

Official Proceedings
County of Codington, Watertown, South Dakota
Codington County Courthouse
14 1st Ave SE

February 28, 2017

The Codington County Commissioners met in regular session at 9:00 a.m., Tuesday, February 28th, 2017, at the Codington County Courthouse. Commission members present were: Lee Gabel, Charlie Waterman, Myron Johnson, Troy VanDusen, and Brenda Hanten; Chairman Johnson, presiding.

AGENDA APPROVED

Motion by Hanten, second by Gabel, to approve the agenda; all present voted aye; motion carried.

MINUTES APPROVED

Motion by Hanten, second by Waterman, to approve the minutes of February 22nd, 2017; all present voted aye; motion carried.

MONTHLY REPORTS

Emergency Management Director, Jim Sutton, updated the Board on following: Search and Rescue has been called out to assist in Roberts County three times in the last month; FEMA December Ice Storm kickoff meeting held February 24; HAZMAT classes held February 1 & 15; Fire Dept. advisory committee meeting March 1; POD meeting March 6; LEPC meeting March 14; Regional Homeland Security grant meeting March 13; weather spotter training March 21 & 22; and organizational meeting for Airport training exercise March 22. **Highway Supt., Rick Small**, reported on the following: February 28th type, size, and location meeting with the SDDOT regarding bridge replacement on County Road 4 first applied for in July 2010 with estimated costs ranging from \$504,370.00 and \$965,080.00 depending on the extent of the project; load limit signs are up; crack sealing and tree trimming continue; the sign project is in the end stage; and February 28th MSHA training. Discussion was also held regarding a stronger effort to enforce the County's Ordinance for planting in the ROW violations. **Sheriff, Brad Howell**, submitted the following statistics compiled during the month of January 2017, for the Detention Center and Sheriff's Office: Average daily inmate population 87.81 (low of 80 and high of 95); bookings 256; \$12,968.95 collected in fees for out of county prisoner contracts; \$6,710.00 collected in work release fees; \$4,792.00 collected in fees for the 24/7 program; \$8,182.00 collected in SCRAM fees, which were remitted to the office of the SD Attorney General; 42 individuals testing twice daily for PBT'S; 29 individuals reporting twice weekly for UA Drug testing; and 39 individuals wearing SCRAM (security continuous remote alcohol monitor) bracelets; 412 cases/calls for service; 9 traffic accidents investigated; 112 arrest warrants served; 258 sets of civil papers served; and 3,997 transport miles conducting 19 transports. Sheriff Howell provided the Board with a report of fees collected in the amount of \$8,299.00 retained by the County, during the month of January, 2017. On January 11th the County received a payment of \$4,089.00 from the SD Attorney General's Office for 4th quarter SCRAM fees collected. Sheriff Howell provided the Board with, and reviewed, a report of 2016 yearly statistics. Sheriff Howell updated the Board on PPCT (Pressure Point and Control Tactics) and Taser training, use of body cams, and renewal of out of county inmate contracts.

EMERGENCY MANAGEMENT RECORDS RETENTION SCHEDULE

Motion by Hanten, second by VanDusen, to adopt the SD County Emergency Management Records Retention and Destruction Schedule; all present voted aye; motion carried.

ITV CAMERA SYSTEM

Chief Correctional Officer, Tom Walder, requested authorization to purchase new camera equipment for the ITV Court System network. Mr. Walder provided the Board with a quote in the amount of \$3,298.00 for a new camera system to replace the current system which the State has deemed outdated. Mr. Walder noted the current equipment does not always work properly and is being used on a daily basis. Motion by Hanten, second by Watertown, to approve the purchase of the new camera equipment and one year of support from AVI Systems; all present voted aye; motion carried.

OUT OF COUNTY INMATE CONTRACTS

Motion by Hanten, second by Gabel, to authorize the Chairman to sign contracts with Clark and Deuel Counties for the housing of inmates in the Codrington County Detention Center; all present voted aye; motion carried.

