

Official Proceedings
County of Codington, Watertown, South Dakota
Codington County Courthouse
14 1st Ave SE

August 9, 2016

The Codington County Commissioners met in regular session at 9:00 a.m., Tuesday, August 9th, 2016, at the Codington County Courthouse. Commission members present were: Lee Gabel, Tyler McElhany, Myron Johnson, Elmer Brinkman, and Brenda Hanten; Chairman Elmer Brinkman presiding.

AGENDA APPROVED

Motion by Hanten, second by Gabel, to approve the agenda; all present voted aye; motion carried.

MINUTES APPROVED

Motion by McElhany, second by Gabel, to approve the minutes of August 2nd, 2016; all present voted aye; motion carried.

GRAVEL STOCKPILE BIDS

This being the time and place advertised for the opening of bids received for 3/4 inch gravel stockpiles, the following bid was received and opened by Highway Supt., Rick Small: Brownlee Construction, Inc., Watertown, SD; bid bond and certificate of liability insurance enclosed; Bid A: Evan's Pit (Sec. 18-T115N-R51W) \$4.95 per ton for 50,000 tons more or less; Total bid \$247,500.00. Motion by McElhany, second by Hanten, to accept the bid of Brownlee Construction, the only bid, as recommended by Highway Supt., Rick Small, all present voted aye; motion carried.

HIGHWAY DEPT.

Highway Supt., Rick Small, updated the Board on the following: Rumble strips on County Road 6; dirt work on County Road 20 grading project; asphalt milling on 10th St and 14th Ave NW; County signing project; and window project at the Highway Dept. shop.

MONTHLY REPORTS

Auditor, Cindy Brugman, reported on 2016 General Ballot preparation; 2017 Provisional budget publication and public hearings; and preparations to begin calculating tax levies for taxes payable in 2017. **Director of Equalization, Shawna Constant**, updated the Board on the summer reappraisal project; work on transfers, splits, and sales; upcoming SDAAO schooling for appraisers; and a scheduled compliance audit with the SD Dept. of Revenue. **4-H/Youth Program Advisor, Jodi Lehrer**, reported on the following items: 2016 Achievement Days has been completed and preparations are underway for exhibits to be enrolled and taken to the 2016 State Fair. The Fair will be held September 1st through the 5th.

EXTENSION CENTER COMPLEX PROPOSED ELECTRICAL PROJECTS

Facility Manager, Milo Ford, presented the Board with proposals for two different electrical upgrade projects for the Extension Center Complex barn area. Mr. Ford outlined the first project which would add power on the west side of the barn with 9 new receptacles each on its own circuit. Mr. Ford noted the cost of the proposed project is \$5,717.00 and can be covered with 2016 budget appropriations. Mr. Ford advised the Board that the second project would replace current fixtures in the barn with either fluorescent or LED fixtures. The replacement of the fixtures would increase light output in the barn. The use of the LED fixtures would result in an energy savings of approximately \$2,291.00 per year, while the fluorescent fixtures would save approximately \$126.00 per year. The fluorescent fixtures are estimated to cost \$16,747.00 (net cost after rebate) and the LED fixtures would cost approximately \$26,832.00 (net

cost after rebate). Both estimates include materials, labor, and relevant taxes. Mr. Ford recommended selection of the LED lighting if the Board chooses to move forward with the project. Mr. Ford noted \$10,000.00 has been budgeted in 2016 for the second project. Discussion was held regarding the second project and the possibility of the Watertown Chamber Ag. Committee contributing to the cost of both projects. Motion by Johnson, second by McElhany, to proceed with the first project with an estimated cost of \$5,717.00; all present voted aye; motion carried. Motion by McElhany, second by Gabel, to approach the Chamber Ag. Committee regarding assisting with the cost of the second and/or both projects; all present voted aye; motion carried.

AUDITOR'S ACCOUNT W/TREASURER AND REGISTER OF DEEDS FEES

Motion by Hanten, second by McElhany, to approve the Auditor's Account of the cash and cash items in the hands of the County Treasurer as of the last day of July, 2016, all present voted aye; motion carried.

