

Official Proceedings
County of Codington, Watertown, South Dakota
Codington County Courthouse
14 1st Ave SE

February 14, 2017

The Codington County Commissioners met in regular session at 9:00 a.m., Tuesday, February 14th, 2017, at the Codington County Courthouse. Commission members present were: Lee Gabel, Charlie Waterman, Myron Johnson, Troy VanDusen, and Brenda Hanten; Chairman Johnson, presiding.

AGENDA APPROVED

Motion by Hanten, second by Waterman, to approve the agenda; all present voted aye; motion carried.

MINUTES APPROVED

Motion by Hanten, second by Gabel, to approve the minutes of February 7th, 2017; all present voted aye; motion carried.

DAKOTA RANGE WIND

APEX Clean Energy representatives, Mark Mauersberger, Senior Development Manager and David Lau, Project Manager, met with the Board to give an update on the progress of the Dakota Range project that will run through a portion of Codington County upon completion of the permit application process.

MONTHLY REPORTS

Auditor, Cindy Brugman, updated the Board on the following items: annual report preparation; confirmation of polling places for the County's March 27th, 2017 special referendum election, preparation of the ballot and precinct workers for the special election, and preparation of omitted property tax notices, abatement applications, and splits of property tax notices. **Director of Equalization, Shawna Constant**, provided the Board with information relating to the 2017 Assessment Plan for Codington County. Ms. Constant also reviewed the property appeal process for 2017. The Director noted the appraisal project for the City of Watertown has been completed and the small towns re-appraisal process will begin this year followed by agricultural property.

COUNTY AND CONSOLIDATED BOARDS OF EQUALIZATION

Director of Equalization, Shawna Constant, advised the Board that County Board of Equalization will begin at 1:00 p.m., Tuesday, April 11th in the chambers of the County Commissioners, and the Consolidated Board of Equalization will begin at 6:30 p.m., Tuesday April 11th at Watertown City Hall.

BIDS AWARD FOR WEED CHEMICALS

Weed Supervisor, Steve Molengraaf, made the following recommendations for purchasing weed chemicals in based on the bids received on February 7th, 2017.

Hefty, Baltic SD

2-4D Amine \$9.49 gal

Helena Chemical, Clear Lake SD

GrazonNext \$37.50 gal

VanDiest, Pierre SD

Aq. Glyphosate \$12.97 gal

Glyphosate \$9.77 gal

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Plateau \$104.89 gal
 Plateau \$99.89 gal - generic
 2-4D Ester \$12.49 gal
 Tordon \$45.97 gal
 Surfactant \$10.39 gal

Motion by Hanten, second by VanDusen, to award the aforementioned bids for weed chemicals as recommended by the Weed Supervisor; all present voted aye; motion carried.

AUDITOR'S ACCOUNT W/TREASURER, REGISTER OF DEEDS MONTHLY FEES

Motion by Hanten, second by Waterman, to approve the Auditor's Account of the cash and cash items in the hands of the County Treasurer as of the last day of January 2017, all present voted aye; motion carried.

Cash on hand	\$ 8,769.73
Checks in Treasurers' possession	
less than 3 days	\$ 122,916.37
Credit Card Charges	\$ 4,762.43
Cash Items	\$ 384.40
TOTAL CASH ASSETS ON HAND	\$ 136,832.93
RECONCILED CHECKING	
Great Western Bank Checking (Memorial Park)	\$ 1,145.11
Reliabank Dakota	\$19,061,887.78
INVESTMENTS	
SD Public Funds Investment	\$ 6,973.98
CERTIFICATES OF DEPOSIT	
TOTAL CASH ASSETS	\$19,206,839.80
General Ledger Cash Balance by Funds:	
General	\$10,377,819.30
General restricted cash	\$ 500,000.00
Sp. Revenue	\$ 6,128,021.00
Sp. Revenue restricted cash	\$ 10,411.85
Trust & Agency	\$ 2,190,587.65
(schools 1,263,465.93, townships 102,477.87; city/towns 239,562.92)	
TOTAL GENERAL LEDGER CASH	\$ 19,206,839.80

The Board noted the collection of \$19,957.00 in Register of Deeds fees during the month ending January 31, 2017, with \$1,670.00 remitted to the State of South Dakota for certified records.

