

**Official Proceedings**  
**County of Codington, Watertown, South Dakota**  
**Codington County Courthouse**  
**14 1<sup>st</sup> Ave SE**

December 13, 2016

The Codington County Commissioners met in regular session at 9:00 a.m., Tuesday, December 13, 2016, at the Codington County Courthouse. Commission members present were: Lee Gabel, Tyler McElhany, Myron Johnson, Elmer Brinkman and Brenda Hanten; Chairman Brinkman presiding.

**AGENDA APPROVED**

Motion by Hanten, second by Gabel, to approve the agenda; all present voted aye; motion carried.

**MINUTES APPROVED**

Motion by Hanten, second by McElhany, to approve the minutes of December 6, 2016; all present voted aye; motion carried.

**MONTHLY REPORTS**

**Auditor, Cindy Brugman**, updated the Board on tax levies for pay 2017, requests for advance tax collections, year-end budget balances and progress with signing employees up for health insurance coverage. **Director of Equalization, Shawna Constant**, reported on the November sales report sent to the Dept. of Revenue, finishing of the audit of sales for the compliance audit, intentions for 2017 assessments, completed field work of the re-appraisal area, and work on building permits. **Weed Supervisor, Steve Molengraaf**, updated the Board on the following: District and local weed meetings, statewide lack of seasonal weed sprayers, weeds to add to the state noxious weed list, putting the bull thistle on the list of local noxious weeds, scheduling of the annual Weed Meeting with Towns and Townships, the possibility of adding interest to delinquent weed invoices and 2016 invoices for spraying yet to be remitted to the County. **Welfare Director, Sarah Petersen**, provided the Board with reports of statistics from the Welfare office for the month of November 2016. 32 people were served for the following: 17 medical, 2 homeless, 4 housing, 2 housing support, 1 prescription, 2 burial and 3 utilities. \$1,399.00 in cost was paid out for these contacts and \$9,648.90 was saved using other resources. Ms. Petersen reported the NACO prescription drug card program provided \$3,554.56 in savings for 67 people in the month of November. Ms. Petersen updated the Board on the "Stepping Up Initiative" program.

**AUDITOR'S ACCOUNT W/TREASURER AND REGISTER OF DEEDS FEES**

Motion by Hanten, second by McElhany, to approve the Auditor's Account of the cash and cash items in the hands of the County Treasurer as of the last day of November, 2016, all present voted aye; motion carried.

Cash on hand	\$ 6,966.08
Checks in Treasurers' possession	
less than 3 days	\$ 81,086.05
Credit Card Charges	\$ 34,256.88
Cash Items	\$ 344.38
<b>TOTAL CASH ASSETS ON HAND</b>	<b>\$ 122,653.39</b>
<b>RECONCILED CHECKING</b>	
Great Western Bank Checking (Memorial Park)	\$ 1,740.73
Reliabank Dakota	\$19,862,260.43
<b>INVESTMENTS</b>	
SD Public Funds Investment	\$ 6,973.59
<b>CERTIFICATES OF DEPOSIT</b>	

Codington County, December 13, 2016

Reliabank Dakota	\$ 200,000.00
TOTAL CASH ASSETS	\$20,193,628.14
General Ledger Cash Balance by Funds:	
General	\$11,812,296.85
General restricted cash	\$ 500,000.00
Sp. Revenue	\$ 6,078,195.43
Sp. Revenue restricted cash	\$ 10,411.85
Trust & Agency	\$ 1,792,724.01
(schools 1,075,730.03, townships 51,634.60; city/towns 212,466.44)	
TOTAL GENERAL LEDGER CASH	\$ 20,193,628.14

The Board noted the collection of \$36,640.50 in Register of Deeds fees during the month ending November 30, 2016, with \$1,680.00 remitted to the State of South Dakota for certified records.

### **SERENITY HILLS 2017 FUNDING**

The Auditor advised the Board that the 2017 Serenity Hills budget was not updated, at the time of adoption, to include \$2,000.00 in funding for the increase in monthly property lease. The Board can take action in 2017 to transfer Commissioners Contingency to the Serenity Hills budget to cover this oversite.

