

**Official Proceedings  
County of Codington, Watertown, South Dakota  
Codington County Courthouse  
14 1<sup>st</sup> Ave SE**

April 4, 2017

The Codington County Commissioners met in regular session at 9:00 a.m., Tuesday, April 4<sup>th</sup>, 2017, at the Codington County Courthouse. Commission members present were: Lee Gabel, Charlie Waterman, Myron Johnson, Troy VanDusen, and Brenda Hanten; Chairman Myron Johnson presiding.

**AGENDA APPROVED**

Motion by Hanten, second by VanDusen, to approve the agenda; all present voted aye; motion carried.

**MINUTES APPROVED**

Motion by Hanten, second by Gabel, to approve the minutes of March 28<sup>th</sup>, 2017; all present voted aye; motion carried.

**AMENDMENT TO MARCH 14 OFFICIAL MINUTES**

Motion by Gabel, second by Hanten, to amend the official minutes of March 14, 2017, to reflect the following per the request of the representatives who asked for a moratorium on new large scale CAFO's: new large scale CAFO's to be defined as, "new (not presently existing)" CAFO's of 3,000 animal units or more. Upon vote of the Board all present voted aye; motion carried.

**MONTHLY REPORTS**

**Weed Supervisor, Steve Molengraaf**, updated the Board on the following: checking County roads for ROW infringement; preparing spray equipment; payment in full has been received for all spraying invoices for 2016; 2017 spraying requests are being filed; local Weed Board meeting scheduled for April 26<sup>th</sup>; Weed I.D. tour scheduled for May 24<sup>th</sup>; upcoming workshops and West Nile grants are now available for application. **Veterans Service Officer, Al Janzen**, reported 2 trips with 4 riders in March along with 116 walk-ins/appointments. Mr. Janzen is working with the "Sea of Goodwill" and local service organizations to make emergency funds available, specifically, for Veterans through the Salvation Army. **Welfare Director, Sarah Petersen**, provided the Board with a report of statistics from the Welfare office for the month of March 2017. 19 people were served for the following: 9 medical, 4 housing, 1 prescription, 1 burial, 1 miscellaneous, and 3 utilities; there were zero funds expended by the County for these contacts and \$1,636.97 was saved using other resources. Ms. Petersen reported the NACO prescription drug card program provided \$1,396.97 in savings for 46 people in the month of March. Ms. Petersen also updated the Board on the following: Spring workshop, HB1183 mental health bill signed by the Governor on March 16<sup>th</sup>, SIM mapping award, and application submitted for problem solving workshop with policy research. The Welfare Director advised the Board that Jack Smith, Cornerstone Rescue Mission, is a referral source, in Codington County, for Veterans with eviction notices or utility disconnect notices.

**GOOD FRIDAY ADMINISTRATIVE LEAVE**

The Board noted, per previously adopted policy, that the Courthouse and all County offices will follow the policy of the State of South Dakota and be closed all day Good Friday, April 14<sup>th</sup>, 2017. Employees will be given 8 hours of administrative leave to use for the office closures. Essential employees required to work, or on their regularly scheduled day off, will receive 8 hours of administrative leave to use at a later date.

