

**Official Proceedings
County of Codington, Watertown, South Dakota
Codington County Courthouse**

December 30, 2013

The Codington County Commissioners met in regular session at 9:00 a.m., Monday, December 30th, 2013, at the Codington County Courthouse. Commission members present were: George Heller, Tyler McElhany, Myron Johnson, Elmer Brinkman, and Brenda Hanten; Chairman Brinkman presiding.

AGENDA APPROVED

Motion by McElhany, second by Hanten, to approve the agenda, all present voted aye; motion carried.

MINUTES APPROVED

Motion by Johnson, second by Hanten, to approve the minutes of December 17th, 2013; all present voted aye; motion carried.

MONTHLY REPORTS

Emergency Management Director, Jim Sutton, reported on the following items: a State Emergency Management meeting is scheduled for January 23rd in Pierre; the backup emergency generator at the Extension Center Complex is in need of attention/repair; the new dog trailer for the Search and Rescue team has arrived and is ready for service; and the Search and Rescue Team will once again assist with the Governors Winter Games sponsored by the Poinsett Pounders snowmobile club the weekend of January 17th – 19th. **Sheriff, Toby Wishard**, submitted the following statistics for the month ending November 30th, 2013 for the Detention Center and Sheriff's Office: average daily inmate population 53.73; bookings 229; \$6,198.99 collected in fees for out of county prisoner contracts; \$7,195.00 collected in work release fees; \$3,251.00 collected in fees for the 24/7 program, \$5,034.00 collected in SCRAM fees and remitted to the Clerk of Courts Office; with 40 individuals testing twice daily for PBT's; 4 individuals reporting twice weekly for UA Drug testing; and 35 individuals wearing SCRAM (security continuous remote alcohol monitor) bracelets; 455 cases/calls for service; 23 accidents investigated; 99 arrest warrants were served; 217 sets of civil papers served; and a total of 3,385 miles traveled for 15 prisoner transports. Sheriff Wishard presented the Board with a report of fees collected in the month of November 2013, in the amount of \$5,629.94, retained by the County. Sheriff Wishard noted he and some of his staff will meet with representatives of Architecture Inc. and their security consultant on January 8th in Sioux Falls.

COMMISSIONERS CONTINGENCY TRANSFERS

Motion by Hanten, second by McElhany, to transfer \$17,200.00 from the Commissioners Contingency budget to the Commissioners budget in the amount of \$8,000.00, to the Court Appointed Attorney budget in the amount of \$1,700.00, and to the Sheriff's budget in the amount of \$7,500.00; all present voted aye; motion carried.

SALARY CLAIMS

Motion by Johnson, second by Heller, to approve for payment the following salary claims; all present voted aye; motion carried: Commissioners: 9,318.07 total salaries. Auditor: 19,572.56 total salaries. Co. Treasurer: 26,931.51 total salaries. States Attorney: 31,523.64 total salaries. Gov. Buildings: 19,108.74 total salaries. Dir. Equalization: 39,853.55 total salaries. Reg. of Deeds: 17,893.46 total salaries. Veterans Service: 11,902.44 total salaries. Sheriff: 77,323.62 total salaries. Co. Jail: 83,069.99 total salaries. Care of the Poor: 4,329.44 total salaries. County Nurse: 4,088.82 total salaries. County Park: 2,249.52 total salaries. Ag. Bldg.: 8,732.50 total salaries. Co. Extension: 8,538.75 total salaries. Weed

Control: 5,681.78 total salaries. Planning Board: 210.51 total salaries. Road & Bridge: 82,426.68 total salaries. Emergency Management: 10,343.36 total salaries. Crime Victim: 6,287.43 total salaries. W.I.C.: 4083.37 total salaries. Total: 473,469.74. Breakdown of withholding amounts which are included in the above: S.D. Retirement 42,947.50; S.D. Retirement 382.21 spouse option; S.D. Supplemental Retire. 1,635.00 suppl. retire.; Wellmark 63,753.83 ins.; Lincoln Financial Group 446.50 life ins.; Delta Dental 5,916.21 ins.; Avesis 705.21 ins.; Nationwide Retire. Sol. 214.29 suppl. retire.; AFSCME Local #2488 330.30 employee union dues; AFLAC 2,521.05 ins.; Assurity Life Insurance Company 151.41 ins.; U.M.B. Bank 2,527.00 suppl. retire.; AFLAC 400.15 ins.; Watertown United Way 111.67 employee contributions; Office of Child Support 100.00 employee payments; Sioux Valley Credit Union 12,510.94 employee payments; Cod. Co. Treasurer 34,390.00 employee monthly draw; New York Life 32.75 ins.; Teamsters Local Union 219.00 employee union dues; Codington County Deputy Sheriff's Association 120.00 employee union dues; ReliaBank Dakota 35,809.77 federal withholding; ReliaBank Dakota 53,312.62 social security; Breit Law Office 96.69 employee payment; Barbara Curtis 800.00 employee payment; Washington National Ins. 20.20 ins.; employee payment.

