

**Official Proceedings**  
**County of Codington, Watertown, South Dakota**  
**Codington County Courthouse**  
**14 1<sup>st</sup> Ave SE**

April 19, 2017

The Codington County Commissioners met in regular session at 9:00 a.m., Wednesday, April 19<sup>th</sup>, 2017, at the Codington County Courthouse. Commission members present were: Charlie Waterman, Myron Johnson, Troy VanDusen, and Brenda Hanten; Commissioner Lee Gabel was present via telephone conference; Chairman Myron Johnson presiding.

**AGENDA APPROVED**

Motion by Hanten, second by VanDusen, to approve the agenda; all voted aye; motion carried.

**MINUTES APPROVED**

Motion by Hanten, second by Gabel, to approve the minutes of April 11<sup>th</sup>, 2017; all voted aye; motion carried.

**MONTHLY REPORTS**

**Highway Supt., Rick Small**, updated the Board on the following items: Pre-construction meeting regarding Highway 212 State project east of Watertown, detour for Highway 212 State project; public meeting with the Construction Company for the Highway 212 state project on Monday, April 24<sup>th</sup> at 7:00 p.m. at the Goodwin Fire Hall; a third proposed agreement from the State DOT regarding 5 County roads in conjunction with bridges on I-29; the upcoming retirement of Highway employee Dan Busta; hiring of a full time and seasonal employee; time period for removal of weight limits on County roads; a culvert replacement project; and pulling shoulders on County gravel roads. **Community Health Nurses, Anne Kriese and Karla Moes**, provided the Board with a report on 1<sup>st</sup> quarter activities in the office including; staff and training meetings; office activities; office fees collected; office visits; WIC caseload; Immunizations; baby care; and POD meetings. **Facility Manager, Milo Ford**, reported on the following: Memorial Park – seasonal staff are in place; a broken water main has been repaired; requests are coming in for camping spots before the normal opening of the campground; electrical upgrade for camping pads is nearly complete; the entrance to the manager’s office has been updated for customers with disabilities using mobility carts; and signage for the entrance to the park is being explored. Courthouse – the railing on the front steps of the Courthouse has been re-built and will be re-installed and numerous plumbing issues in the building have been resolved. Detention Center – numerous plumbing and HVAC issues have occurred. Extension Center Complex – the floor in one of the expo areas will be re-done and the proposed storage facility building project may be re-located from the originally planned location.

**NOTICE TO BIDDERS, HIGHWAY BUILDING ROOFING PROJECT**

Motion by Hanten, second by Waterman, to authorize the Auditor to publish a notice to bidders for an Ethylene Propylene Diene Terpolymer type roof for the Highway Dept. Office building; all voted aye; motion carried. Bids will be opened for this project on June 13, 2017.

**MEMORIAL PARK CAMPING SEASON**

Facility Manager, Milo Ford, reported that requests are coming in for camping availability before the normal opening of the park. Mr. Ford noted this would not be a problem as the campground is ready for campers with some limitations for water and bathhouse availability. The Board was of the general consensus that early camping would not be a problem based on Mr. Ford’s recommendation.

**CLAIMS**

Motion by Hanten, second by VanDusen, to approve for payment the following claims; all voted aye; motion carried: VISA 281.96 trav/sup, Watertown Motor Company 24,357.00 patrol vehicle.

**NOTICE OF PUBLIC AUCTION LEASE OF COUNTY PROPERTY**

Motion by VanDusen, second by Watertown, to authorize the Auditor to publish a notice of public auction for the lease of County owned property for haying purposes; all voted aye; motion carried. The public auction will be held at 9:15 a.m., Tuesday, May 9<sup>th</sup>, 2017, in the office of the County Commissioners. The Board will determine the starting bid for the auction of the property and bid increments will be in the amount of \$5.00. The Board will determine the length of lease at either 1 year or 2 years.

**LETTER OF INTENT TO RETAIN BKV FOR JUSTICE FACILITIES PROJECT**

Motion by Gabel, second by Hanten, to authorize the Chairman to sign a letter of intent to retain the services of the BKV Group Architects for a proposed Justice Facility project; all voted aye; motion carried.

**MOU FOR PURCHASE OF CITY LAND FOR JUSTICE FACILITIES**

Motion by Gabel, second by VanDusen, to authorize the Chairman to sign a MOU with the City of Watertown for the purchase of City Property (a section of the City Auditorium parking lot) for the construction of a Justice Facility. A substitute motion was offered by Waterman to postpone this action for one week to make an alternative proposal for the purchase of the aforementioned property. Waterman's motion failed for lack of a second. Upon vote of the original motion, Gabel, Johnson, VanDusen, and Hanten voted aye, Waterman voted no; motion carried. The purchase price for the aforementioned property is \$310,373 and under the terms of the agreement the purchase is contingent on the favorable outcome of a public bond issue vote on June 20, 2017.

**BOND ELECTION RESOLUTION**

The Board held a discussion regarding the required resolution for a bond issue public vote. The Board will take action on the required resolution at the meeting scheduled for April 25<sup>th</sup>, 2017.

**FIREWORKS PERMIT APPLICATION**

Motion by Hanten, second by VanDusen, to approve the following permit to discharge fireworks; all voted aye; motion carried: 6/24/2017, 15-minute display fireworks, 3121 North Serenity Drive.

**PERSONNEL CHANGES**

Motion by Hanten, second by Waterman, to approve the following personnel changes; all voted aye; motion carried: Deputy Sheriffs, Brian Richter; anniversary step increase to step 11/\$26.56 per hour and Mike Gubka, anniversary step increase to step 9/\$25.69 per hour; Weed Supervisor, Steve Molengraaf, anniversary step increase to step 11/\$21.03 per hour; and Seasonal Weed Sprayers, Tom Stanley step 2/\$14.15 per hour and John Engels step 5/\$15.45 per hour.

**TRAVEL REQUESTS**

Motion by Hanten, second by Gabel, to approve the following travel requests; all voted aye; motion carried: Emergency Management Director, deliver E.M. vehicle for the purpose of radio installation and travel to pick up said vehicle; Facility Manager, VanDiest Calibration Clinic; States Attorney, Child Sexual Abuse Prosecution training; States Attorney and Deputy States Attorneys, States Attorney Conference.

**CCJAC PUBLIC MEETING PRESENTATIONS**

Commissioner Gabel noted the next working meeting of the CCJAC is scheduled for May 2<sup>nd</sup>, 6:10 p.m. at LATI. Commissioners Gabel and Hanten are working on scheduling public meetings to provide the public with information on the proposed Justice Facility building project. The following meetings have been scheduled: May 4<sup>th</sup> at South Shore, May 11<sup>th</sup> at LATI, and May 18<sup>th</sup> at Henry. Additional meetings are being scheduled along with a possible forum style meeting at a yet to be determined time and location.

**ADJOURNMENT**

There being no further business to come before the Board a motion was made by Hanten, second by Waterman, to adjourn at 10:10 a.m., until 9:00 a.m., Tuesday, April 25<sup>th</sup>, 2017; all present voted aye; motion carried.

ATTEST:

Cindy Brugman

Codington County Auditor

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