

Official Proceedings
County of Codington, Watertown, South Dakota
Codington County Courthouse
14 1st Ave SE

August 8, 2017

The Codington County Commissioners met in regular session at 9:00 a.m., Tuesday, August 8th, 2017, at the Codington County Courthouse. Commission members present were: Lee Gabel, Charlie Waterman, Myron Johnson, and Brenda Hanten; Commissioner VanDusen absent; Chairman Myron Johnson presiding.

AGENDA APPROVED

Motion by Hanten, second by Gabel, to approve the agenda; all voted aye; motion carried.

MINUTES APPROVED

Motion by Hanten, second by Gabel, to approve the minutes of August 1st, 2017; all voted aye; motion carried.

MONTHLY REPORTS

Auditor, Cindy Brugman, updated the Board on the following: NACo conference, voter purge process, and property tax levy work. **Director of Equalization, Shawna Constant**, reported on the following: sales data through June submitted to the Dept. of Revenue, there will be no mid-year audit, new sales information is current, and re-appraisal continues to progress in the small towns. **4H Youth Program Advisor, Jodi Loehrer**, updated the Board on the following: wrap up of 4-H Achievement days, judging teams headed to the State Fair, and upcoming events including the 4-H Rodeo finals, State dog show, and State Fair. **Weed Supervisor, Steve Molengraaf**, updated the Board on the following: spot checking for weed infestations, upcoming SD Weed Commission meeting and weed tour, and a survey for Dicamba drift issues. Mr. Molengraaf gave a video presentation on the recent Bio Control project for poison hemlock. Mr. Molengraaf advised the Board there are three recorded cases of the West Nile virus in Codington County at this time.

AUDITOR'S ACCOUNT W/TREASURER; REGISTER OF DEEDS MONTHLY FEES

Motion by Hanten, second by Gabel, to approve the Auditor's Account of the cash and cash items in the hands of the County Treasurer as of the last day of July 2017, all present voted aye; motion carried.

Cash on hand	\$ 7,417.56
Checks in Treasurers' possession	
less than 3 days	\$ 153,517.43
Credit Card Charges	\$ 6,601.56
Cash Items	\$ 804.00
TOTAL CASH ASSETS ON HAND	\$ 168,340.55
RECONCILED CHECKING	
Great Western Bank Checking (Memorial Park)	\$ 3,593.00
Reliabank Dakota	\$18,926,074.61
INVESTMENTS	
SD Public Funds Investment	\$ 6,982.44
TOTAL CASH ASSETS	\$19,104,990.60
General Ledger Cash Balance by Funds:	
General	\$11,275,844.66
General restricted cash	\$ 500,000.00
Sp. Revenue	\$ 6,393,408.84

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Sp. Revenue restricted cash	\$ 10,411.85
Trust & Agency	\$ 925,325.25
(schools 136,505.96, townships 93,739.84; city/towns 41,198.63)	
TOTAL GENERAL LEDGER CASH	\$ 19,104,990.60

The Board noted the Register of Deeds fees collected in the month of July, in the amount of \$29,456.00 with \$1,730.00 submitted to the State of South Dakota for certified birth and deaths and EVRSS.