MEMORIAL PARK ELECTRICAL PROJECT

Facility Manager, Milo Ford, requested authorization to proceed with an electrical project at Memorial Park to upgrade 22 campsites in the upper section of the campground. Mr. Ford advised the Board he has received two quotes for this project with the low quote coming from Engelstad Electric in the amount of \$18,500.00. Mr. Ford noted this project is a budgeted item. Motion by Hanten, second by VanDusen to authorize the project as requested and accept the quote from Engelstad Electric as recommended by the Facility Manager; all present voted aye; motion carried.

REQUEST FOR RELEASE OF COUNTY LIENS

Motion by Gabel, second by Hanten, to issue a partial release of county liens against Scott and Laina Strohfus pertaining to the sale of property described as: E175' W350' E1/4 Govt. Lot 2 less Hwy ROW, SEC 1-116-54 Kampeska Township; and to request that Mr. Strohfus double his repayment plan from \$50.00 to \$100.00 per month with the Codrington County Clerk of Courts; all present voted aye; motion carried.

ORDINANCE #65

Zoning Officer, Luke Muller and States Attorney, Patrick McCann, met with the Board to review how the repeal of Ordinance #65 would affect the enforcement of the Concentrated Animal Feeding Operation (CAFO) regulations within Ordinance #65. Mr. Muller noted that since changes made in 2006 were cosmetic in nature, and those changes were re-adopted with Ordinance #65; the public vote on Ordinance #65 will not affect how setbacks are measured for CAFO's. States Attorney, Patrick McCann, concurred with Mr. Muller's presentation.

SALARY CLAIMS

Motion by Hanten, second by VanDusen, to approve February salary claims; all present voted aye; motion carried: Commissioners: 9,873.73 total salaries. Auditor: 19,341.28 total salaries. Co. Treasurer: 27,778.32 total salaries. States Attorney: 35,204.57 total salaries. Gov. Buildings: 18,790.25 total salaries. Dir. Equalization: 37,961.40 total salaries. Reg. of Deeds: 19,288.48 total salaries. Veterans Service: 9,495.54 salaries. Sheriff: 77,560.49 total salaries; Steven Lowry 3817.56 new hire; Toby Wishard new hire PT @ 21.84 per hr. Co. Jail: 101,612.58 total salaries; Janelle Wishard new hire PT @ 17.20 per hr; Erin Lenzner 3,694.02 step increase. Care of the Poor: 4,935.01 total salaries. County Nurse: 4,269.99 total salaries. Ag. Bldg.: 8,735.76 total salaries Co. Extension: 8,575.09 total salaries. Weed Control: 4,856.94 total salaries. Planning Board: 261.16 total salaries. Road & Bridge: 84,311.53 total salaries; Lonie Vogelsang 3,039.78 new hire; Randy Falvey 3,039.78 new hire. Emergency Management: 12,577.88 total salaries. Crime Victim: 6,134.71 total salaries. W.I.C.: 3,681.33 total salaries. Total 495,246.04. Breakdown of withholding amounts which are included in the above: S.D. Retirement 46,734.06; S.D. Retirement 287.94 spouse option; S.D. Supplemental Retire. 2,725.00 suppl. retire.; Sanford 59,499.44 ins.; Reliance Standard Life Insurance 418.09 life ins.; Delta Dental 5,875.04 ins.;

Avesis 801.27 ins.; Nationwide Retire. Sol. 179.29 suppl. retire.; AFSCME Council 65 330.19 employee union dues; AFLAC 3,056.08 ins.; Assurity Life Insurance Company 151.41 ins.; U.M.B. Bank 6,200.00 suppl. retire.; AFLAC 616.34 ins.; Watertown United Way 55.00 employee contributions; Office of Child Support 535.00 employee payments; Sioux Valley Credit Union 22,509.28 employee payments; Cod. Co. Treasurer 28,770.00 employee monthly draw; New York Life 32.75 ins.; Teamsters Local Union 120 267.00 employee union due; Codington County Deputy Sheriff's Association 105.00 employee union dues; ReliaBank Dakota 39,029.19 federal withholding; ReliaBank Dakota 56,896.28 social security; Barbara Curtis 800.00 employee payment; Washington National Ins. 20.20 ins.