**CLAIMS**

Motion by Hanten, second by Gabel, to approve for payment the following claims; all present voted aye; motion carried: Dorothy Anderson 130.00 Elec, Marilyn Bach 173.44 Elec, Boy Scouts Troop 8 25.00 Elec, Lisa Cady 130.00 Elec, Marilyn Chapman 130.00 Elec, Carolyn Eck 130.00 Elec, Judy Everson 130.00 Elec, Bev Ewy 130.00 Elec, Connie Flemming 130.00 Elec, Florence Community Center 25.00 Elec, Carol Ford 160.00 Elec, Mary Fransen 20.00 Elec, Delores Gibson 130.00 Elec, Helen Haan 138.40 Elec, Marilyn Haan 130.00 Elec, Sharon Haase 130.00 Elec, Judy Heim 130.00 Elec, Nancy Hlavacek 130.00 Elec, Alice Hoff 130.00 Elec, Holy Rosary School 25.00 Elec, Phyllis Jacobson 130.00 Elec, Marcia Jelsma 160.00 Elec, Dawn Johnson 130.00 Elec, Cheryl Jongeling 130.00 Elec, Joan Kaaz 130.00 Elec, Steve Kjellsen 160.00 Elec, Diane Kludt 176.80 Elec, Marlys Lenning 160.00 Elec, Kelly Maag 130.00 Elec, Lorretta Maass 160.00 Elec, Myron Maass 130.00 Elec, Beth Mantey 130.00 Elec, Eunice Meyer 130.00 Elec, Kathleen Meyer 180.16 Elec, Jim Morgans 130.00 Elec, Lola Nelson 130.00 Elec, Joyce Oleson 130.00 Elec, Janice Paulson 130.00 Elec, Janice Poppen 130.00 Elec, Ann Rasmussen 20.00 Elec, Donna Redlin 130.00 Elec, Monica Ries 130.00 Elec, Susan Riley 130.00 Elec, Heidi Selchert 20.00 Elec, Kate Simon 130.00 Elec, Donna Speidel 160.00 Elec, Betty Stoltenburg 130.00 Elec, John Stonebarger 160.00 Elec, Joan Strang 130.00 Elec, Tami Stricherz 172.60 Elec, Bonnie Struss 160.00 Elec, Sarah Tesch 20.00 Elec, Town Of Henry 25.00 Elec, Town Of South Shore 25.00 Elec, Town Of Wallace 25.00 Elec, Judy Trzynka 160.00 Elec, Loydeen Vansickle 130.00 Elec, Janice Waege 130.00 Elec, Julie Walker 160.00 Elec, Waverly Community Center 25.00 Elec, Harvey Wibeto 181.00 Elec, Conda Williams 130.00 Elec, Karen Witt 130.00 Elec, Joan Zwieg 130.00 Elec, Hamlin County 110.00 Dues.

**BOY SCOUT TROOP 8**

At this time, the following members of the Boy Scout Troop 8 were recognized for their assistance during the county-wide special election held on March 27, 2017: Ethan Maag, Jonathan Shepherd, and troop leader Bob Johnson.

**ABATEMENTS**

Motion by Hanten, second by VanDusen, to approve the following property tax abatement applications: property record #5792, \$543.67 abated and record #9891, \$269.76 abated; upon vote of the Board all present voted aye; motion carried.

**NOTICE TO BIDDERS EXTENSION CENTER COLD STORAGE BUILDING**

Motion by Hanten, second by Gabel, to authorize a notice to bidders for the following:

Design and construction of pre-engineered 40'x104'x14' pole building structure  
Electrical wiring, including a 200-amp service for pole building structure  
Concrete flooring and apron for pole building structure

Upon vote of the Board; all present voted aye; motion carried. Facility Manager, Milo Ford, advised the Board that he will be acting as the Construction Manager for this project in order to reduce costs of the project. Mr. Ford noted the storage facility will be used by the Sheriff's Office, Emergency Management Office, and the SDSU Regional Offices.

**TELECONFERENCE MEETING POLICY RESOLUTION**

**RESOLUTION 2017 – 6  
POLICY FOR USE OF TELECONFERENCE EQUIPMENT DURING OFFICIAL  
PROCEEDINGS OF THE BOARD OF COUNTY COMMISSIONERS**

**Whereas**, SDCL 1-25-1 permits official meetings to be conducted by teleconference and requires a roll call vote for meetings conducted by teleconference; and

**Whereas**, it is possible for one or more County Commissioners to be present at such proceedings using teleconference equipment, simultaneously with Commissioners who are present in person;

**Now Therefore Be It Resolved**, that the Board of Codington County Commissioners resolves to use these rules:

Each vote of Commissioners who are present by means of teleconference equipment shall be taken by roll call vote.