### **INTER LAKES COMMUNITY ACTION SERVICES**

Cindy Dannenbring, Executive Director of the Inter-Lakes Community Action Partnership, appeared before the Board to give an update of the Inter-Lakes services available in Codington County. Ms. Dannenbring noted that Inter-Lakes serves 14 counties at this time and the following programs are available and have been used in Codington County from August 2015 through July 2016:

Weatherization, Early Head Start, 60's Plus Dining, Garden Program to provide vouchers for garden seeds and/or plants, utilities assistance, security deposit assistance, Volunteer Income Tax Assistance, assistance to rehabilitate housing, rental assistance, assistance to purchase housing, and referrals to help residents gain access to programs and services from partner agencies.

### **CLAIMS APPROVED**

Motion by, second by, to approve for payment the following claims; all present voted aye; motion carried: 911 Custom 3975.90 Sup, Accreditation, Audit And 150.00 Svc, Aason Engineering 5449.75 Repairs/Maint., A&B Business Solutions 32.50 Rep, ABC Lock & Key 239.00 Repairs/Maint., Dale Adams 11.68 Jury, Agterra Technologies, Inc 11930.00 Sup, Maureen Anderson 12.52 Jury, AT&T Mobility 119.35 Util, Austin Law Offices 4288.02 Svc, Avera McKennan Hospital 1399.00 Svc, Beacon Center 1000.00 Pmt, Allen Benck 25.00 Utilities, Bendix Imaging Incorporated 168.99 Sup, Julie Berkey 12.52 Jury, James Beutow 11.68 Jury, Anthony Beyer 10.84 Jury, Troy Binde 10.00 Jury, Boarman Kroos Vogel Group, Inc 8334.19 Svc, Brett Blank 11.68 Jury, Joey Boehm 10.84 Jury, Brenda Boettcher 17.56 Jury, Spencer Booze 11.68 Jury, Borns Group 2925.10 Post, Mahlon Boughton 55.04 Jury, Boys & Girls Club 1250.00 Pmt, Eldon Brandsrud 103.36 Jury, Arlene Brandt-Jenson 11.68 Jury, Bratland Law 1380.00 Svc, Brian's Glass & Door Inc. 945.00 Repairs/Maint., Brock White Company 11943.12 Supplies, Brownells 302.33 Sup, Randy Brownlee 11.68 Jury, Cindy Brugman 47.46 Trav, Shannon Bruns 101.68 Jury, Carolyn Burns 10.84 Jury, Burns Law Office 2900.00 Pmt, Dan Busta 25.00 Utilities, Butler Machinery 2588.99 Supplies, C & R Supply 1100.00 Rep, Jeff Case 25.00 Utilities, Cash-Wa Distributing 4068.40 Sup, Castlewood Building Supplies 24.20 Sup, CEMCAST Pipe & Precast 1794.00 Supplies, Centurylink 83.77 Util, Centurylink 699.20 Util, David Chapman 11.68 Jury, Charm-Tex 1055.66 Sup, Gina Chilson 71.00 Jury, Clausen Construction 449781.73 Other Exp., Codington County Highway Dept. 816.78 Maint, Codington-Clark Electric Coope 81.24 Utilities, Cole Papers, Inc. 7952.95 Sup, Connecting Point Computer Cent 11451.49 Sup, Shawna Constant 25.00 Cell, County Fair Foods 312.98 Sup, Clark Craig 10.00 Jury, Joshua Crance 10.00 Jury, Credit Collections Bureau 3147.38 Pmt, Crescent Electric Supply Compa 134.16 Supplies, Crescent Electric Supply Co. 12.58 Rep, Culligan Water Conditioning 158.00 Sup, Mary Cunningham 54.20 Jury, David Curtis 40.00 Cell, D K Diesel 1146.60 Supplies, Matt Dargatz 25.00 Utilities, Thomas Darrington 28.48 Jury, Data Truck 39.99 Util, Del-Mar Upholstery 135.00 Repairs/Maint., Delye's South 81 Service Inc 387.42 Rep, Marty Dempsey 101.68 Jury, Laurie Dewall 12.52 Jury, Diesel Machinery, Inc. 5308.00 Supplies, Jamie Dolen 25.00 Utilities, Doug's Anchor