CLAIMS

Motion by Heller, second by McElhany, to approve for payment the following claims; all present voted aye; motion carried: Accreditation Audit Etc. 150.00 Svc, Ryan Anderson 12.22 Jury, Aspen Tree Service 3300.00 Maint, AT&T Mobility 75.25 Util, Austin Law Offices 319.80 Svc, Graciela Barrantes 240.00 Svc, Bauer Law Office Pc 1559.00 Svc, Stephen Behlings 10.74 Jury, Brian's Glass & Door Inc. 40.00 Repairs/Maint., Brown Clinic Pllp 540.00 Svc, Brownlee Construction 270576.00 Supplies, Butler Machinery 675.94 Supplies, C & R Supply 13478.46 Sup, Carquest Auto Parts 234.02 Rep, Cass-Clay Creamery 706.41 Sup, Centurylink 85.28 Util, Codington-Clark Electric Coop. 45.71 Utilities, Cole Papers, Inc. 75.42 Sup, Connecting Point Computer Cent 7987.65 Maint, County Fair Foods 15.06 Sup, CRA Payment Center 1357.95 Repairs/Maint., D K Diesel Injection Inc. 104.64 Sup, Debora Dockter 11.48 Jury, Doug Zamow 501.12 Repairs/Maint., Dugan Sales & Service 1049.00 Rep, Jeffrey Dunn 13.70 Jury, Bimbo Foods, Inc 247.42 Sup, Engelstad Electric Co. 836.32 Rep, Colleen Enstad 12.22 Jury, ESE Ind Inc 550.00 Rep, Farnams Genuine Parts 9.19 Sup, Farnams Genuine Parts 408.00 Supplies, Milo Ford 18.00 Trav, Norbert Fortin 11.48 Jury, Harvey Fourshey 13.70 Jury, Galls, An Aramark Company 93.98 Unif, GCR Tire Center 1546.42 Rep, Becky Goens 15.42 Trav, Eddie Goodwin 10.74 Jury, Debra Henricks 15.18 Jury, Tyler Hexum 11.48 Jury, Cynthia Holien 17.40 Jury, Preston Hoss 10.74 Jury, Human Service Agency 5000.00 Svc, Joanne Hutt 51.48 Jury, HyVee #1871 Accts Receivable 1228.90 Sup, Intoximeters 600.00 Sup, Johnson Controls, Inc. 1957.55 Maint, Michael Johnson 11.48 Jury, Paul Johnson 88.71 Trav, Crystal Jurgens 52.22 Jury, Daniel Kannas 10.74 Jury, The King Corporation 600.00 Rep, Kristi Koll 1042.62 Sup, Wayne Kothe 11.48 Jury, Clyde Kraemer 10.74 Jury, Larry's Lumber, Inc 3233.95 Rep, J.H. Larson Electrical Co. 2544.00 Rep, Lawson Products 352.09 Supplies, Lewis & Clark Bhs 320.00 Svc, Lincoln Co Treasurer 199.50 Svc, June Lindner 10.74 Jury, Janet Little 11.48 Jury, Jodi Loehrer 57.07 Trav, M & T Fire And Safety 118.00 Supplies, Mac's Inc 181.89 Supplies, Macksteel Warehouse, Inc. 745.14 Supplies, Mac's Inc. 27.52 Rep, Mark's Auto 252.71 Rep, Matheson Trigas DBA Linweld 150.00 Rep, Austin McNamara 11.48 Jury, Menards 105.64 Supplies, Menards 540.20 Rep, Menards 1137.24 Rep, Richard Meyer 13.70 Jury, Midcontinent Communications 495.00 Util, Myers Enterprises, Inc 340.00 Rep, National Assoc Of County Engineers 600.00 Travel & Conf., Sarah Neuhauser 56.66 Jury, Yanira Novoa 100.00 Svc, Office Peeps 43.80 Supplies, Office Peeps, Inc. 1143.11 Sup, James Oleson 22.00 Ref, Bonnie Oletzke 53.70 Jury, Otis Elevator Company 3946.91 Maint, Overhead Door Co 285.46 Rep, Susan Parish-Lentz 50.74 Jury, Pennington County Sheriff 202.95 Trav, Thomas Petrik 51.48 Jury, PMB 0112 211.11 Util, Prairie Lakes Health Care Cent 3580.50 Svc, Reserve Account 99.42 Sup, Ricky Small 10.00 Repairs/Maint., Jeffrey Ringgenberg 52.22 Jury, RJC Construction, Inc 8486.81 Rep, Carla Roby 120.00 Sup, Roethler Construction Inc 9787.17 Rep, Roger's Auto Sales 200.00 Misc, Travis Rudebusch 51.48 Jury, Runnings 22.74 Rep, Johnathon Schmeling 12.96 Jury, Schrader's 259.25 Sup, Schuneman Equipment 74.40 Repairs/Maint., S.D. Federal Property 950.00 Sup, SD Assoc. Co Weed & Pest 50.00 Dues, SDN Communications 1129.09 Util, Securus Technologies