CLAIMS APPROVED

Motion by Hanten, second by Gabel, to approve for payment the following claims; all present voted aye; motion carried: A-Ox Welding 645.97 Supplies, Accreditation, Audit And 150.00 Svc, A&B Business Solutions 1.65 Equip, Active Heating 408.16 Rep, Advance Auto Parts 31.98 Rep, AP Auto Pros 134.20 Rep, AT&T Mobility 119.24 Util, Automatic Building Controls 457.14 Rep, Queen of Peace Health Services 89.90 Repairs/Maint., Jack Bartling 51.68 Jury, Batteries Unlimited 69.99 Sup, Batteries Unlimited 316.00 Repairs/Maint., Bauer Law Office Pc 5616.20 Svc, Beacon Center 2000.00 Pmt, Allen Benck 25.00 Utilities, Borns Group 8129.56 Post, Mahlon Boughton 55.04 Jury, Boys & Girls Club 11250.00 Pmt, Brian Breese 20.00 Wit, Elmer Brinkman 183.98 Gym, Brown Clinic PLLP 16790.00 Svc, Burns Law Office 3754.20 Svc, Dan Busta 25.00 Utilities, Butler Machinery 537.32 Repairs/Maint., Shawna Carter 256.77 Gym, Jeff Case 25.00 Utilities, Centurylink 83.90 Util, Centurylink 701.41 Util, Certified Laboratories 332.44 Supplies, Charm-Tex, Inc 857.90 Sup, Gina Chilson 71.00 Jury, CNA Surety Direct Bill 50.00 Svc, Codington County Sheriff 176.40 Reimb, Codington County Treasurer 61.04 Post, Codington-Clark Electric Cooperative 35.62 Utilities, Cole Papers, Inc. 2559.19 Sup,