Marine 131.43 Rep, Dugan Sales & Service 1964.90 Equip, Dynotune Speed & Performance 42.00 Rep, Chad Eachen 10.84 Jury, Bimbo Foods, Inc 2122.65 Sup, Election Systems & Software 2743.95 Sup, Ellyson Law Office 2907.16 Svc, Calvin Engels 25.00 Utilities, John Engels 52.52 Jury, Mary Erickson 10.84 Jury, Everbridge 2060.00 Svc, Evolution Powersports 6.60 Sup, Charles Falk 32.68 Jury, Family Dental Center 932.00 Svc, Roland Fannin 11.68 Jury, Farnams Genuine Parts 206.61 Supplies, First District Assn Of Lcl Gov 38576.81 Pmt, Town of Florence-Peggy Lindahl 62.55 Utilities, Allison Forbush 25.00 Cell, Milo Ford 22.00 Trav, Kathryn Frey 18.40 Jury, Deborah Fritz 18.40 Jury, Galls, LLC 406.64 Sup, GCR Tires & Service 1710.34 Svc, Genoa Healthcare/Watertown 189.56 Sup, James Giessinger 11.68 Jury, Glacial Interactive Inc 3883.46 Svc, Glass Products Inc. 8728.00 Repairs/Maint., Glass Products Inc. 1151.37 Rep, Craig Glynn 159.86 Wit, Becky Goens 61.40 Trav, Grainger 335.58 Sup, Green, Roby, Oviatt, 4715.39 Svc, Donna Groskreutz 116.80 Jury, Michael Gubka 40.00 Cell, Gunderson, Evenson & Knight 782.00 Svc, Rodney Gusso 50.84 Jury, Justin Halajian 25.00 Cell, Justin Hanson 105.04 Jury, Carrie-Anne Hartley 14.20 Jury, Rick Hartley 40.00 Utilities, Dave Hedding 25.00 Utilities, Corinna Hedman 10.84 Jury, Natasha Herker 10.00 Jury, Donald Herly 15.88 Jury, Jeff Hershman 25.00 Cell, Hillyard Floor Care Supply 2294.53 Sup, Darin Hintz 12.52 Jury, Michael Hintz 25.12 Jury, Rick Holinka 25.00 Utilities, Michael Hoverstadt 62.60 Jury, Larry Howard 40.00 Cell, Brad Howell 40.00 Cell, Human Service Agency 4984.11 Svc, Hy-Vee #1871 Accts Receivable 2722.56 Sup, I State Truck Center 19285.22 Repairs/Maint., Inter Lake's Community Action 2390.80 Svc, Intoximeters 650.00 Sup, Stephanie Jacobson 20.00 Wit, Larry Johnson 101.68 Jury, Rachael Johnson 53.36 Jury, Melissa Jurgens 21.76 Jury, Jurgens Printing 144.20 Sup, Carleen Kannas 101.68 Jury, Douglas Kannas 11.68 Jury, Marlyn Kannas 12.52 Jury, Craig Kantrud 11.68 Jury, Mark Katterhagen 45.00 Svc, Sandra Kerkvliet 416.18 Sup, Larry Kieso 11.68 Jury, Jason Kjetland 50.84 Jury, Gordon Kliegel 10.00 Jury, Darrick Koch 11.68 Jury, Ronald Koistinen 10.84 Jury, Troy Korthour 10.84 Jury, Timothy Kruse 15.04 Jury, Cindy Kuemper 10.84 Jury, Lake City Fire Equipment 174.43 Rep, Beth Lalim 11.68 Jury, Adam Lauseng 50.84 Jury, Lee's Stump Removal 1000.00 Svc, Robert Lenards 23.44 Jury, Shayleen Leveque 119.12 Wit, Lewis & Clark Bhs 480.00 Svc, Lewno Law Office 451.38 Svc, Philip Lickei 51.68 Jury, Irene Lightfoot 10.84 Jury, Lincoln Co Treasurer 791.56 Svc, LL Harder, Inc 612.55 Rep, The Lodge At Deadwood 152.00 Trav, Jodi Loehrer 177.14 Pmt, Glen Long 10.84 Jury, Jeffrey Lundgaard 15.04 Jury, Mac's Inc 122.52 Supplies, Mac's Inc. 186.15 Sup, Machovec 17609.55 Sup, Calvin Mack 22.60 Jury, Arlet Magstadt 52.52 Jury, Nicole Mahlen 20.00 Wit, Mahowald's 68.01 Rep, Roger Maine 103.36 Jury, Manatron, Inc 11674.16 Maint, Marco, Inc 289.02 