Cash on hand	\$ 7,822.66
Checks in Treasurers' possession	
less than 3 days	\$ 53,067.79
Credit Card Charges	\$ 3,954.19
Cash Items	\$ 541.14
TOTAL CASH ASSETS ON HAND	\$ 65,385.78
RECONCILED CHECKING	
Great Western Bank Checking (Memorial Park)	\$ 1,000.00
Reliabank Dakota	\$18,405,490.39
INVESTMENTS	
SD Public Funds Investment	\$ 6,973.10
CERTIFICATES OF DEPOSIT	
Home Federal Bank	\$ 200,000.00
Reliabank Dakota	\$ 200,000.00
TOTAL CASH ASSETS	\$18,878,849.27
General Ledger Cash Balance by Funds:	
General	\$ 10,271,230.97
General restricted cash	\$ 500,000.00
Sp. Revenue	\$ 7,255,905.45
Sp. Revenue restricted cash	\$ 10,411.85
Trust & Agency	\$ 841,301.00
(schools 95,450.13, townships 95,890.79; city/towns 38,665.18)	
TOTAL GENERAL LEDGER CASH	\$ 18,878,849.27

The Board noted the collection of \$30,101.00 in Register of Deeds fees during the month of July with \$2,460.00 remitted to the State of South Dakota for certified records.

CLAIMS

Motion by Hanten, second by Johnson, to approve for payment the following list of claims; all present voted aye; motion carried: 1st Choice Sewer & Septic Co. 340.50 Rep, A-Ox Welding Supply 18.70 Sup, Accreditation, Audit And 150.00 Svc, Aason Engineering 4970.08 Repairs/Maint., A&B Business Solutions 0.79 Sup, Ivan Aho 20.00 Wit, Airgas USA, LLC 183.65 Sup, Tiffany Allen 11.68 Jury, Redge Andree 10.84 Jury, AP Auto Pros 343.06 Rep, AT&T Mobility 130.88 Util, Austin Law Offices 763.85 Svc, Catherine Baker 108.20 Wit, Jack Bartling 103.36 Jury, Batteries Unlimited 49.99 Rep, Beacon Center 1000.00 Pmt, Tom Beadnell 51.68 Jury, Connie Beck 11.68 Jury, Allen Benck 25.00 Utilities, Bendix Imaging Incorporated 238.98 Sup, Stephen Bergan 12.52 Jury, BKV Group, Inc 8864.37 Svc, Bryan Bleeker 6.40 Reimb, Ladonna Boehm 12.52 Jury, Scott A. Bohls 40.00 Cell, Todd Bohls 51.68 Jury, Borns Group 2142.02 Post, Mahlon Boughton 110.08 Jury, Bound Tree Medical, Llc 525.46 Sup, Boys & Girls Club 1250.00 Pmt, Bratland Law 1208.40 Svc, Brevik Law Office Prof Llc 238.73 Svc,