Connecting Point Computer Cent 4033.67 Sup, Connecting Point 337.50 Supplies, Shawna Constant 25.00 Cell, The Coteau Shopper 88.55 Pub, County Fair Foods 226.35 Sup, Creative Printing 78.95 Sup, Culligan Water Conditioning 140.00 Sup, David Curtis 40.00 Cell, Matt Dargatz 25.00 Utilities, Data Truck 39.99 Util, Jamie Dolen 25.00 Utilities, Doug's Anchor Marine 742.00 Sup, Duininck Incorporated 12893.90 Supplies, Bimbo Foods, Inc 1911.77 Sup, Jammy Eitrem 20.00 Wit, Election Systems & Software 4902.00 Maint, John Engels 52.52 Jury, Engelstad Electric Co. 643.47 Rep, Maria Escamilla 80.00 Svc, Randy Falvey 25.00 Utilities, Family Cosmetic & Implant Dent 586.00 Svc, Family Dental Center 2744.00 Svc, Farnams Genuine Parts 397.28 Supplies, First District Assn Of Lcl Gov 8112.22 Svc, Town Of Florence-Peggy Lindahl 63.40 Utilities, Sandra Fonder 130.00 Svc, Allison Forbush 25.00 Cell, Milo Ford 377.79 Reimb, Galls, LLC 1235.31 Sup, GCR Tires & Service 697.98 Rep, Genoa Healthcare/Watertown 145.36 Sup, Lucasta Genzler 20.00 Wit, Geotek Engineering 5394.00 Svc, Glacial Interactive Inc 151.25 Svc, Glacial Lakes & Prairies Tour. 750.00 Pmt, Grainger 43.76 Rep, Green, Roby, Oviatt, 4358.33 Svc, Michael Gubka 40.00 Cell, Gunderson, Evenson & Knight 1426.00 Svc, Justin Halajian 25.00 Cell, Brenda Hanten 420.00 Gym, Rick Hartley 40.00 Utilities, Dave Hedding 25.00 Utilities, Rene Herke 57.62 Reimb, Jeff Hershman 25.00 Cell, Hillyard Floor Care Supply 748.12 Rep, Rick Holinka 25.00 Utilities, Horn Law Office 224.80 Svc, Michael Hoverstadt 62.60 Jury, Larry Howard 40.00 Cell, Brad Howell 40.00 Cell, Human Service Agency 11412.50 Svc, Hurkes Implement 27.98 Repairs/Maint., Hyvee #1871 Accts Receivable 2828.65 Sup, Interlakes Community Action 2420.00 Svc, Interstate All Battery Center 27.40 Sup, Intoximeters 650.00 Sup, JH Larson Company 9.70 Supplies, Johnson Controls, Inc. 4701.44 Rep, Rachael Johnson 53.36 Jury, Journal Technologies, Inc 3095.00 Svc, Jurgens Printing 181.00 Sup, Mark Katterhagen 30.00 Svc, Keeprs, Inc 66.97 Sup, Kimball Midwest 96.07 Supplies, Lake City Fire Equipment 873.38 Rep, Lawson Products 215.61 Supplies, Lewis & Clark Bhs 640.00 Svc, Lewno Law Office 297.92 Svc, Lincoln Co Treasurer 18.40 Svc, Darci Lockwood 30.00 Svc, Jodi Loehrer 244.18 Trav, Mac's Inc 219.71 Supplies, Mac's Inc. 53.26 Sup, Machovec 2715.20 Sup, Macksteel Warehouse, Inc. 334.71 Repairs/Maint., Arlet Magstadt 52.52 Jury, Manatron, Inc 3444.39 Rep, Mark's Auto 1156.37 Rep, Eric Martens 51.68 Jury, Russell Mathews 40.00 Cell, Medical Waste Transport, Inc 126.15 Svc, Menards 426.81 Sup, Menards 91.96 Supplies, Sheila Mennenga 51.68 Jury, Midcontinent Communications 432.52 Util, Milbank Communications 60.00 Sup, Minnehaha County Auditor 841.00 Svc, Tyrel Minor 8.82 Reimb, Modak Trucking, Inc 500.00 Haul, Moe Oil Company 568.95 Supplies, Jenna Moffatt Consulting 237.50 Svc, Geraldine Mohror 54.20 Jury, Multi-Cultural Center 110.00 Svc, Municipal Utilities 14401.25 Util, Municipal Utilities 1753.60 Utilities, Henry Neiman 30.00 Repairs/Maint., Lori Neitzel 20.00 Wit, Northwestern Energy 539.07 Utilities, Janelle Nygaard 300.00 Gym, Office Peeps, Inc. 138.57 Sup, Office Peeps, Inc. 3087.11 Sup, Office Peeps 35.12 Supplies, Jerrod Olson 399.52 Reimb, Otis Elevator Company 586.37 Rep, Ottetail Power Co, 55.19 Utilities, Overhead Door 71.70 Repairs/Maint., Overhead Door Co 153.06 Rep, Michelle Pederson 25.00 Cell, Jody Pennings 57.56 Jury, Pennington County Jail 226.20 Trav, Sarah Petersen 25.00 Cell, Pharmchem Inc 150.00 Sup, Jennifer Pletan 51.68 Jury, PMB 0112 154.04 Util, Prairie Lakes Health Care Cent 5780.00 Svc, Print 'Em Now 776.00 Sup, PTC Laboratories, Inc 2125.00 Svc, Radiant Heat Of SD, LLC 107.10 Supplies, Rainbow Play Systems, Inc 200.00 Rep, Redlinger Bros. 21.00 Rep, Redwood Toxicology Laboratory 527.52 Sup, Adam Reeves 40.00 Cell, Brian Richter 406.00 Reimb, Robyn Riter 25.00 Utilities, Tori Roberts 50.84 Jury, Runnings 15.96 Sup, Dawn Russell 71.40 Svc, Lynne Sadergaski 50.84 Jury, Sanford Health 2100.00 Svc, Satellite Tracking Of People 2606.50 Svc, Dean Schaefer Court Reporting 234.00 Svc, Trever Schimmel 40.00 Cell, Brad Schwinger 25.00 Utilities, SD Attorney General's Office 295.00 Svc, SD Department Of Public Safety 2700.00 Maint, SD Department Of Revenue 3635.00 Svc, SD Law Review 33.02 Sup, SD State Treasurer 496757.43 February Remittance, SDACC 150.00 Trav, SDACO 200.00 Trav, SDACO 728.00 Pmt, SDEMA 190.00 Trav, SDN Communications 1151.28 Util, SDSU Extension 18870.00 Pmt, Melissa Sears 25.00 Cell, Securus Technologies 4340.40 Sup, Heidi Selchert 25.00 Cell, Senior Companions Of SD 1500.00 Pmt, Service Plus, Inc 725.33 Rep, Sherwin Williams 161.56 Rep, Sioux Falls Two-Way Radio 1593.98 Grant, Sioux Valley Coop 7495.72 Sup, Sioux Valley Coop 12390.78 Utilities, Sioux Rural Water System 32.89 Utilities, Ricky Small 55.00 Utilities, Lynn Solberg 25.00 Utilities, Brent Solum 40.00 Cell, Aliesha

