

Official Proceedings
County of Codington, Watertown, South Dakota
Codington County Courthouse
14 1st Ave SE

December 16, 2014

The Codington County Commissioners met in regular session at 9:00 a.m., Tuesday, December 16th, 2014, at the Codington County Courthouse. Commission members present were: George Heller, Tyler McElhany, Myron Johnson, Elmer Brinkman, and Brenda Hanten; Chairman Brinkman, presiding.

AGENDA APPROVED

Motion by Johnson, second by Hanten, to approve the agenda, all present voted aye; motion carried.

MINUTES APPROVED

Motion by Hanten, second by McElhany, to approve the minutes of December 9th, 2014; all present voted aye; motion carried.

REC CENTER HEALTH FAIR

John Small, Watertown Rec. Center, appeared to request the Board's consideration to allow County employees time to attend a "Head to Toe" Health Fair at the Watertown Rec. Center, on Wednesday, January 7th, 2015, from 2:00 p.m. to 7:00 p.m. Motion by Johnson, second by Hanten, to allow County employees one (1) hour of leave to attend the Health Fair as aforementioned and to encourage employees attendance at the event; all present voted aye; motion carried. The Board noted the one hour of leave is to be used only to attend the Health Fair and employees who forego attending this event will not receive the approved leave.

CODINGTON CONSERVATION DISTRICT GRASS DRILL

Lynn Johnson, Codington Conservation District Supervisor, appeared before the Board to request monetary assistance for the Conservation District towards the purchase of a grass drill with an estimated cost of \$42,700.00. Motion by Hanten, second by Johnson, to transfer \$5,000.00 from Commissioners Contingency to the Commissioners budget to make a one-time payment to the Conservation District towards a purchase of the needed grass drill; all present voted aye; motion carried.

MONTHLY REPORTS

Facilities Manager, Milo Ford, gave the Board a report on the work order requests, from various County departments, utilizing the use of the Facility Dude software in the past twelve months. Mr. Ford reported a total of 1,124 work orders placed for planned maintenance, customer service, general maintenance, repair, building rentals and 4-H related events. A brief discussion was held on the possibility of holding night court as a way to overcome the crowded court schedule which is being experienced daily. **Highway Supt., Rick Small**, reported his department has been working on clearing the road right of way as weather permits, removing dead branches and trees from Memorial Park, and cleaning and painting in the shop area. Most recently the Highway has been clearing snow and ice from County roads.

HIGHWAY DEPT. PICKUP

Highway Supt., Rick Small, advised the Board that the pickup the Highway Dept. was authorized to purchase utilizing State bid specs may be delivered before the end of the year. Mr. Small requested authorization to make payment on the vehicle pending delivery by December 31st, 2014. Motion by McElhany, second by Hanten, to authorize the payment of \$28,152.00 to Beck Motors, Inc. subject to delivery of the 2015 Chevrolet Silverado by December 31st, 2014; all present voted aye; motion carried.

deadline for plats to be filed with the Register of Deeds after approval by the Planning and Zoning Board and the Board of County Commissioners.

COMMISSIONER EXCUSED

Commissioner Hanten was excused from the meeting at 9:45 a.m.

WEED DEPT U.T.V. AND EQUIPMENT

Motion by McElhany, second by Johnson, to approve the purchase of a Kubota RTV-X1100 in the amount of \$16,400.00 and a 100 gallon UTV Sprayer in the amount of \$2,119.08; per the request of and budgeted by the **Weed Dept. Supervisor, Steve Molengraaf**; all present voted aye; motion carried.

INMATE MEDICAL SERVICES AGREEMENT

Motion by Johnson, second by Heller, to authorize the Chairman to sign a one year agreement, beginning January 1, 2015, with Brown Clinic for continued onsite medical services for inmates. **Chief Correctional Officer, Tom Walder**, noted this agreement will not increase in cost over the current contract with Brown Clinic which has not changed in several years. Upon vote of the Board; all present voted aye; motion carried.

FIREWORKS DISCHARGE APPLICATION

Motion by Johnson, second by McElhany, to approve a permit to discharge fireworks at Joy Ranch on January 24th, 2015. This application was submitted by Mike Alama for a discharge of a class "C" display for approximately 10 minutes and was approved by the Watertown Fire Dept. and Codington County Sheriff. Upon vote of the Board all; present voted aye; motion carried.

2015 COMMUNITY HEALTH SERVICES CONTRACT

Motion by Heller, second by McElhany, to authorize the Chairman to sign the contract between the Codington County Commission and the South Dakota Dept. of Health, Community Health Services, for community health nursing services, beginning January 1, 2015 and ending December 31, 2015, in the amount of \$13,390.00; all present voted aye; motion carried.

LABOR CONTRACTS

Human Resource Officer, Terry Satterlee, reviewed with the Board the recently negotiated labor contracts between Codington County and the Codington County Deputy Sheriff's Association and AFSCME Local 2488 A, representing the Codington County Highway Department Employees. Mr. Satterlee noted a change in both contracts calls for a 2.5% cost of living hourly wage increase effective January 1, 2015 and a uniform allowance increase to \$750.00 annually, for the Deputy Sheriff's. Motion by Johnson, second by Heller, to approve and authorize the Chairman to sign the Deputy Sheriffs Association contract; all present voted aye; motion carried. Motion by Heller, second by McElhany, to approve and authorize the Chairman to sign the sign the AFSCME Local 2488 A (Highway Dept. Employees) document amending the 2014 agreement to carry forward to 2015; all present voted aye; motion carried.

PERSONNEL CHANGES

Motion by Johnson, second by McElhany, to approve the following personnel change; all present voted aye; motion carried: Part time Appraiser II, Jamie Monson, step increase to step 7/\$19.37 per hour, effective upon employee reaching the required hours worked, 2088, for a step increase.

DETENTION CENTER SPACE NEEDS

Commissioner Brinkman, noted he met briefly with a representative from a firm who is exploring a possible jail building project in Faulk County.

EXECUTIVE SESSION

Motion by Johnson, second by McElhany, to enter into executive session at 10:04 a.m. to discuss a personnel issue; all present voted aye; motion carried. **Human Resource Officer, Terry Satterlee and Welfare Director, Sarah Petersen**, were present for executive session. The Board returned to regular session at 11:20 a.m., no action was taken.

ADJOURNMENT

There being no further business to come before the Board a motion was made by Johnson, second by Heller, to adjourn at 11:20 a.m., until 9:00 a.m., Tuesday, December 30th, 2014; all present voted aye; motion carried.

ATTEST:

Cindy Brugman

Codington County Auditor

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Published once at the total approximate cost of \$_____.