Brown Clinic Pllp 6184.00 Svc, Brown Clinic Main 406.00 Svc, Randy Brownlee 11.68 Jury, Alan F Buckner 139.28 Wit, Burns Law Office 2900.00 Svc, Business Telephone Company 5.00 Repairs/Maint., Dan Busta 25.00 Utilities, Robert Butters 250.00 Jury, Erland Carlson 266.80 Jury, Carquest Auto Parts 382.12 Repairs/Maint., Cartney Bearing & Supply 28.64 Repairs/Maint., Jeff Case 25.00 Utilities, Cash-Wa Distributing 3462.14 Sup, Cashway Lumber Inc. 128.02 Rep, Centurylink 37.41 Util, Centurylink 733.54 Util, Ryan Ching 11.68 Jury, Codington Clark Electric 35.62 util, Codington Co. Historical Soc. 6504.40 Pmt, Codington County Sheriff 162.03 Reimb, Codington County Sheriff 82.07 Pmt, Codington County Treasurer 1.14 Post, Codington County Weed & Pest 25.00 Sup, Codington County Treasurer 15.00 Repairs/Maint., Cole Papers, Inc. 2043.99 Sup, Compass Counseling 1800.00 Svc, Connecting Point Computer Cent 903.70 Maint, Connecting Point 80.00 Repairs/Maint., Shawna Constant 25.00 Cell, Consulting Radiologists, Ltd 260.00 Svc, County Fair Foods 131.77 Sup, Clark Craig 10.00 Jury, Crawford Funeral Chapel 2457.16 Asst, Creative Visions 95.00 Maint, Credit Collections Bureau 2947.06 Svc, Culligan Water Conditioning 158.00 Sup, Elsie Currey 13.36 Jury, David Curtis 40.00 Cell, Dakota Portable Toilets, Inc 165.00 Rent, Matt Dargatz 25.00 Utilities, Data Truck 39.99 Util, Robert Davis 10.84 Jury, Thomas Decker 11.68 Jury, Delyle's South 81 Service Inc 1268.33 Rep, Marty Dempsey 10.84 Jury, Stacey Dobberpuhl 14.20 Jury, Jamie Dolen 25.00 Utilities, Pamala Dornbusch 22.60 Jury, Garrett Dorneman 11.68 Jury, Dugan Sales & Service 173.95 Rep, Sharlene Durham 254.20 Jury, Bimbo Foods, Inc 1656.58 Sup, Brett Egerstrom 20.00 Wit, John Egge 54.20 Jury, Ellyson Law Office 1311.00 Svc, EMC Insurance Companies 1034.00 Ins, Calvin Engels 25.00 Utilities, Engelstad Electric Co. 606.32 Rep, Fall River County Sheriff 73.00 Svc, Family Cosmetic & Implant 195.00 Svc, Roland Fannin 11.68 Jury, Farm & Home Publishers, Ltd 730.00 Plat, Farnams Genuine Parts 906.34 Supplies, Fastenal Company 129.99 Rep, First District Assn Of Lcl Gov 7562.16 Svc, Town Of Florence-Peggy Lindahl 61.70 Utilities, Florence Fire Dept 4498.53 Pmt, Allison Forbush 25.00 Cell, Milo Ford 127.98 Trav, Lesa Franken 258.40 Jury, Kathryn Frey 18.40 Jury, Deborah Fritz 18.40 Jury, Linda Fulmer 52.52 Jury, GCR Tire Center 25.00 Repairs/Maint., GCR Tires & Service 776.73 Rep, Genoa Healthcare/Watertown 462.05 Sup, Glacial Interactive Inc 110.00 Svc, Glacial Lakes & Prairies Tour. 100.00 Svc, Glass Products Inc. 232.00 Rep, Ashley Goodwin 20.00 Jury, Dana Graf 11.68 Jury, Grainger 569.59 Rep, Green, Roby, Oviatt, 4670.51 Svc, Michael Gubka 40.00 Cell, Guest House Motor Inn 350.00 Svc, Justin Halajian 25.00 Cell, Joy Halling 254.20 Jury, Justin Hanson 12.52 Jury, Rick Hartley 40.00 Utilities, Dave Hedding 25.00 Utilities, Henry Fire Dept 2464.97 Pmt, Jeff Hershman 25.00 Cell, Hillyard Floor Care Supply 1699.22 Sup, Rick Holinka 25.00 Utilities, Larry Howard 40.00 Cell, Brad Howell 40.00 Cell, Marne Hult 11.68 Jury, Human Service Agency 36605.50 Svc, Donald Hunter 203.36 Jury, HyVee #1871 Accts Receivable 2997.78 Sup, Intoximeters 650.00 Sup, Karen Jaquet 334.00 Jury, Wallace Jensen 10.00 Jury, Johnson Controls, Inc. 3628.14 Rep, Dean Johnson 292.00 Jury, Jurgens Printing 241.00 Sup, Mark Katterhagen 15.00 Svc, Mavis Kemnitz 10.84 Jury, Wendy Kluver 266.80 Jury, Ronald Koistinen 10.84 Jury, Arvid Kraemer 14.20 Jury, Lake City Fire Equipment 174.43 Maint, Lake County 44.00 reg, Tanya Leraas 10.00 Jury, Lewis & Clark Bhs 320.00 Svc, Lewno Law Office 105.46 Svc, Lincoln Co Treasurer 511.92 Svc, Nancy Lintner 50.84 Jury, LL Harder, Inc 15.33 Rep, Jodi Loehrer 351.18 Reimb, Lexi Loterbauer 20.00 Wit, M & T Fire And Safety 26.00 Supplies, Mac's Inc. 65.33 Rep, Machovec 2650.43 Sup, Calvin Mack 22.60 Jury, Mahowald Hardware 15.96 Supplies, Mahowald's 53.13 Rep, Marco, Inc 286.20 Rent, Eric Martens 103.36 Jury, Jennifer Matejek 98.90 Reimb, Russell Mathews 40.00 Cell, Carla McGregor 10.84 Jury, Medical Waste Transport, Inc 125.01 Svc, Menards 465.35 Rep, Menards 113.34 Supplies, Sheila Mennenga 103.36 Jury, Midcontinent Communications 397.06 Util, Midwest Medical Services, Inc 75.00 Sup, Milbank Communications 98.55 Svc, Wendy Miller 10.84 Jury, M.J. Lang 10325.00 Rep, Geraldine Mohror 108.40 Jury, Adelaida Molina 10.84 Jury, Municipal Utilities 15218.20 Util, Municipal Utilities 451.76 Utilities, Nada Used Car Guide 105.00 Sup, William Nash 11.68 Jury, National 4-H Council - Supply 35.85 Svc, Northern Con-Agg 7097.65 Supplies, Northwestern Energy 180.55 Utilities, Carla O'Farrell 11.68 Jury, Office Peeps, Inc. 491.06 Sup, Office Peeps, Inc. 1813.45 Sup, Office Peeps 8.58 Supplies, Jerrod Olson 40.00 Cell, Ottetail Power Co, 28.89 Utilities, Kalie Overgaard 101.68 Jury, Patti Owens 12.52 Jury, Michelle Pederson 25.00 Cell, Pennington County Jail 1110.60 Trav, Sarah Petersen 376.05 Trav, Pharmchem Inc