700.00 Sup, Nathan Shepard 10.74 Jury, Shepherd Reporting Llc 30.00 Svc, Sherwin Williams 763.54 Rep, Sioux Valley Coop 4080.70 Fuel, Sioux Valley Coop 109.16 Supplies, Bryan Slattery 10.00 Jury, Jerry Sour 12.22 Jury, Michelle Sour 11.48 Jury, South Dakota Dept. Of Transpor 484.36 Repairs/Maint., Spears Law Office 552.66 Svc, Jaitlyn St Sauver 10.74 Jury, Star Laundry 107.50 Supplies, State Bar Of South Dakota 415.00 Dues, Steve's World 132.50 Rep, Sturdevants Auto Parts 248.32 Repairs/Maint., Sysco North Dakota 4516.20 Sup, Charles Tesch 50.74 Jury, Mark Thorson 52.22 Jury, Thurman Law Office 184.10 Svc, Toshiba Financial Services 402.20 Rent, Trav's Outfitter Inc 384.95 Sup, Truenorth Steel 6480.00 Supplies, Bob Urevig 14.44 Jury, Shirlee Valnes 50.00 Jury, Callen Venjohn 52.96 Jury, Verizon Wireless 414.86 Util, Great Western Bank 921.06 Pmt, Walmart Community 287.42 Sup, Watertown City Finance Office 150000.00 Highway 212 Property, Watertown Ford 228.88 Rep, Watertown Iron & Metal 43.15 Repairs/Maint., Watertown Lawn & Garden 968.00 Rep, Judy L Weber Rpr 30.00 Svc, West Payment Center 88.50 Sup, William West 10.00 Jury, Wheelco 243.40 Rep, Wiles & Rylance, LLP 201.60 Svc, Wow! Business 49.95 Util, Watertown Landfill 4.83 Maint, WW Tire Service Inc. 2053.70 Supplies, Xerox Corporation 124.11 Supplies, Yankton Co. Sheriff 25.00 Svc, Yankton Co Treasurer 446.00 Svc,

PLAT ADDITION RESOLUTION

Zoning Officer, Luke Muller, reviewed the “Replat of Lots 1 and 2 of Henrichs Plat Addition” with the Board and noted the Planning and Zoning Board has recommended approval of the plat.

RESOLUTION #2013-32

A Resolution to approve the platting of the “Replat of Lots 1 and 2 of Henrichs Addition” in the County of Codington, South Dakota.

BE IT RESOLVED by the County Commissioners of Codington County, South Dakota, as follows:

That an examination has been made of the plat entitled:

Replat of Lots 1 and 2 of Henrichs Addition located in the W1/2 of Section 33-T116N-R52W, of the 5th P.M., in the County of Codington, South Dakota; and it appearing to the Board of County Commissioners that the arrangement of streets and alleys and the area within its jurisdiction have not been interfered with by the said plat and survey, and that the County Planning Commission of the said County has recommended approval of the said plat, and it also appearing that the plat and survey accompanying the same has been executed according to law.