CLAIMS APPROVED

Motion by Hanten, second by Gabel, to approve for payment the following claims; all present voted aye; motion carried: 4-H TRUST FUND 66.60 SUP, ACCREDITATION, AUDIT AND 150.00 SVC, A&B BUSINESS SOLUTIONS 3.64 SUP, ADVANTAGE RV'S 189.99 REP, KARI ALLEN 11.68 JURY, SARA AMAN 75.00 TRAV, DEBRA ARBOGAST 16.72 JURY, JEFF ARGO 25.00 UTILITIES, ARGUS LEADER 27.56 PUB, AT&T MOBILITY 286.96 UTIL, QUEEN OF PEACE HEALTH SERVICES 51.00 REPAIRS/MAINT., KENNETH BAILLY 50.84 JURY, BATTERIES UNLIMITED 89.99 REPAIRS/MAINT., BEACON CENTER 1000.00 SVC, ALLEN BENCK 25.00 UTILITIES, ANTHONY BEYER 10.84 JURY, DEBBIE BORKHUIS 26.80 JURY, CHRIS BORN 20.00 WIT, BORN GROUP 2643.62 POST, BOYS & GIRLS CLUB 1250.00 PMT, BRATLAND LAW 5271.00 SVC, COREEN BRAZIL 11.68 JURY, ALEXIS BREWSTER 11.68 JURY, BRIAN'S GLASS & DOOR INC. 60.00 REPAIRS/MAINT., BROWN CLINIC PLLP 7095.00 SVC, BROWN CLINIC MAIN 265.00 SVC, SHANNON BRUNS 10.84 JURY, BURNS LAW OFFICE 3936.10 SVC, MICHAEL BUTTS 13.36 JURY, KIM E CALLIES 138.00 SVC, CAROL CAMPBELL 13.36 JURY, COLE CARTER 20.00 WIT, CARTNEY BEARING & SUPPLY 52.16 REP, CARTNEY BEARING & SUPPLY 93.94 REPAIRS/MAINT., JEFF CASE 25.00 UTILITIES, CENTURYLINK 743.05 UTIL, CERTIFIED LABORATORIES 726.60 SUPPLIES, DAVID CHAPMAN 10.84 WIT, CHARM-TEX 1317.60 SUP, GINA CHILSON 71.00 JURY, KARLA CHRISTENSEN 15.88 JURY, CHUCK'S LOCK & KEYS 10.50 SUP, CODINGTON COUNTY HIGHWAY DEPT. 15395.52 SVC, CODINGTON COUNTY TREASURER 279.00 PMT, CODINGTON-CLARK ELECTRIC COOPE 35.53 UTILITIES, COLE PAPERS, INC. 2208.90 SUP, CONNECTING POINT COMPUTER CENT 1646.28 REP, SHAWNA CONSTANT 25.00 CELL, COUNTY FAIR FOODS 134.80 SUP, JOSEPH COURNOYER 10.84 JURY, DAN COX 57.38 WIT, JENNIFER COX 20.00 WIT, CREDIT COLLECTIONS BUREAU 792.07 PMT, CREDIT COLLECTIONS BUREAU 485.70 PMT, CRESTONE BUILDERS 90121.41 BUILD, ROBERT CRYAN 25.12 JURY, CULLIGAN WATER CONDITIONING 237.00 SUP, PETER CUNNINGHAM 25.96 JURY, JUDY CURLEY 150.00 JURY, DAVID CURTIS 40.00 CELL, DAKOTA PORTABLE 165.00 RENT, DAN URBAN ELECTRIC 88.98 REPAIRS/MAINT., VICTORIA DANEN 52.52 JURY, MATT DARGATZ 25.00 UTILITIES, DATA TRUCK 69.98 UTIL, NANCY DECKER 10.84 JURY, DELYLE'S SOUTH 81 SERVICE INC 732.70 REP, LISA DEMERS 10.84 JURY, DEUEL COUNTY 44.00 REG, JEFF DEVILLE 12.52 JURY, STEPHANIE DEVINE 55.04 JURY, KATHRYN DICARLO 152.52 JURY, DIGITAL-ALLY 31.00 MAINT, JAMIE DOLEN 25.00 UTILITIES, BIMBO FOODS, INC 1385.99 SUP, BRUCE EGERSTROM 56.72 JURY, ELECTRIC MOTORS & MOORE INC 131.00 REP, ELLYSON LAW OFFICE 2206.64 SVC, JOHN ENGELS 52.52 JURY, ENGELSTAD ELECTRIC CO. 1334.91 REP, MARIA ESCAMILLA 120.00 SVC, RANDY FALVEY 25.00 UTILITIES, FAMILY DENTAL CENTER 641.00 SVC, FARNAMS GENUINE PARTS 357.07 SUPPLIES, FIRST DISTRICT ASSN OF LCL GOV 8183.37 SVC, FLINT HILLS RESOURCES 236878.45 OTHER EXP., TOWN OF FLORENCE-PEGGY LINDAHL 61.70 UTILITIES, FLORENCE FIRE DEPT 4586.05 PMT, ALLISON FORBUSH 25.00 CELL, MILO FORD 124.12 TRAV, FOREMOST PROMOTIONS 754.59 DARE, FSA - FARGO 4035.92 SUP, TYLER GAMBER 20.00 WIT, GCR TIRES & SERVICE 305.98 REP, GENOA HEALTHCARE 690.35 SUP, SCOTT GOOD 53.36 JURY, GRAINGER 158.56 SUP, GINA GRANT 11.68 JURY, GREEN, ROBY, OVIATT, 4358.33 SVC, DARREL GROHS 51.68 JURY, MICHAEL GUBKA 104.00 TRAV, JUSTIN HALAJIAN 25.00 CELL, DAVID HARDIE 170.16 JURY, DEBRA HARMEL 11.68 JURY, BARB