Sonstebo 75.20 Jury, South Dakota Hwy Supt, Assn 80.00 Travel & Conf., South Dakota Dept. Of Transportation 155.69 Repairs/Maint., Town Of South Shore 132.00 Utilities, South Shore Gazette 1881.67 Pub, Star Laundry 107.60 Supplies, Star Laundry 1594.97 Sup, State 4-H Office 91.25 Sup, Steve Stunes Consulting 2786.01 Svc, Sturdevants Auto Parts 46.44 Supplies, Jim Sutton 91.99 Gym, Sutton Law Office Pc 15774.32 Svc, Scott Swanson 25.00 Cell, Sysco North Dakota 22537.88 Sup, Jackelyn Thomas 20.00 Wit, Thomson Reuters-West 469.00 Svc, Productivity Plus Account 310.26 Repairs/Maint., Doug Torstenson 25.00 Utilities, Toshiba Financial Services 335.10 Rent, Truenorth Steel 270.46 Repairs/Maint., Tractor Supply Credit Plan 1919.70 Sup, Tyler Technologies, Inc 4618.93 Svc, Vast Business 620.73 Util, Vast Broadband 49.95 Utilities, Verizon Wireless 426.72 Util, Great Western Bank 89.85 Supplies, Great Western Bank 2745.10 Pmt, Lonnie Vogelsang 25.00 Utilities, Tom Walder 283.98 Reimb, Walmart Community 477.66 Pmt, Walmart Community 9.12 Supplies, Warne Plumbing & Heating 215.97 Rep, Todd Warne 25.00 Utilities, Watertown Area Transit 30000.00 Pmt, Watertown Fire & Ambulance 1250.00 Svc, Watertown Ford 976.33 Rep, Watertown Police Department 500.00 Svc, Watertown Public Opinion 2792.59 Pub, Watertown Volunteer Center 2500.00 Svc, Watertown Wholesale 144.90 Supplies, Westside Animal Clinic Pc 478.77 Svc, Wheelco 1239.33 Repairs/Maint., Gerald Williams 50.84 Jury, WW Tire Service Inc. 83.80 Supplies, Xerox Corporation 236.12 Supplies, Yankton Co. Sheriff 100.00 Svc, Yankton Co Treasurer 765.45 Svc, Kathy Young 276.00 Gym, Zep Sales & Service 536.91 Supplies.

PROPERTY TAX ABATEMENTS

Motion by Hanten, second by VanDusen, to approve the following property tax abatement applications, totaling \$4,221.44; record #'s 7440 \$632.08, 6334 \$338.20, 6343 \$717.44, 7890 \$1,624.08, and 12551 \$909.64; all present voted aye; motion carried.

FINANCIAL ADVISOR PROPOSALS

Motion by Gabel, second by Waterman, to accept the Financial Advisor proposal, from the three proposals received for a justice facilities bond issue, from Dougherty and Company; all present voted aye; motion carried. Proposals were received from Ehlers Financial, Dougherty and Company, and Northland Financial Group.

MEETING DATE CHANGE

Motion by Hanten, second by VanDusen, to change the Board's next regularly scheduled meeting from Tuesday, February 21st to Wednesday, February 22nd; all present voted aye; motion carried.

PERSONNEL CHANGES

Motion by Hanten, second by Gabel, to approve the following personnel changes; all present vote aye; motion carried: Part time Deputy Sheriff transport officer, Toby Wishard, step 3/\$21.84 per hour and Part time Matron transport officer, Janelle Wishard, step 1/\$17.20 per hour.

ADJOURNMENT

There being no further business to come before the Board a motion was made by Hanten, second by Gabel, to adjourn at 10:26 a.m., until 9:00 a.m., Wednesday, February 22nd, 2017; all present voted aye; motion carried.

ATTEST:

Cindy Brugman
Codington County Auditor

Codington County does not discriminate on the basis of color, national origin, sex, religion, age, or disability in employment or the provision of service.

Codington County, February 14, 2017

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