Rent, Mark's Auto 2867.38 Rep, Eric Martens 51.68 Jury, Russell Mathews 40.00 Cell, Pamela Matthies 50.84 Jury, Patrick McCann 388.91 Trav, Carla McGregor 101.68 Jury, Jessica McMillan Kudrna 13.36 Jury, Mackenze Medanich 20.00 Wit, Medical Waste Transport, Inc 135.30 Svc, Menards 213.24 Sup, Menards 193.21 Supplies, Sheila Mennenga 51.68 Jury, Donald Meyer 50.84 Jury, Midcontinent Communications 433.59 Util, Midwest Medical Services, Inc 230.04 Sup, Mikelson Law Office 255.81 Svc, Milbank Communications 1096.64 Sup, Moe Oil Company 618.95 Supplies, John Moes 11.68 Jury, Karla Moes 62.60 Jury, Rodney Moes 10.84 Jury, Jenna Moffatt Consulting 337.50 Svc, Geraldine Mohror 54.20 Jury, Municipal Utilities 10232.22 Util, Municipal Utilities 587.98 Utilities, Muth Electric 48918.00 Svc, Nationwide 574.00 Ins, Lori Neitzel 20.00 Wit, Neve's 594.28 Sup, Northern Safety Technology 7409.80 Equip, Northern Truck Equipment 34673.00 Equipment, Northwestern Energy 263.73 Utilities, Tarah Novy 20.00 Wit, Cynthia O'Donnell 100.00 Jury, Carla Ofarrell 11.68 Jury, Office Peeps, Inc. 7020.56 Sup, Tammy Ohnstad 52.52 Jury, Jerrod Olson 40.00 Cell, Ottertail Power Co, 41.82 Utilities, Kalie Overgaard 50.84 Jury, Gary Owen 26.80 Jury, Rodney Painter 10.84 Jury, Michelle Pederson 25.00 Cell, Michelle Pederson 5.04 Jury, Jody Pennings 57.56 Jury, Pennington County Jail 237.95 Trav, Sarah Petersen 25.00 Cell, Toby Wishard, Petty Cash 75.73 Misc, Pharmchem Inc 250.00 Sup, Pizza Ranch 131.82 Sup, Jennifer Pletan 51.68 Jury, PMB 0112 215.78 Util, Jenna Polchow 716.27 Reimb, Jerry Pollard 376.00 Svc, Prairie Lakes Health Care Cent 602.00 Svc, Print 'Em Now 123.00 Sup, Pro-Tec Roofing 224.49 Rep, Pro-Vision, Inc 67.16 Sup, Ramkota Hotel - Pierre 199.98 Trav, Redwood Toxicology Laboratory 526.74 Sup, Adam Reeves 40.00 Cell, Reserve Account 350.06 Post, Brian Richter 40.00 Cell, Mandy Rieffenberger 10.84 Jury, Adrian Rieke 101.68 Jury, Jason Ries 22.60 Jury, Risk Strategies Company 200.00 Sup, Robyn Riter 25.00 Utilities, Bryce Roberts 12.52 Jury, Tori Roberts 50.84 Jury, Ron's Saw Shop 197.33 Supplies, Lori Rook 10.00 Jury, Runnings 287.94 Sup, Runnings Farm & Fleet 166.45 Supplies, Dawn Russell 340.00 Svc, Lynne Sadergaski 50.84 Jury, Sanford Health 179.00 Svc, Sanford Watertown Occupational 225.00 Svc, Satellite Tracking Of People 1857.75 Sup, Terrance Satterlee 1500.00 Svc, Vernon Sattler 11.68 Jury, Gregory Schafer 18.40 Jury, Trevor Schimmel 40.00 Cell, Leigh Schleusner 15.04 Jury, Shelby Schmidt 11.68 Jury, Schrader's 1137.78 Sup, Jacob Schreurs 10.84 Jury, Gwendolyn Schulz 11.68 Jury, John Schwandt 58.40 Jury, Brad Schwinger 25.00 Utilities, SD Assoc Of County Weed & Pest 50.00 Dues, SD Attorney General's Office 384.00 Pmt, SD Department Of Revenue 2185.00 Svc, S.D. Federal Property 503.00 Sup, SD State Treasurer 366842.93 Dec Remittance, SDAAO 375.00 Dues, SDACC 5129.00 Dues, SDACO 2430.89 Dues, SDACO 742.00 M&P, SDML Workers' Comp Fund 40707.02 Ins, SDML Workers' Comp