HARTLEY 44.00 REF, RICK HARTLEY 40.00 UTILITIES, CODY HEAD 18.40 JURY, DAVE HEDDING 25.00 UTILITIES, LEAH HEGG 10.84 JURY, JILL HELVIK 20.00 WIT, HENRY FIRE DEPT 2511.67 , RICHARD HERR 51.68 JURY, JEFF HERSHMAN 40.20 REIMB, HILLYARD/SIOUX FALLS 750.40 SUP, HEIDI HOCHSTATTER 10.84 JURY, RICK HOLINKA 25.00 UTILITIES, MITCHELL HOPPER 10.84 JURY, JOAN HORNING 15.04 JURY, MICHAEL HOVERSTADT 62.60 JURY, LARRY HOWARD 40.00 CELL, BRAD HOWELL 40.00 CELL, JENNA HULSCHER 44.00 REF, HUMAN SERVICE AGENCY 8987.50 PMT, HYVEE #1871 ACCTS RECEIVABLE 4611.53 SUP, VINCENZA INSERRA 10.84 JURY, INTERLAKES COMMUNITY ACTION 1210.00 SVC, INTOXIMETERS 1028.50 SUP, WESLEY JENNINGS 10.84 JURY, JOHNSON CONTROLS, INC. 4701.44 REP, GREGORY JOHNSON 53.36 JURY, RACHAEL JOHNSON 53.36 JURY, BILLIE JONES 58.40 JURY, TERESA JUNGERS 10.00 JURY, JOSEPH KALLHOFF 10.84 JURY, KAREN KASPERSON 15.04 JURY, MARK KATTERHAGEN 6.00 SVC, KCH LAW 144.85 SVC, STACEY KEMMIS 13.36 JURY, KIBBLE EQUIPMENT, LLC 670.04 REP, CAROL KOCKX 10.84 JURY, GAYLE KOLL 200.40 JURY, ANGELA KRANZ 11.68 JURY, KATHLEEN KUNO 15.88 JURY, LISA LANE 12.52 JURY, J.H. LARSON ELECTRICAL CO. 63.74 REP, ANDRE LAWRENCE 20.00 WIT, BRANDON LAWRENCE 20.00 WIT, LEWIS & CLARK BHS 640.00 SVC, LEWNO LAW OFFICE 102.25 SVC, TROY LINDGREN 12.52 JURY, LINDNER MUSIC 29.00 SUP, JODI LOEHRER 47.00 TRAV, STEVEN LOWRY 40.00 CELL, JACK LUNDQUIST 15.04 JURY, MAC'S INC 52.56 SUPPLIES, MAC'S INC. 123.94 SUP, BEVERLY MACK 14.20 JURY, MACKSTEEL WAREHOUSE, INC. 98.41 SUP, ARLET MAGSTADT 52.52 JURY, MAHOWALD'S 72.44 REP, MARCO, INC 281.80 RENT, RUSSELL MATHEWS 40.00 CELL, MOLLIE MAYER 10.84 JURY, MCLEOD'S PRINTING & OFFICE SUP 500.65 SUP, MENARDS 53.91 SUP, MENARDS 2.49 SUPPLIES, CHARLES METTLER 13.36 JURY, MIDCONTINENT COMMUNICATIONS 432.57 UTIL, JENNA MOFFATT CONSULTING 162.50 SVC, MORPHOTRAK, LLC 4354.00 MAINT, JEROME MOSHIER 10.84 JURY, MUNICIPAL UTILITIES 17180.62 UTIL, MUNICIPAL UTILITIES 482.23 UTILITIES, MUTH