300.00 Sup, NPC International 78.73 Sup, PMB 0112 129.45 Util, Jerry Pollard 45.00 Svc, Print 'Em Now 227.92 Sup, Pro-Tec Roofing & Sheet Metal 112.24 Rep, Public Agency Training Council 295.00 Reg, Arnell Raastad 10.84 Jury, Molly Randall 271.00 Jury, Redwood Toxicology Laboratory 526.33 Sup, Adam Reeves 40.00 Cell, Regional Pharmacy 103.41 Sup, Carol Reinhart 292.00 Jury, Kelly Reis 20.00 Wit, George Richards 10.84 Jury, Brian Richter 40.00 Cell, Robyn Riter 25.00 Utilities, Tori Roberts 50.84 Jury, Anthony Robinson 59.48 Wit, Ron's Saw Shop 302.70 Rep, Gerry Rook 10.84 Jury, Sheila Rose 15.88 Jury, Ron Smith & Associates, Inc 2812.50 Svc, Runnings 9.97 Sup, Runnings Farm & Fleet 201.95 Repairs/Maint., Dawn Russell 57.80 Svc, Lynne Sadergaski 101.68 Jury, Sanford Health 2518.51 Svc, Terrance Satterlee 1500.00 Svc, Dean Schaefer Court Reporting 120.00 Svc, Trever Schimmel 40.00 Cell, Danielle Schonebaum 10.84 Jury, Schuneman Equipment Co 81.44 Repairs/Maint., Brad Schwinger 25.00 Utilities, SD Attorney General's Office 188.00 Pmt, SD Counties 1400.00 Trav, SD Department Of Public Safety 2700.00 Svc, SD Department Of Revenue 3003.00 Pmt, SD Liability Insurance 603.00 Repairs/Maint., SD State Treasurer 437891.56 August Remittance, SDAAO 1200.00 Trav, SDACC 5114.20 Pmt, SDACO 808.00 Pmt, South Dakota State University 63.00 Svc, Melissa Sears 25.00 Cell, Securus Technologies 3617.00 Sup, Heidi Selchert 25.00 Cell, Sheehan Equipment 235.84 Repairs/Maint., Sherwin Williams 160.78 Rep, Shopko Eyecare 4054 309.94 Svc, Signpro 48.00 Maint, Sioux Valley Coop 4619.79 Sup, Sioux Valley Coop 2391.06 Supplies, Ricky Small 40.00 Utilities, Lynn Solberg 25.00 Utilities, South Dakota Dept. Of Transpor 1699.45 Repairs/Maint., Town Of South Shore 61.00 Utilities, South Shore Fire Dept 3918.06 Pmt, South Shore Gazette 1121.94 Pub, Brooke Spartz 21.76 Jury, Lynn Spartz Johnson 292.00 Jury, Star Laundry 273.41 Sup, Star Laundry 107.60 Supplies, State 4-H Office 50.00 Trav, Steve Stunes Consulting 1258.42 Svc, Sutton Law Office Pc 15132.67 Svc, Karen Swanda 15.00 Svc, Scott Swanson 25.00 Cell, Wayne Swenson 50.84 Jury, Sysco North Dakota 11597.03 Sup, Glen Thompson 31.84 Jury, Tony Thovson 13.36 Jury, Productivity Plus Account 13.36 Repairs/Maint., Grant Titze 262.60 Jury, T&M Autobody, Inc 273.60 Rep, Cheri Toomey 11.68 Jury, Doug Torstenson 25.00 Utilities, Toshiba Financial Services 408.02 Rent, Trav's Outfitter Inc 237.97 Unif, Jesse Vanheel 100.00 Jury, Vast Business 399.10 Util, Vast Broadband 49.95 Utilities, Verizon Wireless 463.53 Util, Dylan Vick 11.68 Jury, Great Western Bank 401.59 Supplies, Great Western Bank 3498.23 Pmt, Tom Walder 40.00 Cell, Wallace Fire Dept 1422.88 Pmt, Walmart Community 210.34 Pmt, Warne Plumbing & Heating 364.43 Rep, Todd Warne 25.00 Utilities, Watertown City Finance Office 83965.21 Fire, Watertown Fire & Ambulance 750.00 Svc, Watertown Ford 297.95 Rep, Watertown Lawn & Garden 45.00 Rep, Watertown Public Opinion 1369.58 Pub, Watertown Wholesale 97.53 Supplies, Vivian Weseloh 11.68 Jury, West Payment Center 846.75 Pmt, Ted Wettstad 11.68 Jury, Gerald Williams 101.68 Jury, Michele Winge 11.68 Jury, Toby Wishard 40.00 Cell, Edward Woodruff 16.72 Jury, Watertown Landfill 12.38 Rep, WW Tire Service Inc. 130.00 Repairs/Maint., Xerox Corporation 111.27 Supplies, Yankton Co. Sheriff 50.00 Svc, Yankton Co Treasurer 116.25 Svc, Darlene Young 11.68 Jury