Fund 60469.98 Ins, SDN Communications 1151.28 Util, SDSU Extension 85.75 Trav, Seachange Print Innovations 350.00 Svc, Melissa Sears 25.00 Cell, Securus Technologies 3617.00 Sup, Heidi Selchert 25.00 Cell, Timothy Seppanen 116.80 Jury, Sheehan Equipment 116421.00 Equipment, Olivia Sik 58.40 Jury, Sioux Falls Two-Way Radio 176.91 Sup, Sioux Falls Two Way Radio Svc 1583.98 Grant, Sioux Valley Coop 3882.65 Sup, Sioux Valley Greenhouses 70.00 Maint, Sioux Valley Coop 12345.48 Supplies, Sioux Rural Water System 5983.09 Utilities, Karolyn Skoglund 11.68 Jury, Ricky Small 72.00 Utilities, Christine Smith 20.00 Wit, Lynn Solberg 25.00 Utilities, Brent Solum 80.00 Cell, Aliesha Sonstebo 75.20 Jury, South Dakota Dept. Of Transpor 25729.43 Repairs/Maint., Town Of South Shore 66.00 Utilities, South Shore Gazette 1353.97 Pub, Karen Stahlke 10.84 Jury, Star Laundry 46.82 Sup, Star Laundry 161.40 Supplies, State Bar Of South Dakota 1245.00 Dues, Shellia StGeorge 10.84 Jury, Stimson Construction 841.50 Repairs/Maint., John Strang 31.00 Jury, Steve Stunes Consulting 1429.32 Svc, Sturdevants Auto Parts 247.84 Repairs/Maint., James Sutton 10.85 Reimb, Sutton Law Office Pc 16062.81 Svc, Karen Swanda 45.00 Svc, Scott Swanson 25.00 Cell, Sysco North Dakota 15374.78 Sup, Technicolor Screen Printing 40.99 Sup, Matthew Thill 26.80 Jury, Productivity Plus Account 220.37 Supplies, Doug Torstenson 25.00 Utilities, Toshiba Financial Services 388.50 Rent, Truenorth Steel 3503.60 Supplies, Trugreen 588.00 Sup, Kenneth Turbak 10.84 Jury, Turbak Law Office, P.C. 184.00 Svc, Travis Vanoverbeke 20.08 Jury, Vast Business 410.85 Util, Vast Broadband 49.95 Utilities, Verizon Wireless 426.90 Util, Great Western Bank 136.81 Travel & Conf., Great Western Bank 2326.05 Pmt, Mark Walder 10.84 Jury, Tom Walder 40.00 Cell, Walmart Community 587.91 Sup, Walmart Community 16.66 Supplies, Waltner,Kolbeck&Scharffenberg 3191.00 Svc, Warne Plumbing & Heating 1074.66 Rep, Todd Warne 25.00 Utilities, Watertown City Finance Office 133308.44 Maint, Watertown Family Eyecare 115.00 Svc, Watertown Fire & Ambulance 750.00 Svc, Watertown Ford 273.82 Rep, Watertown Iron & Metal 50.61 Supplies, Watertown Optimist Club 130.00 Dues, Watertown Public Opinion 2958.08 Pub, Watertown Wholesale 309.00 Supplies, Weismantel 200.00 Rent, Elizabeth Wengler 20.00 Wit, Westside Animal Clinic Pc 227.82 Svc, Wheelco 44.14 Repairs/Maint., Jason Whitted 18.40 Jury, Dwayne Wilson 10.84 Jury, Winner Police Department 50.00 Svc, Shari Wirkus 12.52 Jury, Toby Wishard 40.00 Cell, Edward Woodruff 16.72 Jury, WW Tire Service Inc. 8267.52 Supplies, Xerox Corporation 110.79 Supplies, Yankton Co. Sheriff 150.00 Svc, Yankton Co Treasurer 368.40 Svc, Taylor Yarber 20.00 Wit, Dalburn Zaske 10.84 Jury.