ELECTRIC 393.81 REP, NARTEC, INC 96.39 SUP, LAURA NEWMAN 12.52 JURY, DAVID NORGAARD 152.52 JURY, NORTHERN CON-AGG 10364.48 SUPPLIES, NORTHWESTERN ENERGY 168.69 UTILITIES, STEVEN NYGAARD 24.28 JURY, JEANIE OCHSENDORF 75.00 JURY, OFFICE PEEPS, INC. 77.99 SUP, OFFICE PEEPS, INC. 2064.66 SUP, OFFICE PEEPS 7.84 SUPPLIES, BRITTNEY OLSON 10.84 JURY, JAMES OLSON 10.00 JURY, JERROD OLSON 40.00 CELL, OTTERTAIL POWER CO, 31.27 UTILITIES, CLARENCE OVERBY 15.88 JURY, JAMES PAPKA 11.68 JURY, MICHELLE PEDERSON 25.00 CELL, JODY PENNING 57.56 JURY, PENNINGTON COUNTY JAIL 265.30 TRAV, SARAH PETERSEN 25.00 CELL, LINDA PETERSON 120.00 REF, PHARMCHEM INC 125.00 SUP, JEAN PIKE 10.84 JURY, JENNIFER PLETAN 51.68 JURY, PMB 0112 112.68 UTIL, PMB 0112 235.13 UTIL, PRAIRIE LAKES HEALTH CARE CENT 18919.25 SVC, PRINT 'EM NOW 570.40 SUP, RAMKOTA HOTEL 156.60 TRAV, LYLE RATLIFF 152.52 JURY, TONIA REDLIN 10.00 JURY, JOHN REDLINGER 50.84 JURY, REDWOOD TOXICOLOGY LABORATORY 1034.27 SUP, ADAM REEVES 40.00 CELL, REBECCA MORLOCK REEVES 23.00 REIMB, BRIAN RICHTER 40.00 CELL, ROBYN RITER 25.00 UTILITIES, ROBERTS COUNTY SHERIFF 57.00 SVC, RON'S SAW SHOP 10.32 REP, TRACY PROCTOR ROOT 15.00 REF, PATSY RORVICK 52.52 JURY, MONICA RUDEBUSCH 152.52 JURY, RUNNINGS FARM & FLEET 2.18 REPAIRS/MAINT., DAWN RUSSELL 180.20 SVC, SANFORD HEALTH 160.00 SVC, SANFORD WATERTOWN OCCUPATIONAL 170.00 SVC, SATELLITE TRACKING OF PEOPLE 2197.00 SVC, TERRANCE SATTERLEE 1500.00 SVC, DEAN SCHAEFER COURT REPORTING 228.00 SVC, TREVER SCHIMMEL 40.00 CELL, RUSSELL SCHOENEFELD 14.20 JURY, SCHRADER'S 28.25 SUP, BRAD SCHWINGER 25.00 UTILITIES, TYLER SCHWINGER 26.80 JURY, SD ATTORNEY GENERAL'S OFFICE 350.00 PMT, SD COUNTIES 1225.00 REG, SD DEPT OF PUBLIC SAFETY 2700.00 SVC, SD DEPARTMENT OF REVENUE 1196.00 SVC, S.D. FEDERAL PROPERTY 201.00 SVC, SD STATE TREASURER 466292.87 AUG REMITTANCE, SDACO 738.00 M&P, SDN COMMUNICATIONS 1151.28 UTIL, MYRNA SEANOR 152.52 JURY, JOSEPH SEARS 10.84 JURY,