QUIT CLAIM DEED

Motion by Hanten, second by Johnson, to authorize the Chairman to sign a quit claim deed, to the City of Watertown, pertaining to property known as, Lots 8, 9 & 10, Block 2, Gesley's Addition to the City of Watertown; all present voted aye; motion carried.

BURN BAN ORDINANCE

The Board held a brief discussion regarding the ban on open burning in Codington County and agreed to continue the ban. The Board will review the ban each week and take action to lift the ban when dry conditions adequately improve.

CCJAC

Commissioner Gabel reviewed workshop #4 of the CCJAC and the BKV Group which was held on August 8th. Commissioner Gabel informed the Board that the architect, with specificity, walked the

committee through 8 different buildings options and very preliminary project costs. Commissioner Gabel noted the second working meeting is scheduled for August 25th at 6:10 P.M. at LATI.

AUTOMATIC BUDGET SUPPLEMENT

Motion by McElhany, second by Hanten, to approve an automatic supplement to the West Nile budget, in the amount of \$2,055.68 with West Nile prevention grant funds; all present voted aye; motion carried.

TRAVEL REQUEST

Motion by McElhany, second by Hanten, to approve the following travel request; all present voted aye; motion carried: Treasurer, Tax Deed Task Force Committee Meeting.

ADJOURNMENT

There being no further business to come before the Board a motion was made by Hanten, second by McElhany, to adjourn at 10:16 a.m., until 9:00 a.m., Tuesday, August 16th, 2016; all present voted aye; motion carried.

ATTEST:

Cindy Brugman

Codington County Auditor

Codington County does not discriminate on the basis of color, national origin, sex, religion, age, or disability in employment or the provision of service.

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