

Official Proceedings
County of Codington, Watertown, South Dakota
Codington County Courthouse
14 1st Ave SE

December 20, 2016

The Codington County Commissioners met in regular session at 9:00 a.m., Tuesday, December 20, 2016, at the Codington County Courthouse. Commission members present were: Lee Gabel, Tyler McElhany, Myron Johnson, Elmer Brinkman and Brenda Hanten; Chairman Brinkman presiding.

AUDIO/VIDEO RECORDING EQUIPMENT

Chairman Brinkman announced this is the first meeting of the County Commissioners that is being video recorded and live streamed on You Tube.

AGENDA APPROVED

Motion by Hanten, second by Gabel, to approve the agenda; all present voted aye; motion carried.

MINUTES APPROVED

Motion by Hanten, second by McElhany, to approve the minutes of December 13, 2016; all present voted aye; motion carried.

MONTHLY REPORTS

Highway Supt., Rick Small, updated the Board on the following: signing project, surplus sign posts, tree trimming in small towns, snow removal, and motor grader repairs. **Facility Manager, Milo Ford**, provided the Board with the following work order report for 2016: Extension Center Complex; 405 work orders; 36% for rentals, 28% 4-H related, 14% customer service. Courthouse; 346 work orders; 47% planned maintenance, 33% customer service, and 10% repairs/maintenance. Detention Center; 384 work orders; 35% planned maintenance, 35% repairs/maintenance, 12% inmate vandalism, and 8% customer service.

MOTOR GRADER BIDS

Highway Supt., Rick Small, opened and announced the following sealed motor grader bids:

<u>Vendor</u>	BID A	BID B	BID C	BID D	BID E	BID F
Butler Machinery Co. Aberdeen, SD Bid Bond included Caterpillar 140M3 AWD						
<u>Cash Price</u>	\$331,615	\$331,615	\$331,615	no bid	no bid	no bid
<u>Trade Allowance</u>		\$135,000 s/n 00163	\$135,000 s/n 00164			
<u>NET PRICE</u>	\$331,615	\$196,615	\$196,615			

<u>Vendor</u>	BID A	BID B	BID C	BID D	BID E	BID F
RDO Sioux Falls, SD Bid Bond included John Deere 772GP						
<u>Cash Price</u>	\$320,000	\$320,000	\$320,000	\$320,000	\$320,000	\$320,000
<u>Trade Allowance</u>		buy back recommended s/n 00163	buy back recommended s/n 00164	no trade	recommend buy back s/n 00163	recommend buy back s/n 00164
<u>Guaranteed Repurchase in 7 years or 7,500 hours</u>				\$122,016.25	\$122,016.25	\$122,016.25
<u>NET PRICE</u>	\$320,000	\$320,000	\$320,000	\$197,983.75	\$197,983.75 s/n00163	\$197,983.75 s/n 00164

Motion by Johnson, second by Hanten, to postpone awarding a bid, until later in this meeting or on December 27th, to allow the Highway Supt. to review the bids for accuracy; all present voted aye; motion carried.

PARCEL DATA BASE MAINTENANCE

Motion by Hanten, second by Gabel, to authorize the Chairman to sign a contract, in the amount of \$6,000.00, for services between Codington County and First District Association of Local Governments for the maintenance of the County's parcel data base; all present voted aye; motion carried.

GIS WEBSITE DEVELOPMENT AND HOSTING

Motion by Johnson, second by McElhany, to authorize the Chairman to sign a contract, in the amount of \$3,100.00, with First District Assoc. of Local Governments., for the continued hosting and development of the GIS website for calendar year 2017; all present voted aye; motion carried.

ZONING SERVICES CONTRACT

Zoning Officer, Luke Muller, presented to the Board, a letter of agreement, in an amount not to exceed \$27,650.00, for zoning services in 2017, between Codington County and the First District Association of Local Governments. Motion by Hanten second by McElhany, to authorize the Chairman to sign the letter of agreement between Codington County and the First District Association of Local Governments to provide administrative and technical assistance services to the Codington County Planning Commission and County Commissioners in the area of zoning, beginning January 1, 2017 through December 31, 2017. The Board expressed thanks to Mr. Muller and First District for their continued expertise in the administration of County's Zoning Ordinance. Upon roll call vote of the Board; Gabel voted aye, McElhany voted aye, Johnson voted aye, Brinkman voted aye, and Hanten voted aye; motion carried.

OPERATING CASH TRANSFER

Motion by McElhany, second by Gabel, to approve an operating cash transfer from the General Fund Cash to the Road & Bridge Cash in the amount of \$423,803.00, as previously budgeted; all present voted aye; motion carried.

