning in January. Ms. Loehrer noted there is a 4-H tree at the Watertown Public Library. Ms. Loehrer presented the Board with 2018 4-H calendars.

Veteran Service Officer, Al Janzen, reported 2 trips with 6 riders to Sioux Falls, 68 walk-ins/appointments, and 4 house calls in the month of November. The Veterans Day program was attended by over 500 and Mr. Janzen attended the Veterans Legislative Round Table. The Veterans Service Office is currently participating in "Toys for Tots" and a food drive for the Salvation Army. **Welfare Director, Sarah Petersen**, who could not be present for this meeting, presented the Board with a report of the following data from the month of October: 34 people were served for the following: 8 medical, 8 housing, 1 prescription, 1 transportation, 3 burials, 3 miscellaneous, and 4 utilities; there were \$137.00 in funds expended by the County for these contacts and \$8,225.83 was saved using other resources.

2017 PUBLIC HEALTH SERVICES CONTRACT

Motion by Gabel, second by Hanten, to authorize the Chairman to sign the contract between the Codington County Commission and the South Dakota Dept. of Health, Community Health Services, for community health nursing services, beginning January 1, 2018 and ending December 31, 2018, in the amount of \$13,390.00, pending review by the Codington County States Attorney; all present voted aye; motion carried.

2017 UNION LABOR CONTRACTS APPROVED

Human Resource Director, Terry Satterlee, reviewed with the Board the modifications within the 2018 Codington County Deputy Sheriff's Association Labor Contract. Mr. Satterlee reviewed a number of changes within the contract including, a 1.5% COLA on the employees 2017 base wage schedule, an increase of vacation hours for employees with 20+ years of employment, raising the sick bank cap hours, raising the maximum number of hours of sick leave payout upon retirement, longevity increase for employees with 26 to 30+ years of employment, an increase in monthly pay for the position of Deputy Investigator, and an increase in hours of shift differential. Motion by VanDusen, second by Hanten, to authorize the Chairman to sign the 2018 labor contract between Codington County and the Codington County Deputy Sheriff's Association; all voted aye; motion carried.

Codington County, December 5, 2017

PERSONNEL CHANGES

Motion by Hanten, second by Gabel, to approve the following personnel changes; all voted aye; motion carried: Auditor Election Clerk, Alissa Harte, anniversary step increase, step 6/\$17.24 per hour. Director of Equalization Appraisers II, anniversary step increases, Heidi Selchert, step 9/\$21.07 per hour; Melissa Sears, step 8/\$20.76 per hour; and Allison Forbush, step 8/\$20.86 per hour. Part Time Matron, Megan Olson, new hire, step 1/\$17.20 per hour.

AG. BUILDING ROOFING BIDS

Facility Manager, Milo Ford, opened the following bid, the only bid received, for the project to repair the Ag. Building roof due to hail damage in July 2017. Mr. Ford noted a bid bond was included in this bid as required.

Pro-Tec Roofing & Sheet Metal, Watertown SD

Base bid amount	\$297,840.00
Alternate #1	\$27,780.00
Alternate #2	\$64,780.00
Alternate #3	\$78,410.00

The Board will take action, on the bid received, at their December 12th meeting.

FINAL MEETING DATE FOR 2017

The final meeting of 2017, of the Codington County Commissioners, will be held on Wednesday, December 27th, at 11:00 a.m.

ADJOURNMENT

There being no further business to come before the Board a motion was made by Hanten, second by Waterman, to adjourn at 9:50 a.m., until 9:00 a.m., Tuesday, December 12th, 2017; all voted aye; motion carried.

ATTEST:

Cindy Brugman
Codington County Auditor

Codington County does not discriminate on the basis of color, national origin, sex, religion, age, or disability in employment or the provision of service.

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