NOW, THEREFORE, said plat is hereby approved and the County Auditor of Codington County, South Dakota, is hereby authorized to endorse on the said plat a copy of the Resolution and to certify to the same thereon.

The above and foregoing resolution was moved for adoption by Commissioner Hanten, second by Commissioner McElhany; whereupon the Chairman of the Board of County Commissioners declared the same to be duly passed and adopted.

Dated this 30th day of December, 2013, at Watertown, Codington County, South Dakota.

Elmer P. Brinkman
Chairman, Board of County Commissioners

STATE OF SOUTH DAKOTA

§

Codington County, December 30, 2013

COUNTY OF CODINGTON

I, the undersigned, the duly appointed, elected, qualified, and acting County Auditor of Codington County, South Dakota, do hereby certify that the foregoing is a true and correct copy of Resolution 2013-32, adopted by the Board of County Commissioners of Codington County, South Dakota.

Dated this 30th day of December, 2013, at Watertown, Codington County, South Dakota.

Cindy Brugman

County Auditor, Codington County, South Dakota

ZONING SERVICES CONTRACT

Zoning Officer, Luke Muller, presented to and reviewed with the Board, a proposed contract, for zoning services in 2014, between Codington County and the First District Association of Local Governments. Mr. Muller noted there are no changes to the 2014 contact and the contract fee hourly rate remains at \$45.00 per hour with the sum not to exceed \$27,000.00 for these services; along with mileage costs included the total contract maximized at \$27,650.00. Motion by McElhany second by Hanten, to authorize the Chairman to sign the letter of agreement between Codington County and the First District Association of Local Governments to provide administrative and technical assistance services to the Codington County Planning Commission and County Commissioners in the area of zoning, beginning January 1, 2014 through December 31, 2014; all present voted aye; motion carried.

SURPLUS CASH DESIGNATION

Motion by Hanten, second by McElhany, to assign General Fund surplus cash, in the amount of \$4,315,000.00, for future building projects; all present voted aye; motion carried.

SURPLUS EQUIPMENT

Motion by Hanten, second by McElhany, to declare a fax machine from the Sheriff's office surplus to be destroyed; computers in the Auditor's office surplus to be destroyed or given to another County office; and misc. equipment/ radios etc., from the Emergency Management Office surplus to be destroyed or sold at a future public auction; all present voted aye; motion carried. A list of the items declared surplus will be filed in the Auditor's Office.

AMBULANCE DISTRICT MEETING

It was noted there could be a quorum of this Board in attendance at a meeting on January 7th, 2014; at 1:00 p.m. at Watertown City Hall. City officials have invited the Board to this meeting and the purpose of the meeting will be to gather information on the formation of an ambulance district.

PERSONNEL CHANGES

Motion by Johnson, second by Hanten, to approve the following personnel changes; all present voted aye; motion carried: Matt Dargatz, Highway Maintenance II; anniversary step increase, from step 2/\$16.91 per hour to step 3/\$17.59 per hour (estimated); effective date January 1, 2014; submitted and approved by Highway Supt., Rick Small. Patrick McCann, Deputy States Attorney; increase from \$25.82 per hour to \$27.67 per hour; effective date January 1, 2014; submitted and approved by States Attorney, Dawn Elshere.

BUILDING STUDY

Commissioner Heller asked for the Board's consensus to proceed with finding a bonding agent for the Board's proposed Public Safety building project. Commissioner Johnson expressed his preference to contract with a local bonding company. The Board expressed interest in speaking with the Treasurer and

Director of Equalization to gather additional information on bonding companies and how a bond levy would affect different quarters of Ag. land throughout the County.

ADJOURNMENT

There being no further business to come before the Board a motion was made by Hanten, second by Johnson, to adjourn at 9:38 a.m., until 9:00 a.m., Tuesday, January 7th, 2014; all present voted aye; motion carried.

ATTEST:

Cindy Brugman
Codington County Auditor

Codington County does not discriminate on the basis of color, national origin, sex, religion, age, or disability in employment or the provision of service.

Published once at the total approximate cost of \$_____.