COMMISSIONERS CONTINGENCY TRANSFERS

Motion by Hanten, second by McElhany, to transfer \$17,025.87 from the Commissioners Contingency budget to the following budgets: Election 1,728.04, Collection Agency 2,456.57, Court Appointed

Attorney 11,510.18, and Coroner 1,331.08. Upon vote of the Board; all present voted aye; motion carried.

DECEMBER SALARY CLAIMS

Motion by Hanten, second by McElhany, to approve for payment the following December salary claims; all present voted aye; motion carried: Commissioners: 9,972.09 total salaries. Auditor: 20,636.67 total salaries; Alissa Harte 2,865.78 step increase. Co. Treasurer: 28,359.43 total salaries. States Attorney: 32,740.93 total salaries; Rene Herke \$16.97 P/T new Hire. Gov. Buildings: 19,522.46 total salaries. Dir. Equalization: 38,143.50 total salaries; Heidi Selchert 3,575.70 step increase; Melissa Sears 3,523.50; Allison Forbush 3,523.50. Reg. of Deeds: 19,573.91 total salaries. Veterans Service: 10,159.08 salaries. Sheriff: 88,083.30 total salaries. Co. Jail: 98,600.73 total salaries. Care of the Poor: 4,591.31 total salaries. County Nurse: 4,348.04 total salaries. Ag. Bldg.: 9,076.12 total salaries Co. Extension: 8,759.58 total salaries. Weed Control: 5,970.35 total salaries. Planning Board: 682.26 total salaries. Road & Bridge: 86,303.85 total salaries; Jamie Dolen 3,413.88 total salaries. Emergency Management: 11,328.23; Cheri Howell 2,773.56 step increase total salaries. Crime Victim: 6,688.80 total salaries. W.I.C.: 3,651.67 total salaries. Total 507,192.31. Breakdown of withholding amounts which are included in the above: S.D. Retirement 47,262.66; S.D. Retirement 315.86 spouse option; S.D. Supplemental Retire. 2,870.00 suppl. retire.; Sanford 57,780.16 ins.; Reliance Standard Life Insurance 408.83 life ins.; Delta Dental 5,725.68 ins.; Avesis 765.10 ins.; Nationwide Retire. Sol. 239.29 suppl. retire.; AFSCME Council 65 302.40 employee union dues; AFLAC 3,124.22 ins.; Assurity Life Insurance Company 151.41 ins.; U.M.B. Bank 5,125.00 suppl. retire.; AFLAC 616.34 ins.; Watertown United Way 92.92 employee contributions; Office of Child Support 535.00 employee payments; Sioux Valley Credit Union 21,549.28 employee payments; Cod. Co. Treasurer 29,100.00 employee monthly draw; New York Life 32.75 ins.; Teamsters Local Union 120 251.00 employee union due; Codington County Deputy Sheriff's Association 105.00 employee union dues; ReliaBank Dakota 40,941.73 federal withholding; ReliaBank Dakota 58,793.00 social security; Barbara Curtis 800.00 employee payment; Washington National Ins. 20.20 ins.

CLAIMS APPROVED

Motion by Johnson, second by Hanten, to approve for payment the following claims; all present voted aye; motion carried: Beacon Center 3249.00 3rd quarter payment, Codington County Treasurer 20.52 postage, Johnson Appraisal 1500.00 prof. service, Melvin Ries 15.12 trav, Visa 657.96 sup/trav, Watertown City Finance 22094.86 E-911 surcharge remittance.

AUTOMATIC BUDGET SUPPLEMENT

Motion by McElhany, second by Hanten, to approve an automatic budget supplement, in the amount of \$1,500.00 to the Emergency Management revenue and expenditure budgets with a Homeland Security grant reimbursement; all present voted aye; motion carried.

CODINGTON COUNTY JUSTICE ADISORY COMMITTEE

Commissioner Gabel reported the soil boring project, at the Hwy 212 and City Auditorium locations, will take place yet this week.

ADJOURNMENT

There being no further business to come before the Board a motion was made by Hanten, second by McElhany, to adjourn at 9:51 a.m., until 9:00 a.m., Tuesday, December 27th, 2016; all present voted aye; motion carried.

ATTEST:

Cindy Brugman
Codington County Auditor

Codington County, December 20, 2016

Codington County does not discriminate on the basis of color, national origin, sex, religion, age, or disability in employment or the provision of service.

Published once at the total approximate cost of \$_____.