MELISSA SEARS 25.00 CELL, SECURUS TECHNOLOGIES 2933.60 SUP, FRANCIS SEHNERT 10.84 JURY, HEIDI SELCHERT 25.00 CELL, DOUGLAS SHARP 20.08 JURY, SHEEHAN EQUIPMENT 338.85 REPAIRS/MAINT., MARILYN SIEGFRIED 157.56 JURY, SIOUX FALLS TWO-WAY RADIO 112.50 REP, SIOUX VALLEY COOP 4642.96 SUP, SIOUX VALLEY COOP 1625.20 SUPPLIES, SIOUX RURAL WATER SYSTEM 33.00 UTILITIES, RICKY SMALL 40.00 UTILITIES, LYNN SOLBERG 25.00 UTILITIES, BRENT SOLUM 40.00 CELL, ALIESHA SONSTEBE 75.20 JURY, SOUTH DAKOTA DEPT. OF TRANSPOR 1408.35 REPAIRS/MAINT., SOUTH SHORE FIRE DEPT 3996.21 PMT, SOUTH SHORE GAZETTE 1293.37 PUB, DULCEY SPRAGUE 11.68 JURY, TOM STANLEY 80.00 CELL, MARY STANTON 10.84 JURY, STAR LAUNDRY 1857.05 SUP, STAR LAUNDRY 109.54 SUPPLIES, KEANNA STEINMETZ 11.68 JURY, KAIGEN STINSON 20.00 WIT, STEVE STUNES CONSULTING 322.34 SVC, STURDEVANTS AUTO PARTS 16.98 SUPPLIES, THOMAS STURM 52.52 JURY, SUTTON LAW OFFICE PC 15399.65 SVC, KAREN SWANDA 6.00 SVC, SCOTT SWANSON 25.00 CELL, SYSCO NORTH DAKOTA 11748.58 SUP, T&M AUTOBODY, INC 1182.50 REP, AMANDA THISTLEWAITE 20.00 WIT, THOMSON REUTERS-WEST 1317.07 PMT, CHRISTINA TIMMER 165.12 JURY, PRODUCTIVITY PLUS ACCOUNT 13843.76 REPAIRS/MAINT., DOUGLAS D. TORSTENSON 25.00 CELL, TOSHIBA FINANCIAL SERVICES 375.55 RENT, LAUNA TOWE 25.12 JURY, MARYBETH TSCHETTER 10.84 JURY, DANIEL TSUKAMOTO 10.84 JURY, ULTEIG 3293.82 REPAIRS/MAINT., VAN DIEST SUPPLY COMPANY 521.25 SUP, ROBERT VANSICKLE 10.84 JURY, VAST BUSINESS 534.72 UTIL, VAST BROADBAND 49.95 UTILITIES, VERIZON WIRELESS 426.98 UTIL, GREAT WESTERN BANK 54.60 PMT, GREAT WESTERN BANK 272.45 PMT, GREAT WESTERN BANK 208.99 PMT, GREAT WESTERN BANK 174.16 SUP, GREAT WESTERN BANK 538.86 SUP, LONIE VOGELSANG 25.00 UTILITIES, TOM WALDER 40.00 CELL, WALLACE FIRE DEPT 1456.01 PMT, WALMART COMMUNITY 509.27 SUP, DEANNA WARD 11.68 JURY, WARNE PLUMBING & HEATING 1627.22 REP, TODD WARNE 25.00 UTILITIES, WATERTOWN CITY FINANCE OFFICE 85909.87 PMT, WATERTOWN FIRE & AMBULANCE 1000.00 PMT, WATERTOWN WHOLESALE 154.50 SUPPLIES, WATERTOWN LAWN & GARDEN & SMAL 7.00 REPAIRS/MAINT., STACY WEIDENBACH 152.52 JURY, DAWN WENDLAND 63.00 REF, JOHN WILES 17.56 JURY, WILES & RYLANCE, LLP 2939.40 SVC, CINDY WILLIAMSON 162.60 JURY, WILLOUGHBY INDUSTRIES, INC 326.58 REP, JOANNA WITTMEIER 11.68 JURY, DARRYL YACKLEY 11.68 JURY, YANKTON CO TREASURER 446.80 SVC, ALAN YOUNG 10.84 JURY.