CLAIMS

Motion by Hanten, second by Gabel, to approve for payment of the following claims; all present voted aye; motion carried: Credit Collections Bureau 5681.62 pmt, SDPAA 102297.17 ins.

HOUSING AND REDEVELOPMENT COMMISSION OF CODINGTON COUNTY

Motion by Waterman, second by Gabel, to appoint Arlys Kays to the Housing and Redevelopment Commission of Codington County; all present voted aye; motion carried:

**CERTIFICATE OF APPOINTMENT OF COMMISSIONERS OF THE
HOUSING AND REDEVELOPMENT COMMISSION OF
CODINGTON COUNTY, SOUTH DAKOTA**

WHEREAS, the Board of Commissioners of Codington County, South Dakota, held a regular meeting on the 23rd day of July, 2002; and

WHEREAS, at said meeting resolution #2002-18 was passed and adopted declaring the need for a Housing and Redevelopment Commission;

NOW, THEREFORE, pursuant to the provisions of the County and Municipal Housing and Redevelopment Law (S.D. Codified Laws 11-7-12(1995)), and by virtue of my office as chairman, I hereby appoint the five persons hereinafter named to serve as Commissioners of the Housing and Redevelopment Commission of Codington County, South Dakota, and each to serve until the expiration date appearing after his or her name.

Lee Gabel Brenda Hanten, term expires 12/31/2017

Kathy Turbak, term expires 12/31/2018

Elmer Brinkman, term expires 12/31/2019

Georgia Kahnke, term expires 12/31/2020

Arlys Kays, term expires 12/31/2021

IN TESTIMONY, WHEREOF, I have hereunto signed my name as Chairman of the Board of Commissioners of Codington County, South Dakota, caused the corporate seal of said Codington County to be attached hereto this 28th day of February, 2017.

Myron Johnson
(Chairman)

ATTEST:

Codington County, February 28, 2017

Cindy Brugman
(Auditor)

FINANCIAL ADVISORY SERVICES AGREEMENT

Motion by Gabel, second by VanDusen, to authorize the Chairman to sign an agreement with Dougherty & Company LLC for financial advisory services to assist the County in the issuance of General Obligation Bonds, pending the outcome of a public vote for justice facilities; all present voted aye; motion carried.

BOND COUNSEL SERVICES RFP

Motion by VanDusen, second by Gabel, to request proposals for bond counsel services; all present voted aye; motion carried.

CITY AUDITORIUM PARKING LOT PURCHASE

Motion by Gabel, second by VanDusen, to make a conditional offer to the City of Watertown for the purchase of the City Auditorium parking lot. Commissioner Waterman expressed concern regarding the amount of traffic congestion that could occur if the County were to use this lot for a building project. Upon vote of the Board; Gabel, Johnson, VanDusen and Hanten voted aye; Waterman voted no; motion carried.

TRAVEL REQUESTS

Motion by VanDusen, second by Hanten, to approve the following travel request; all present voted aye; motion carried: Director of Equalization and appraisal staff, 2017 SDAAO Conference.

ADJOURNMENT

There being no further business to come before the Board a motion was made by Hanten, second by Gabel, to adjourn at 10:56 a.m., until 9:00 a.m., Tuesday, March 7th, 2017; all present voted aye; motion carried.

ATTEST:

Cindy Brugman
Codington County Auditor

Codington County does not discriminate on the basis of color, national origin, sex, religion, age, or disability in employment or the provision of service.

Published once at the total approximate cost of \$_____.