During executive session, Commissioners present by means of teleconference equipment shall ensure they are able to maintain the privacy appropriate for an executive session at their physical location or excuse themselves from the executive session.

The above and foregoing resolution was moved for adoption by Commissioner Hanten, second by Commissioner Gabel, whereupon the Chairman of the Board declared the same to be duly passed and adopted.

Dated this 4<sup>th</sup> day of April, 2017

Myron Johnson  
Chairman

ATTEST:

Cindy Brugman  
Codington County Auditor

#### **JUSTICE FACILITY PROPERTY ACQUISITION**

Commissioner Gabel updated the Board on progress to acquire property from the City of Watertown for a future justice facility building project. Commissioner Gabel noted the City may be willing to sell the County a portion of the north end of the City Auditorium parking lot for this purpose. Negotiations continue at this time.

#### **PRETRIAL JUSTICE INSTITUTE ASSISTANCE**

Commissioner Gabel addressed this agenda item which would authorize the application of technical assistance from the Pretrial Justice Institute, for development of incarceration alternatives. Commissioner Gabel asked that this item be put aside at this time due to time constraints and the minimum number allowable awardees.

#### **CITY WIDE CLEANUP/PELICAN PLAZA MOBILE HOME COURT**

Commissioners Waterman and VanDusen have worked with the City of Watertown to extend the Watertown City-wide cleanup to the Pelican Plaza mobile home court. Commissioner Waterman noted the City will provide equipment for spring cleanup at the court provided the court owner pays the land fill tipping fees for any items collected at the court. Commissioner Waterman advised the Board that the court owner has agreed to pay the tipping fees.

**SDRS TRUSTEE APPOINTMENT**

Chairman Johnson advised the Board that he has been appointed as a Trustee to the board of the South Dakota Retirement System. Commissioner Johnson will fulfill the unexpired term of former Commissioner Elmer Brinkman.

**PERSONNEL CHANGES**

Motion by Hanten, second by VanDusen, to approve the following personnel change; all present voted aye; motion carried: Second Deputy Treasurer, Lindee Waba, anniversary step increase, from step 10/\$19.19 per hour to step 11/\$19.48 per hour.

**TRAVEL REQUESTS**

Motion by Waterman, second by Hanten, to approve the following travel requests; all present voted aye; motion carried: Auditors Office, Register of Deeds Office, Treasurers Office, 2017 SDACO Spring Workshop. Commissioner Gabel advised the Board that he will accompany the Sheriff and Chief Correctional Officer to a symposium on "Hope Court."

**EQUALIZATION MEETINGS**

The Board noted the following schedule of Board of Equalization meetings: County Board, April 11<sup>th</sup> at 1:00 P.M., Commission chambers; Consolidated Board, April 11<sup>th</sup> at 6:30 P.M., Watertown City Hall; Consolidated Board, April 18<sup>th</sup> at 6:30 P.M. at Watertown City Hall (if needed); and County Board, April 19<sup>th</sup> following the regular meeting of the County Commissioners, Commission chambers (if needed).

**EXECUTIVE SESSION**

Motion by Hanten, second by VanDusen, to enter into executive at 9:57 a.m., to discuss contractual matters, per SDCL 1-25-2 (3); all present voted aye; motion carried. The Board returned to regular session at 10:20 A.M., action was not taken.

**TRAVEL REQUEST POLICY**

The Board held a brief discussion on the application of travel requests by all offices under the Board's authority. The Auditor noted that not all travel is being approved by the Board which could lead to problems of reimbursement and liability.

**ADJOURNMENT**

There being no further business to come before the Board a motion was made by Hanten, second by VanDusen, to adjourn at 10:22 a.m., until 9:00 a.m., Tuesday, April 11<sup>th</sup>, 2017; all present voted aye; motion carried.

ATTEST:

Cindy Brugman

Codington County Auditor

Codington County does not discriminate on the basis of color, national origin, sex, religion, age, or disability in employment or the provision of service.

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