POLYMER CHIP SEAL PROJECT FUNDING AGREEMENTS

Highway Supt., Rick Small, presented the Board with funding agreements, between Codington County and the State of South Dakota, for bridge preservation projects (polymer chip seal) on three bridge structures in Codington County (see minutes dated July 18, 2017). Rick Small, advised the Board that the total cost of the project is estimated at \$206,342.00 with grant funds of \$165,200.00 and direct cost to the County, 20% of the total cost, of approximately \$41,142.00. Mr. Small also noted this project is scheduled for a bid letting process on Tuesday, August 15th. Motion by Hanten, second by Gabel, to authorize the Chairman to sign the aforementioned funding agreements; all present voted aye; motion carried.

ROBERT JULIUS/CODINGTON COUNTY PROPERTY LINE

The Board held a discussion and took action regarding a structure, owned by Robert Julius, and located at 1737 3rd Ave SW, Watertown, SD. Said structure has been determined to be partially located on adjacent County property. States Attorney, Patrick McCann and Jayson Maguire, Exit Realty were present for this discussion. Mr. Maguire noted he sold said property to Mr. Julius. States Attorney McCann outlined the County's options to resolve this situation including asking the property owner to remove the structure from the County's property or determine that said strip of County property is not useful, declare the property surplus, conduct an appraisal, and offer for sale privately or by public auction dependent on the

appraised value of the strip of land. Mr. McCann advised the Board that the most straightforward way to limit the County's liability and protect the County from a potential lawsuit would be to ask Mr. Julius to remove the structure. Mr. Maguire asked the Board to consider selling the strip of land to Mr. Julius as the structure has been in place for a number of years. Mr. McCann advised the Board that there is a utility easement on the County's property in this location and regardless of the history on the property the current property owner is ultimately liable for the structure sitting on the County's property. Motion by Gabel, second by Hanten, to formally request that Mr. Julius remove the structure located on the County's property within a time frame of one year from August 8, 2017; all present voted aye; motion carried.

ELECTION EQUIPMENT

Motion by Hanten, second by Waterman, to authorize the purchase of Model DS850 High Speed Digital Image Scanner (ballot counter). Auditor, Cindy Brugman, noted County held HAVA grant funds, in the amount of approximately \$102,081.30, will be used towards the purchase of this equipment. The total cost of the equipment is \$106,400.00, and after grant funds have been applied to the purchase General Fund Election budgeted funds will be used to pay the balance of the cost. The Auditor advised the Board that the State of South Dakota will use state held HAVA funds to purchase three ExpressVote Ballot Marking Devices for each county which can be used in conjunction with the DS850. Upon vote of the Board; all present voted aye; motion carried.

MEMORIAL PARK PATIO/WINDBREAK

Facility Manager, Milo Ford, met with the Board to present a request from Lutheran Church of Our Redeemer to construct a concrete patio and windbreak on the west side of Memorial Park, where church services are currently conducted each summer. The Church would incur the expense for this project. Motion by Hanten, second by Gabel, to approve the request from Lutheran Church of Our Redeemer as presented by Mr. Ford. Further discussion was held regarding insurance liability to the County and who would be responsible for maintenance of the patio and windbreak. Motion by Hanten, second by Waterman, to delay action on this request until additional information can be obtained from Church representatives.

EXTENSION CENTER COMPLEX ROOF DAMAGE

Facility Manager, Milo Ford, advised the Board that the County's insurance adjuster has determined the hail damaged section of roof, at the Extension Center Complex, will qualify for a total replacement. Mr. Ford will continue working with the insurance company to replace the roof at the appropriate time.

TRAVEL REQUESTS

Motion by Hanten, second by Gabel, to approve the following travel requests; all present voted aye; motion carried: Register of Deeds and Highway Supt., SDACO and SDACHS convention and Building Maintenance employee, Justin Halajian, Detention Equipment Training Program.

OTHER

The Board noted the following events: Senior Companions recognition banquet on August 4th, CCJAC meeting on August 8th, Stepping Up Initiative meeting on August 23rd, Juvenile Detention Alternative Initiative meeting in September, SDACC Executive Board meeting on August 9th and 10th, Community meeting in Wallace on August 10th to discuss poultry barns in a neighboring county, and a public meeting of the Codington County Zoning Ordinance review on August 28th.

ADJOURNMENT

There being no further business to come before the Board a motion was made by Hanten, second by Gabel, to adjourn at 10:24 a.m., until 9:00 a.m., Tuesday, August 15th, 2017; all present voted aye; motion carried.

ATTEST:

Cindy Brugman
Codington County Auditor

Codington County does not discriminate on the basis of color, national origin, sex, religion, age, or disability in employment or the provision of service.

Published once at the total approximate cost of \$_____.