

**Official Proceedings
County of Codington, Watertown, South Dakota
Codington County Courthouse**

April 1, 2014

The Codington County Commissioners met in regular session at 9:00 a.m., Tuesday, April 1, 2014, at the Codington County Courthouse. Commission members present were: George Heller, Myron Johnson, Elmer Brinkman, and Brenda Hanten; Commissioner Tyler McElhany arrived at 9:07 a.m.; Chairman Brinkman presiding.

AGENDA APPROVED

Motion by Hanten, second by Heller, to approve the agenda, all present voted aye; motion carried.

MINUTES APPROVED

Motion by Johnson, second by Hanten, to approve the minutes of March 25th, 2014; all present voted aye; motion carried.

MONTHLY REPORTS

4-H/Youth Program Advisor, Jodi Loehrer, updated the Board on the following items: 4-H Shooting Sports and upcoming summer events. Ms. Loehrer provided the Board with a copy of the April Codington County 4-H Newsletter. **Community Health Nurse, Karla Moes**, who could not be present for this meeting submitted a written report updating the Board on the following items: WIC program; prenatal health reviews; athletic physicals; oral health screenings; regional staff meetings; and WIC training. **Veterans Service Officer, Al Janzen**, updated the Board on the following items: 10 trips with 21 riders in the month of March; the 1st Welcome Home Vietnam Veterans program; a Constitution Day event scheduled for September 16th, 2014, at Stokes Thomas City Park; and the gathering of information to create a data base of contact information for all veterans in South Dakota to be used by the SD Dept. of Veterans Affairs. **SDSU Field Specialist, Warren Rusche**, noted educational programming is wrapping up and the Watertown Office will be hosting several conferences/meetings using the Dakota Digital Network in place at the Codington County Extension Center Complex. Mr. Rusche informed the Board that a window, in the new addition to the Extension Center Complex, is in need of attention as snow is present between the window glass and the screen. Discussion was also held regarding the review of the current lease contract between Codington County and SDSU for office space at the Extension Center Complex for the regional SDSU Field Offices. **Welfare Director, Sarah Petersen**, submitted the following statistics for the time period February 5th through March 31st, 2014: 2 applications; with 0 approved for County assistance; 2 denials; 0 pending or referred; 0 other resources utilized; 0 guarantees; and 0 new clients approved. Total Assistance: \$0.00; 0 active medical cases and 2 medical applications pending decision. The Welfare Director noted statistics for the NACo Prescription Drug Program in Codington County during the months of January and February with 367 persons utilizing the program and a realized savings of \$11,266.61 during the two month period. Ms. Petersen attended Crisis Intervention Training, the NACO Conference, the Spring Welfare workshop, and a Medicaid Advisory Committee meeting since her last report in February. Ms. Petersen provided the Board with a print out of the NACO County Tracker 2013 and a report of 2014 South Dakota County Health Rankings & Roadmaps.

SDSU WORK STUDY PROGRAM

4-H/Youth Program Advisor, Jodi Loehrer, requested authorization to hire an SDSU Work Study student to assist in the Extension Office during the summer months. Ms. Loehrer noted one full time employee in the Extension Office will be on leave for part of the summer months and the work study student could help in that employee's absence. The County would be required to pay 30% of the work study salary and provide workers compensation coverage for the position. Motion by Johnson, second by

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Hanten, to authorize the hiring of an SDSU Work Study student for the 2014 summer months; all present voted aye; motion carried.

DYNAMIC ENGINE BRAKING ISSUE

Highway Supt., Rick Small, met with the Board to discuss a request from a number of citizens, who live along Highway 81 directly south of Watertown, regarding dynamic engine “jake” braking. The Board was presented with a request from a number of citizens living in the vicinity of Highway 81 south of Watertown along what is more commonly known as, “Carpenter/Harmony Hill.” The request of these citizens who signed the submitted paperwork is for the County to adopt an ordinance to prohibit jake braking on Carpenter hill. Highway Supt., Small, advised the Board that the County would first need to adopt an ordinance to prohibit jake braking and then present the adopted ordinance to the SDDOT with a request that signs be erected in the area to prohibit the braking. Mr. Small recommended that the States Attorney look at current County ordinances to determine if there is a current County ordinance that addresses noise issues or if the County would need to draft an ordinance to specifically address jake braking. Mr. Small recommended that if the County did adopt an ordinance to prohibit jake braking that the ordinance be County-wide with enforcement based on where signs are asked to be placed by the County Commissioners.

PATROL VEHICLE COMPUTERS

Motion by Hanten, second by McElhany, to authorize the purchase of a Fujitsu computer tablet, \$3,689.00, and Panasonic computer tablet, \$4,165.00, as reviewed by Sheriff Wishard at the Board’s meeting on March 25, 2014, for use in County law enforcement vehicles; all present voted aye; motion carried.

DIRECTOR OF EQUALIZATION ANNUAL CONFERENCE

Director of Equalization, Shawna Constant, met with the Board per SDCL 10-3-14. The Director previously provided the Board with her 2014 Assessment Plan on February 25, 2014. Ms. Constant announced the County Board of Equalization will meet at 1:00 p.m., Tuesday, April 8th, and Consolidated Board will meet at 7:00 p.m., Tuesday, April 8th with a possible finish up date of April 15th. Discussion was held regarding the outcome of Local Boards and the upcoming County and Consolidated Equalization meetings along with the number of appeals that have been filed to date. Ms. Constant advised the Board that the areas scheduled for reappraisal this summer are the Jefferson School area; and Northridge, Konrady, East Woods, and Dakota Commons additions.

ANNUAL REVIEW OF EMPLOYEE PROPERTY TAX RECORDS

Commissioner Hanten was appointed to review the Auditor & Director of Equalization employee’s, annual property tax records per the department of Legislative.

JUSTICE CENTER BUILDING PROJECT

Commissioner Hanten reported on a meeting held March 26th in the chambers of Judge Timm regarding the County’s proposed Justice Center Building Project. This meeting was attended by Toby Morris, Financial Advisor for the project, Sheriff Toby Wishard, Judge Robert Timm, Hugh Bartels, Chairman of the Citizens Committee, and Commissioner Hanten. Discussion at this meeting included the fate of the current Courthouse and Detention Center if the proposed Justice Center becomes reality. A meeting with Department heads, whose offices will remain in the Courthouse, will be scheduled to discuss potential changes to the current facilities.

PERSONNEL CHANGES

Motion by McElhany, second by Johnson, to approve the following personnel changes; all present voted aye; motion carried: Highway Maint. II, Calvin Engels, anniversary step increase to step 8/\$20.32 per hour. Lead Building Maintenance, Jeff Hershman, anniversary step increase to step 8/\$19.04 per hour.

OTHER MATTERS

The Board noted the 2014 SDACC Spring Workshop has been rescheduled for Wednesday, April 2nd, and a quorum of this Board will be in attendance at this workshop in Pierre.

ADJOURNMENT

There being no further business to come before the Board a motion was made by Hanten, second by McElhany, to adjourn at 9:46 a.m., until 9:00 a.m., Tuesday, April 8th, 2014; all present voted aye; motion carried.

ATTEST:

Cindy Brugman

Codington County Auditor

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