**BRIDGE IMPROVEMENT GRANT RESOLUTION**

Highway Supt., Rick Small, presented the Board with the following resolution for their approval:

**RESOLUTION 2016-30  
BRIDGE IMPROVEMENT GRANT PROGRAM  
RESOLUTION AUTHORIZING SUBMISSION OF APPLICATIONS**

**WHEREAS**, Codington County wishes to submit an application/applications for consideration of award for the Bridge Improvement Grant Program:

**STRUCTURE NUMBER (S) AND LOCATION (S):**

15-159-100, 8.0 Miles North and 3.2 Miles West of Watertown, SD over Big Sioux River-  
FY 2017

15-280-232, 0.4 Miles West and 5.2 Miles South of Kranzburg, SD over Stray Horse Creek-  
FY 2017

15-280-239, 0.4 Miles West and 5.9 Miles South of Kranzburg, SD over Stray Horse Creek-  
FY 2017

**And WHEREAS**, Codington County certifies that the project(s) are listed in the county's Five-Year County Highway and Bridge Improvement Plan;

**And WHEREAS**, Codington County agrees to pay the 20% match on the Bridge Improvement Grant funds;

**And WHEREAS**, Codington County hereby authorizes the Bridge Improvement Grant application(s) and any required funding commitments.

**NOW THEREFORE BE IT RESOLVED:**

That the South Dakota Department of Transportation be and hereby is requested to accept the attached Bridge Improvement Grant application(s).

Vote of Commissioners/Council: 5 Yes 0 No

Dated at Codington County, Watertown, SD, this 13<sup>th</sup> day of December, 2016

Elmer P. Brinkman

Chairman

ATTEST:

Cindy Brugman

Auditor

Mr. Small noted the funding for the project is \$186,990.88 with grant funds and \$46,747.75 in County funds for a total project cost of \$233,738.63. Motion by Johnson, second by Hanten, to approve Resolution 2016-30 as presented by the Highway Supt.; all present voted aye; motion carried.

**CODINGTON COUNTY JUSTICE ADISORY COMMITTEE**

Commissioner Gabel reported on the December 6<sup>th</sup> public presentation of the CCJAC where bond election options were discussed. Commissioner Gabel noted the audio recording of the public presentation is available online at the Codington County webpage, Codington.org and on the CCJAC Facebook page. The next working committee meeting will be held on January 5<sup>th</sup>, 2017, and the next public presentation will be held January 24<sup>th</sup>, 2017.

**EXECUTIVE SESSION**

Motion by McElhany, second by Gabel, to enter into executive session, at 10:12 a.m., per SDCL 1-25-2, #1, Discussion of personnel issues; all present voted aye; motion carried. The Board returned to regular session at 10:26 a.m. Human Resource Officer, Terry Satterlee, was present for executive session. The Board was of the general consensus that a County employee will be allowed to use sick leave beyond the County's adopted policy until the need is resolved or the sick leave is exhausted.

**ADJOURNMENT**

There being no further business to come before the Board a motion was made by Hanten, second by McElhany, to adjourn at 10:27 a.m., until 9:00 a.m., Monday, December 19<sup>th</sup>, 2016; for a joint meeting with the Codington County Planning and Zoning Board at the Codington County Extension Center Complex; all present voted aye; motion carried.

ATTEST:

Cindy Brugman

Codington County Auditor

Codington County does not discriminate on the basis of color, national origin, sex, religion, age, or disability in employment or the provision of service.

Codington County, December 13, 2016

Published once at the total approximate cost of \$\_\_\_\_\_.